

MINUTES OF THE REGULAR MEETING OF THE  
THE PENINSULA RECREATION COMMISSION, held October 25, 2012 AT  
7:00 PM PANORAMA RECREATION CENTRE

**ATTENDANCE:** **Chair**, Carl Jensen, Tim Chad, Gay Helmsing, Alastair Bryson,  
James McNulty, Dunstan Browne, Conny McBride (alternate for Craig  
Mearns), Wayne Ruffle

Senior Manager	Ian Hennigar
Manager of Program Services	Kerry Broome
Manager of Admin Services	Heather Johns
Manager of Facilities and Operations	Ron Rieberger
Community Adult Recreation Coordinator	Dustin Ray-Wilks
Administrative Secretary	Bev Crooks

**GUESTS:** Lloyd Rushton, General Manager of CRD Parks and Recreation  
Geoff Orr, Chair of the Saanich Peninsula Waste Water Commission  
Brett Wicker, Glenn Lawson, Andrew Etherington, Brock Dodsworth

**CALL TO ORDER**

The Chair called the Meeting to order at 7:00 pm.

**ADOPTION OF AGENDA**

12.10.01 **Motion**  
Commissioners Chad and McNulty that the October 25, 2012 Agenda be  
approved as circulated with the addition of a verbal report on the Energy  
Audit by the Senior Manager.

CARRIED

**ADOPTION OF MINUTES**

12.10.02 **Motion**  
Commissioners Chad and McNulty that the Minutes of September 20, 2012  
be approved with amendments to page 4.

CARRIED

**EMPLOYEE RECOGNITION**

The Chair of the Commission introduced the Commission members to  
Brett Wicker, Glenn Lawson, Andrew Etherington and Brock Dodsworth  
of the Maintenance department. They were being recognized for their  
length of service and for making a difference in the community. The  
Chair on behalf of the Commission thanked them for their excellent  
service in helping to make the Panorama facilities one of the best facilities  
in the area.

Councillor Chad on behalf of the Commission thanked Lloyd Rushton, General Manager of the CRD Parks and Community Services for over 27 years of service.

## **BUSINESS ARISING FROM THE MINUTES**

### **District Energy System Update Memo – Senior Manager**

Monthly Natural gas usage combined with the amount of energy used via the District Energy System (DES) has varied significantly when compared to total natural gas usage in 2010. The goal is to see the % of Change of Total Giga Joule Use for Panorama (Appendix B) of the report be reduced to 0.

A free water audit is being conducted by the Capital Regional District (CRD) and will provide valuable information on the water consumption. An energy audit is being conducted with financial support of a grant from BC Hydro. The shutdown of the DES system has been postponed from October 2012 until the results of the Water Audit, Energy Audit and Saanich Peninsula Wastewater Commission review of the possibility of hiring a consultant to review the system.

Geoff Orr, Chair of the Saanich Peninsula Waste Water Commission (SPWW) indicated that the SPWW Commission is satisfied with the DES system providing heat recovery effectively to the Panorama Aquatic complex. The DES system will be on the agenda for discussion at the next SPWW Commission meeting.

12.10.03

### **Motion**

Commissioners Chad and McNulty to have Panorama staff report back with a possible plan and/or update of the DES system for the February, 2013 Commission meeting. The water and energy audits are to form a part of this report.

CARRIED

## **CORRESPONDENCE**

### **1. Corporation of District of Central Saanich Proclamation of National Health and Fitness Day letter.**

A memo prepared by the Manager of Program Services was circulated to the Commission on National Health and Fitness Day to determine if Panorama Recreation should offer free admission on the first Saturday in June in honor of Health and Fitness Day.

National Health and Fitness Day is the subject of a motion introduced by Senator Nancy Greene-Raine in the Senate and of a private Member's Bill that will be introduced in the House of Commons in September of 2012. Commission directed staff to correspond with Elizabeth May, MP, Saanich-Gulf Islands to confirm whether the Bill has passed and include in the correspondence the drop in activity opportunities that residents get to enjoy for free or at a reduced rate. The Manager of Programs will report back from the Inter-municipal Managers group whether they support National Health and Fitness day on the first Saturday in June.

12.10.04

**Motion**

Commissioners Chad and McNulty that Panorama Recreation offer an open house (free admission) on the first Saturday in June in honor of National Health and Fitness Day. The motion is conditional on support from the other municipalities in the Greater Victoria area and staff will report back to the Commission.

CARRIED

12.10.05

**Motion**

Commissioners McNulty and Helmsing to receive Correspondence Items 2 through 6.

CARRIED

**REPORTS**

**FACILITIES MONTHLY UPDATE**

The Manager of Facilities and Operations is continuing to look into costing information on the Arena B Bleacher Replacement seats and will also look into including a leaning rail behind the benches at the back.

The Costs for the Arena Ice Plant Conversion are identified in the 2017 capital budget. The changes in the arena industry will see Freon use as a refrigerant phased out by 2020.

Arena Flooring Project Grant Funding – A grant application was submitted to the Tire Stewardship of British Columbia and Peninsula Recreation Commission was awarded \$28,791. The funds will be put towards the completion of this project.

12.10.06

**Motion**

Commissioners McNulty and Ruffle to receive the Facility September Monthly Report.

CARRIED

**2013 BUDGET PRESENTATION – Senior Manager**

The Peninsula Recreation Capital Reserve Forecast to 2017, Core Requisition in dollar amounts and Capital Reserve Forecast Details were circulated at the Commission meeting. There was an error in the 2013 budget presentation that was sent to Commission and a revised copy has been circulated and will be emailed to the Commission. \$362,000 is being requested to be transferred into the Capital Reserve Fund resulting in the 2013 requisition increase of 6%.

12.10.07

**Motion**

Commissioners Bryson and McNulty to direct staff to bring back a budget scenario looking at different options of reducing the requisition increase to 2% and present it at the November Commission Meeting.

CARRIED

12.10.08

**Motion**

Commissioners McNulty and Browne to receive the 2013 Budget presentation

CARRIED

**FINANCE – September 30, 2012 Financial Statements**

The September Financials statements had an error in the net operations row under the 2012 Budget column should read \$0 not \$3,000.

12.10.09

**Motion**

Commissioners Bryson and McNulty to receive the September 30, 2012 Financial Report.

CARRIED

**ENERGY AUDIT – Senior Manager**

The Peninsula Recreation Commission (PRC) has received through a CRD BC Hydro Energy Audit a grant. The total cost of the energy audit is \$16,000 and will be split with SEAPARC Recreation. The Senior Manager is requesting that the Commission approve the difference of \$13,000 for the BC Hydro Energy Audit.

12.10.10

**Motion**

Commissioners Chad and Browne to receive the recommendation and authorize staff to reallocate budget amounts to put towards the energy audit.

CARRIED

**NEXT MEETING**

Thursday, November 22, 2012 @ 7:00 pm  
Location: Panorama Recreation Boardroom

**ADJOURNMENT**

12.10.11

**Motion**

Commissioners McBride and McNulty to adjourn the Meeting. Meeting adjourned at 9:10 pm

CARRIED

\_\_\_\_\_ Chair