

MINUTES OF THE REGULAR MEETING OF THE
THE PENINSULA RECREATION COMMISSION June 22, 2011 AT
7:00 PM BOARDROOM, PANORAMA RECREATION CENTRE

ATTENDANCE: Carl Jensen Chair
Commissioners: Alice Finall, Roy Laschuk, Ruby Commandeur,
Ron Kubek, Gay Helmsing, Larry Cross, Marilyn Loveless

Administrator	Ian Hennigar
Manager of Program Services	Kerry Broome
Manager of Administrative Services	Heather Johns
Administrative Secretary	Bev Crooks

GUESTS:

CALL TO ORDER

The Chair called the Meeting to order at 7:00 pm.

ADOPTION OF AGENDA

11.06.01 **Motion**
Commissioners Finall and Commandeur that the agenda be approved as
circulated.

CARRIED

ADOPTION OF MINUTES

11.06.02 **Motion**

Commissioners Commandeur and Cross that the Minutes of May 26, 2011
be approved noting Commissioner Cross in attendance.

CARRIED

BUSINESS ARISING FROM THE MINUTES

1. Financial Impact Report on Lap Pool Filter Failure

11.06.03 **Motion**
Commissioners Finall and Cross to receive the financial impact report on
the lap pool filter failure.

CARRIED

The filters are expected to be installed the week of July 4th, 2011 and
should take 48 hours to replace.

Commissioner Loveless arrived at 7:05 pm

2. Rally for the Kids Report

The Senior Manager said that the Rally for the Kids was a very successful event. The Racquet Sport Coordinator is finalizing the costs on the event.

Commissioner Kubek arrived at 7:08 pm

There were over 250 in attendance and there were no parking issues. The Senior Manager has worked with the School District regarding signage and staff has done a great job as well. Commissioner Cross commented on the fantastic list of donations. The Event raised about \$8,000 that went to a local charity.

11.06.04

Motion

Commissioners Finall and Kubek to receive the Rally for the Kids Report

CARRIED

CORRESPONDENCE

1. CRD Invitation – Ribbon Cutting Ceremony June 24, 2011 @ Panorama
2. Tree removal comments email
3. Lifetime Networks Donation thank you letter
4. North Saanich RCMP Thank you letter
5. Where to Watch Stanley Cup Viewing
6. CNIB Thank you Letter
7. Elder College Advisory Committee Thank you Letter
8. Treefrog Day Care Donation Thank you Letter
9. Queen Alexandra Butterfly Ball Donation Thank you Letter
10. School District No. 63 Saanich Donation Thank you Letter
11. Cordova Bay Preschool Donation Thank you Letter

11.06.05

Motion

Commissioners Finall and Kubek to receive Correspondence Items 1 to 12.

CARRIED

REPORTS

1. FACILITIES

Request for Funding Approval for the Elevator Shaft Air Handling System

11.06.06

Motion

Commissioners Kubek and Loveless to approve the request for funding the cab repair, shaft ventilation and vestibule costs and to direct the Senior Manager to repair the cab and shaft ventilation first and conduct tests to determine whether there would be a need to provide vestibules.

After extensive discussion of the motion Commissioners Finall and Commandeur were opposed.

Commissioner Commandeur Opposed
Commissioner Finall Opposed

CARRIED

Facilities Monthly Update

11.06.07

Motion

Commissioners Finall and Loveless to receive the Facilities Monthly Update

CARRIED

Commissioner Laschuk arrived at 7:20 pm.

2. PROGRAM REPORT – Greenglade Community Centre Expanded Programming

Commissioner Finall pointed out in the report that the Program Assistant Staff Support wording needs to be consistent.

Fitness and Community Recreation programs provide the best opportunity for generating future increased revenue. Having a well-equipped Fitness/Wellness space and implementing a regular Program Assistant to work primarily at the Greenglade Community Centre offers the best opportunity for increasing participation and revenue growth from the immediate area and for the residents of Sidney. A full time person would have greater capacity to offer programs in other areas as well.

11.06.08

Motion

Commissioners Helmsing and Loveless to approve a well-equipped Fitness/Wellness space and approve a regular Program Assistant to work in the Fitness department reporting to the Fitness Coordinator.

Commissioner Helmsing pointed out that generating fitness programs in a community setting is a very positive development in our society and a good example at Greenglade. It provides very positive examples of what adults do in their spare time, participating in recreation programs. There will be a lot of additional benefits to the people attending at Greenglade.

Commissioners Kubek gave Kudos to the staff for their focus on offering fitness in the community and for taking advantage of the VIHA grant by keeping costs down.

1. FINANCE – May, 2011 and June, 2011 Financials

The Senior Manager reported that other than the shortfall in pool revenues all other revenue streams are solid and on target.

11.06.09

Motion

Commissioners Cross and Kubek to receive the May, 2011 and June, 2011 Financials

CARRIED

NEW BUSINESS

1. New Pool Regulations – Powerpoint presentation by the Aquatic Coordinator.

The Aquatic Coordinator presented an overview of the changes to the 1972 Swimming Pool Regulations and 1998 Pool Exemption Regulations. Some of the changes came from the Aquatic Coordinator and were incorporated into the revisions. As part of the Pool Safety Plan a detailed aquatic orientation manual has been created and all new staff go through the manual during their orientation. The Aquatic Coordinator will be looking at specific hazards to include as well. There is ongoing development to have all staff trained in the Pool Safety Plan. The Senior Manager will provide a report at the September meeting on what percentage of staff hold an occupational first aid certificate. A visit from the Health Officer in May, 2011 assisted with determining the appropriate testing for the aquatic facility. Following a fecal accident the pool must be super-chlorinated to 10ppm. This would result in only a half hour closure for contained and 12.75 hour closure for a loose accidents. Last year there were 38 fecal accidents. With increased education and awareness this year, there have only been 8 fecal accidents. Commissioner Kubek thanked the Aquatic Coordinator for doing a great job on the report.

Commissioner Commandeur has heard incredible comments about the lifeguard staff and how helpful and attentive they are. The Aquatic coordinator will share the comments with his staff. The Panorama staff has continued to exceed expectations and maintaining a clean facility.

11.06.10

Motion

Commissioners Kubek and Laschuk to receive the New Pool Regulation powerpoint presentation.

CARRIED

LATE ADDITION to NEW BUSINESS - Commissioner Kubek presented a late addition

Central Saanich Tennis Courts Invite.

The official opening of the Central Saanich Tennis Courts is July 23, 2011. Commissioner Kubek thanked The Racquet Sports Coordinator, Eric Knoester who has been a great help organizing a large number of kids attending the tennis programs at Central Saanich. Central Saanich will eventually turn over the programming to the Racquet Sports Coordinator to capitalize on better usage. There are three lighted tennis courts and they are open to the public for free. Central Saanich is also working with donors for a skate board park as well. Commissioner Kubek invited the Commission to attend the July 23, 2011 opening and suggested that the mayors have a tennis match.

NEXT MEETING

Thursday, September 22, 2011 @ 7:00 pm

ADJOURNMENT

11.05.11

Motion

Commissioners Kubek and Laschuk to adjourn the meeting. Meeting adjourned at 7:55 pm.

CARRIED

Chair