

MINUTES OF THE REGULAR MEETING OF THE
THE PENINSULA RECREATION COMMISSION, held June 28, 2012 AT
7:00 PM PANORAMA RECREATION CENTRE

ATTENDANCE: **Chair**, Carl Jensen, Tim Chad, Gay Helmsing, Larry Cross, Ted Daly
Craig Mearns, Alastair Bryson, James McNulty, Wayne Ruffle

Senior Manager	Ian Hennigar
Acting Manager of Program Services	Dustin Ray-Wilks
Manager of Facilities and Operations	Ron Rieberger
Manager of Admin Services	Heather Johns
Administrative Secretary	Bev Crooks

GUESTS: **Kim Knott** - Assistant Community Recreation Coordinator of CR Youth Programs
Dan Ovington – Aquatic Coordinator
Claire Erdem – Community Recreation Coordinator Youth
Rajat Sharma - Senior Manager Financial Services, CRD
Councillor Connie McBride – Liaison between North Saanich and Mary Winspear Centre
Sheilah Fey – North Saanich
Chad Rintoul - Executive Director - Mary Winspear Centre

John Edwards – Chrisal Canada

CALL TO ORDER

The Chair called the Meeting to order at 7:00 pm.

ADOPTION OF AGENDA

12.06.01 **Motion**
Commissioners Mearns and McNulty that the June 28, 2012 Agenda be approved as circulated.

CARRIED

ADOPTION OF MINUTES

12.06.02 **Motion**
Commissioners Helmsing and Ruffle that the Minutes of May 24, 2012 be approved.

CARRIED

EMPLOYEE RECOGNITION

Staff Recognition Employees – 5-9 Year Service:

The Chair of the Commission introduced the Commission members. Emily Watts, Camille Tamboline, Ayla Erdem, Michelle Clarke, Hannah Nawroth who attended the Commission meeting and were being recognized for their length of service and for making a difference at Panorama.

BUSINESS ARISING FROM THE MINUTES

1. PRC/MPS Task Force Appointment update – Senior Manager

The Senior Manager reported that the Capital Regional District (CRD) Financial Services team completed their cost analysis of the CRD operating of the Mary Winspear Centre. The cost analysis was presented to the PRC/MPS Task Force on Tuesday of this week and the PRC/MPS Task Force requested that the CRD cost analysis be presented at the Peninsula Recreation Commission meeting tonight and presented to the Memorial Park Society Board.

Chad Rintoul presented the MPS/PRC Joint Task Force Background. PRC/MPS have worked to prepare financial synergies, and address revenue opportunities associated with a management agreement.

Rajat Sharma presented the CRD Cost Analysis of Operating the Mary Winspear Centre and Blue Heron Park under a management agreement. The conservative analysis is based on cost sharing by the three Peninsula municipalities. Another option that was not costed out was for the CRD to not be involved and have Central Saanich come on board. The CRD staff has worked to provide an independent arms-length financial analysis overview of the; impacts and one-time costs, costs to municipalities, possible synergies/efficiencies and pros and cons. The analysis is based on Step 2 of the union wage.

The Senior Manager provided a presentation on the Synergies in Year One of operating the Mary Winspear Centre. The numbers were a conservative estimate.

12.06.03

Motion

Commissioners Chad and Mearns to receive the MPS/PRC Joint Task Force Background report presented by Chad Rintoul, the CRD Cost Analysis of the CRD Operating the Mary Winspear Centre presented by Rajat Sharma and the Synergies Year One report presented by Ian Hennigar.

CARRIED

A report from the three municipal CAO's and treasurers of North Saanich, Town of Sidney and the District of Central Saanich will be presented to the Commission in the future.

2. Telus mobile phone coverage update – Senior Manager

Telus has been contacted and the Senior Manager will follow-up as to when the local technician will be on site to look at the mobile phone coverage.

3. Arena B Bleacher seats update – Senior Manager

The Manager of Facilities and Operations has finalized the numbers and will have that information presented in the budget at the October Commission meeting.

