

MINUTES OF THE REGULAR MEETING OF THE  
THE PENINSULA RECREATION COMMISSION, October 27, 2011 AT  
7:00 PM BOARDROOM, PANORAMA RECREATION CENTRE

**ATTENDANCE:** Chair, Carl Jensen, Roy Laschuk, Ruby Commandeur, Jack Mar,  
Larry Cross, Ron Kubek, Marilyn Loveless,

Administrator	Ian Hennigar
Manager of Program Services	Kerry Broome
Manager of Facilities and Operations	Ron Rieberger
Administrative Secretary	Bev Crooks

**GUESTS:**

**CALL TO ORDER**

The Chair called the Meeting to order at 7:10pm.

**ADOPTION OF AGENDA**

11.10.27.01      **Motion**  
Commissioners Loveless and Laschuk that the October 27, 2011 Agenda  
be approved as circulated.

CARRIED

**ADOPTION OF MINUTES**

11.10.27.02      **Motion**  
Commissioners Kubek and Commandeur that the Minutes of October 6,  
2011, be approved.

CARRIED

**BUSINESS ARISING FROM THE MINUTES**

**1. Reception re-Design and Staff Room Update Memo**

The Senior Manager is working with the North Saanich Building  
Department regarding confirmation of the installation of fire suppression  
sprinklers for the reception re-design. The project may be delayed as a  
result.

## **CORRESPONDENCE**

1. Experience Victoria Email
2. Article by Andrea Carey, Pacific Sport Excellence
3. Donation Thank you Letter from Camosun College
4. Donation Thank you card from Victoria Accordion Club
5. Donation Thank you Letter from BC Lions Society
6. Donation Thank you Letter from Torque Masters
7. Staff Recognition Emails

11.10.27.03

### **Motion**

Commissioners Loveless and Kubek to receive Correspondence Items 1-7.

CARRIED

Experience Victoria provides Panorama Recreation Active Pass holders with discounts to local tourist attractions, including Victoria Butterfly Gardens, IMAX Victoria, Craigdarroch Castle, Shaw Ocean Discovery Centre, Royal BC Museum and Adrena LINE Zipline Adventure Tours.

## **REPORTS**

### **1. FACILITIES**

#### **Facilities Monthly Update**

11.10.27.04

### **Motion**

Commissioners Kubek and Laschuk to receive the Facilities Monthly Update Report.

CARRIED

### **2. PROGRAM REPORT**

11.10.27.05

### **Motion**

Commissioners Loveless and Laschuk to receive the Program Report.

CARRIED

### **3. FINANCE – SEPTEMBER 30, 2011 Financials**

11.10.27.06

### **Motion**

Commissioners Kubek and Laschuk to receive the September 2011 Financials

CARRIED

## **2012 BUDGET PRESENTATION**

The Senior Manager scheduled a meeting on November 7, 2011 with the CAO's and the Directors of Finance in each of the three municipalities to go over the 2012 Budget presentation. The Capital Regional District and Canadian Union of Public Employees Local 1978 agreement expired on December 31, 2010. The Senior Manager will update the Commission on the impact of the salary and wage changes of the new collective agreement at the November Commission meeting.

The Senior Manager is seeking the Commission's approval of taking the debt (principal and interest) when retired and to allocate that same amount for the reserve fund.

11.10.27.07

### **Motion**

Commissioners Kubek and Loveless that the retiring debt payments be continued and put into the Capital Reserve Fund.

CARRIED

11.10.27.08

### **Motion**

Commissioners Loveless and Laschuk to approve the 2012 Budget as presented. The motion was passed unanimously.

CARRIED

## **NEW BUSINESS**

### **1. Central Saanich Cultural Lease**

11.10.27.09

### **Motion**

Commissioners Cross and Commandeur that the Commission endorse the draft Central Saanich Cultural Lease and instruct staff to forward it to Central Saanich for comment, discussion and eventual adoption AND to have staff update the Commission on any proposed changes by Central Saanich subject to the Commission's approval of any changes and updating of Schedule B AND to grant the authority of the CRD's General Manager of Parks and Community Services to sign the lease.

CARRIED

**2. Town of Sidney 2012 Healthy Community Commission Staff  
Nominations**

11.10.27.10

**Motion**

Commissioners Kubek and Laschuk that Kerry Broome be appointed the 2012 representative for the 2012 Healthy Community Commission.

CARRIED

**ADJOURNMENT**

11.10.27.11

**Motion**

Commissioners Loveless and Kubek to adjourn the meeting. Meeting adjourned at 8:05 pm.

CARRIED

Commissioner Kubek's last meeting is tonight. The Chair on behalf of the Peninsula Recreation Commission thanked Commissioner Kubek for his year's of service on the Commission.

**NEXT MEETING**

Thursday, November 24, 2011 @ 7:00 pm

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Chair