

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)

**Minutes of Regular Meeting
Monday, February 13, 2023 @ 3:00 PM**

CRD Community Center Meeting Room & Zoom Video Conference

Present:

Commissioners: George Leroux (Chair), Rob Fawcett (Vice Chair), Paul Brent (CRD Director), Andrea Mills, Barry Mathias, Sandra Tretrick, Erin O'Brien, Lisa Baille

Regrets:

Commissioner Larry Colcy

Guests – Ben Symons (Maintenance Contractor), Melody Pender (CRD staff)

1) Call to Order

Chair Leroux called the meeting to order at 3:00 PM

2) Approval of Agenda

The Agenda, inclusive a Capital Budget amendment motion and late correspondence received, is approved.

Moved – Tretrick, Seconded – Brent,
Carried

3) Approval of Minutes

The January 9th, 2023 draft Minutes, with amendments to Section 9, are approved.

Moved – Mathias, Seconded Brent,
Carried

4) Business Arising

1. Outhouse Maintenance Contract – Commissioner Mills reported on the development of a new contract for Parks Outhouse Maintenance.
2. Magic Lake Park Rezoning – Commissioner Leroux reported that Justine Starke had sent a letter to the Islands Trust Planner requesting inclusion of boat storage in the permissible uses for the Magic Lake Park.

3. Capital Budget Amendment – subsequent to the January 9th, 2023 meeting Commissioners Fawcett and Leroux circulated a brief outlining the proposed Schooner Way Trail and the budget needs for the Design and Engineering work.

Motion

The Commission approves the capital budget allocation of \$60,000, an increase of \$10,000 from the budget approved on September 12, 2022, for the design and engineering of the Schooner Way Trail, and

The Commission approves entering into a contract with ISL Engineering to complete the design and engineering work for the Schooner Way trail.

Moved – Mathias, Seconded – Tretick
Carried

5) Correspondence

Chair Leroux reported receiving 2 emails in the week before the meeting.

1. A letter from a landowner on South Otter Bay Rd opposing consideration of lands in the vicinity of the Road for a Dog Park.
2. A letter from a resident of South Pender requesting cooperation with PIPRC for access to their lot to avoid undue amounts of tree cutting and clearing. Commissioner O'Brien agreed to investigate and report at the next meeting.

6) Activities

1. Magic Lake Park – Commissioner Tretick outlined her report, circulated in advance, concerning boats left at the Park. Discussion focused on methods to address abandoned boats. Commissioner Tretick agreed to work with Commissioner Colcy to prepare a one-page summary of what actions, if any, to recommend to the PIPRC.
2. Director's Report – Director Brent reported on a new Grant program announced by the Provincial Government that could provide funding for projects on the Islands, potentially including PIPRC.
3. Chair's Report – Chair Leroux provided a brief synopsis of his report, circulated in advance. Leroux reported receiving a request on February 13th to fund the purchase of new "red" sand for the ballpark, and indicated he would be further investigating. Leroux reminded Commissioners of the Master Plan Review meeting scheduled for March 6th, 2023 from 1300 – 1600 at the Community Hall.

4. Maintenance Report – Ben Symons provided a brief overview of his report, circulated in advance. Ben highlighted erosion at Beach Accesses needing attention and repair and ongoing outhouse work at Thieves Bay.
5. Volunteers – Commissioner Mills reported on her work to organize volunteers. Commissioners suggested engaging volunteers in INaturalist work in the Parks.
6. Trails – Commissioner Fawcett reported on Schooner Way Trail development work. The current timeline is seeking a Design & Engineering Report – Phase 1 with a Class C cost estimate by the end of April, with a target application for Active Transportation funding in Q3-23. Commissioner Fawcett was asked to circulate the CRD Master Trail plan to all Commissioners for information.
7. Recreation Grants – Commissioner Leroux reported providing an outline of the Recreation Grant program timelines and criteria to Commissioners Tretick and Fawcett serving as the Committee overseeing the program in 2023.
8. Native Species – Commissioner Mathias reported on planned work at Thieves Bay, the potential to purchase plants in bulk for next fall / winter and the hopes for a \$7000 Grant application made to support invasive removal and tree planting in the Disc Park. Commissioner O’Brien reported on work she is leading, on behalf of PICA, to remediate the wetland areas around the Ball Park. Commissioner Leroux advised of a planned tree planting on Thursday February 16th @ 0830 at the Capstan Trail and invited Commissioners to participate.
9. Thieves Bay – no discussion.
10. Dog Park – Chair Leroux reported receiving a call and an email from residents opposing off leash dog use of existing parks and the proposed location of a new dog park on South Otter Bay Rd. Commissioners discussed various options for addressing the concerns of residents and the desires of dog owners. Chair Leroux agreed to work with CRD Staff and Commissioner Tretick to review the Bylaws and report at the March meeting.
11. Treasurer’s Report – Chair Leroux summarized the Treasurer’s Report, circulated in advance. Leroux agreed to provide a yearend analysis of the PIPRC financial position at the March meeting.
12. Enchanted Forest – Chair Leroux reported that the Islands Trust Conservancy is planning to survey and post the east-west boundary of the Enchanted Forest Park before March 31st, 2023. The Conservancy will provide a copy of the survey to PIPRC / CRD.
13. Communications – Commissioners agreed to the Pender Post article schedule as follows – March issue – Andrea Mills, April issue – Barry Mathias, May issue – Rob Fawcett.

7) In Camera

There was no call for an In Camera portion of the meeting.

8) Next Meeting

Monday March 13th, 2023 – 1500 hrs – CRD Community Center / Zoom Video Conference