4. North Saanich Grand Opening -September 8, 2012 Memo

More information and details are being finalized. The invitations will be going out soon.

CORRESPONDENCE

12.06.04

Motion

Commissioners Chad and McNulty to receive Correspondence Items 1 through 7.

CARRIED

REPORTS

1. FACILITIES

Facilities Monthly Update

In April of 2011 the Manager of Facilities was approached by John Edwards of Chrisal Canada with a proposal to use the Panorama facility for a test trial of Chrisal cleaning products. Chrisal produces a line of probiotic enzyme cleaners.

John Edwards of Chrisal Canada was in attendance at the Commission meeting and congratulated the Manager and his maintenance staff for being the first recreation centre in Canada on using the product with success. The product is now used in over a dozen recreation centres. John Edwards has approached VIHA to explore using the product as it is much safer to use.

The Manager reported that the cost savings for janitorial products will save the facility over \$4,000 annually due to a recent change in suppliers

12.06.05 **Motion**
Commissioners Chad and McNulty to receive the Maintenance report.

CARRIED

FINANCE – May 31, 2012 Financial Statements

12.06.06 **Motion**
Commissioners Chad and McNulty to receive the May 31, 2012 Financial Statement

CARRIED

Revenues are at 46% of the budget so far in the process.

NEW BUSINESS

1. Park and Play Program 2013 Proposal

Dustin Ray-Wilks is Acting Manager of Program Service and went over the highlights of the proposal. The Acting Manager saw an article in the BCRPA and was intrigued about the idea of getting out into the communities to offer park and play programs throughout the community starting in the summer of 2013.

12.06.07 **Motion**
Commissioners Chad and Cross to direct staff to present a budget in the fall for the four options included in this proposal.

CARRIED

Staff will come up with a Plan B in the event it rains for those parks that do not have indoor facilities. To advertise for the event, social media will be utilized, facebook and twitter and putting signs up at the parks entrance preceding the event. Advertising will also take place at the Sidney Days, Brentwood Days and Day camps. Visits would be scheduled at the end of the year to the schools to promote the program. It would also be integrated into the Pro D flyer and summer camp flyer as well. Staff would seek approval to use the parks. Preliminary conversations have begun with corporate partnerships that will help to offset the costs.

2. Extreme Teen Lounge at Bayside Middle School 2013 Program Proposal

12.06.08

Motion

Commissioners Chad and Ruffle to direct staff to present a budget in the fall for the five options included in this proposal.

CARRIED

Commissioner Chad said it is a good step forward for Central Saanich. It will be similar to the Teen program currently being offered at Greenglade.

Commissioner Bryson suggested staff also look at the option of busing from Bayside with an opportunity to pick up and drop off teens in Saanichton.

The Senior Manager thanked the Community Recreation Assistant Coordinator Kim Knott who took the initiative and did a great job in putting the program proposal together.

3. Electrical Vehicle Charging Infrastructure Grant Memo

12.06.09

Motion

Commissioners Daly and McNulty to receive the Electrical Vehicle Charging Infrastructure Memo

CARRIED

4. Children and Youth at Risk Facility Access Proposal

12.06.10

Motion

Commissioners Bryson and McNulty to request staff to investigate and where possible create partnerships with the School District #63, Peninsula medical community, Provincial Government, local police forces and Foster Parent Support Services to provide free drop in services for children and youth. There would be no direct costs associated with this program. Staff time to investigate and set up these partnerships can be absorbed in the current budget.

CARRIED

Commissioner Bryson congratulated the Senior Manager on moving forward with this initiative.

NEXT MEETING

Thursday, September 27, 2012 @ 7:00 pm
Location: Panorama Recreation Boardroom

ADJOURNMENT

12.06.11

Motion

Commissioners Chad and McNulty to adjourn the Meeting. Meeting adjourned at 9:15 pm

_____ Chair