

MINUTES OF THE REGULAR MEETING OF THE
THE PENINSULA RECREATION COMMISSION, April 26, 2012 AT
7:00 PM BOARDROOM, PANORAMA RECREATION CENTRE

ATTENDANCE: **Chair**, Carl Jensen, Tim Chad, Gay Helmsing, Marilyn Loveless
(alternate for Larry Cross), Craig Mearns, Wayne Ruffle, Ted Daly,
Alastair Bryson, James McNulty

Senior Manager	Ian Hennigar
Manager of Program Services	Kerry Broome
Manager of Facilities and Operations	Ron Rieberger
Administrative Secretary	Bev Crooks

GUESTS: Claire Erdem, Coordinator of CR Youth Programs
Eric Knoester, Coordinator of Racquet Sports

Staff Recognition Employees – 5 Year Service: Maxine Rickson -
Childminding, Jamie Prsala -Tennis instructor,-Frankie Mazzie -Lifeguard
instructor.

CALL TO ORDER

The Chair called the Meeting to order at 7:10pm.

ADOPTION OF AGENDA

12.04.01 **Motion**
Commissioners Bryson and Chad that the April 26, 2012 Agenda be
approved as circulated.

CARRIED

ADOPTION OF MINUTES

12.04.02 **Motion**
Commissioners Bryson and Chad that the Minutes of March 22, 2012 be
approved.

CARRIED

EMPLOYEE RECOGNITION

The Chair of the Commission on behalf of the Commission greatly
appreciates the work that is carried out by staff and the positive comments
that are non-stop and the outstanding customer service that keeps the
patrons coming back.

Kerry spoke about this being the first group of staff to be recognized for
their five years of service to Panorama. Kerry thanked the Commission for

supporting the employee recognition program. This year there will be over 60 employees being recognized throughout the year.

BUSINESS ARISING FROM THE MINUTES

1. PRC/MPS Task Force Appointment update – Senior Manager

The Senior Manager is waiting for final costs from the Capital Regional District. Once they are received the Senior Manager will present the information to the PRC/MPS Task Force for dialogue and recommendation and then report back to the Commission.

2. North Saanich Middle School Grand Opening update

Kerry is planning a soft opening on July 2, 2012. The bulk of programming will start in September and staff are currently working on a Grand Opening for sometime in September.

Commissioner Loveless arrived at 7:25 pm

3. Annual Report posted to website and notifying media update

The Manager of Program services had the annual report posted to the website and forwarded it to the Peninsula News Review. The Editor returned from holidays and will look through the annual report to determine if there is a community interest story.

4. Stationary Exercise Bikes producing electricity update

The Manager of Program Services researched the information online and reported that there is a small savings to be made but the downside is the quality of the machines are not up to standard and there is a cost to convert them to electricity. The Manager recommended that it would be best to wait. More research will need to be conducted.

5. Telus mobile phone coverage update

The Senior Manager contacted the Telus contractor and a service call was put in to check out the signals at the Panorama facility. The Senior Manager will follow-up and report back at the next meeting.

6. February 29, 2012 Financial Report update re wages and benefits

The Manager of Admin Services will provide a breakdown of wages and benefits in the Financial section of the Agenda.

CORRESPONDENCE

- 1. PRC/MPS Joint Task Force Meeting minutes of March 19, 2012**
- 2. Corporation of District of Central Saanich letter of March 28, 2012**
- 3. Email from Kelset Care re staff commendation**
- 4. Spring Edition of Abilities Magazine article on Panorama playground**

12.04.03

Motion

Commissioners Chad and Ruffle to receive Correspondence Items 1 through 4.

CARRIED

REPORTS

1. FACILITIES

Facilities Monthly Update

12.04.04

Motion

Commissioners Chad and Mearns to receive the March Maintenance Report.

CARRIED

Commissioner Chad would like to bring forward sometime in 2013 a discussion about naming the two arena facilities at Panorama and is suggesting that they be named after people that the Commission can identify with.

The Senior Manager has had preliminary talks with the CRD Engineering Department who have applied for a grant from BC Hydro to conduct an energy study of the Panorama complex and look for more efficient energy designs.

The Manager of Facilities and Operations will look at the connections to the hot water tank that was replaced in the arena and whether there are options to improve on the efficiency of the circulation.

12.04.05

Motion

Commissioners McNulty and Ruffle to receive the Facility Monthly Update.

CARRIED

The Senior Manager gave special thanks to the District of North Saanich for assisting with the tree removals. This process has received positive feedback from some residents of Haro Park.

2. PROGRAM REPORT – Fees and Charges Memo and Fees and Charges recommendations to take effect September 2012.

The Manager of Program Services reported omissions from the Fees and Charges recommendations sent to the Commission in the Commission Agenda Package. The fees and charges summary did not highlight a field fee of \$15.00. Current users would be grandfathered and not be charged the fee. The other omission is increasing the family drop-in rate to \$13.50 plus tax.

Commissioner Chair Jensen was asked by the Piranhas whether the rates charged can be different for the leisure pool if the Piranhas were to use the leisure pool. The Manager of Program Services has not been approached by the Piranhas for such a request. The first priority for the leisure pool is to accommodate leisure swimmers and children and youth.

12.04.06

Motion

Commissioners Bryson and Loveless proceed with the recommended 2012/2013 fee adjustments and grants the staff discretion to explore and implement a customer loyalty program.

CARRIED

Commissioner Helmsing asked about whether the incentive program only applies to those who register online and how that would affect the seniors. The Manager of Finance and Admin will investigate a way to find out what percentage of seniors register online and purchase passes online and have it available at the May Commission meeting. The Loyalty program will take under consideration that the seniors be part of the loyalty program.

FINANCE – March 31, 2012 Financial Statements

Heather handed out the details of the wage and benefit summary sheet to the Commission.

12.04.07 **Motion**
Commissioners Bryson and Helmsing to receive the March 31, 2012
Financial Statement

CARRIED

NEW BUSINESS

IN-CAMERA

12.04.08 **Motion**
Commissioners McNulty and Loveless to move in Camera in accordance
with the Community Charter, Part 4, Division 3, section 90(1)(a)
regarding litigation or potential litigation impacting the Commission.

CARRIED

RISE AND REPORT

There will be no rise and report

NEXT MEETING

Thursday, May 24, 2012 @ 7:00 pm
Location: **Greenglade Community Centre, Room 6**

ADJOURNMENT

12.04.09 **Motion**
Commissioners McNulty and Loveless to adjourn the Meeting. Meeting
adjourned at 8:20 pm

_____ Chair