

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)

**Minutes of Regular Meeting
Monday, September 12, 2022. 8:30am
Zoom Conferencing/Community Hall**

Present:

Commissioners: Tim Frick (Chair), Rob Fawcett (Vice Chair), George Leroux, Larry Colcy, Hans Tammemagi, Andrea Mills, Barry Mathias, Paul Brent (CRD SGI Director)

Guests – Liis Graham (Three on the Tree), Steve Henderson (CRD Staff), Justine Starke (CRD staff) Melody Pender (CRD Staff) Ben Symons (Maintenance Contractor), Kelly Friesen (Recorder)

Regrets: Sandra Tretick

1) CALL TO ORDER

Chair Frick called the meeting to order at 8:30 am

2) APPROVAL OF AGENDA

By general consent the agenda was approved with changes,

3) APPROVAL OF MINUTES

By general consent the minutes of Aug 8, 2022 were approved, as amended.

4) DELEGATION –

a) Lantern Festival December 31 to January 1, 2022/23 speaker Liis Graham presented the plan for the 2022/2023 event.

Motion: that PIPRC grants the use of the Magic Lake Picnic Site for the Lantern Festival as per the event application.

Moved Tammemagi / Seconded Mathias

Carried

5) CORRESPONDENCE

a) Tim addressed the emails from the public sent to the Parks email.

6) REPORTS

a) **Parks Maintenance** - Ben highlighted his monthly report, circulated in advance, noting Magic Lake swimming area needs a new metal ladder. The commissioners agreed and authorized Ben to check prices and replace if it falls within his budget. The sign at bottom

of the Scarf end of Lively Peak Road has been identified as a safety risk for cyclists. The sign was placed by the PIPRC

Motion: the post be moved a few feet off to the side to keep the walking, cycling portion of the road safe.

Moved Tammermagi / Seconded Mathias

Carried

At 8:55 Ben Symons left the meeting

- b) **Chair Person** – Tim commented briefly on his report circulated in advance. Tim highlighted the Thieves Bay Boat Launch and explained that any complaints going forward will be sent to the Ministry of Transport. George wanted clarity on who was responsible to address the milfoil on Magic Lake, it was decided that George will draft a memo to the CRD to request the issue be looked into.
- c) **Treasurer** – George commented briefly on the Treasurer’s report, including 1st draft of budget.
- d) **Recreation Report** – nothing new to report
- e) **Volunteer Committee** – Hans wants to send an email welcoming new volunteers. The board will share the list of names and find ways to add these people to the on-going projects.
- f) Master Plans update
 - i) Dog Park was discussed as the most often heard complaint from the public is the lack of a dog park. It was decided that the Dog Park will be discussed fully at the next meeting.
 - ii) Magic Lake project is awaiting a quote for engineering drawings.
iii) Thieves Bay project is awaiting a quote for engineering drawings.

Motion: Richie Smith at Islands Structural Engineers be retained to produce the engineering drawings required for the Thieves Bay Picnic shelter, up to \$2,500.

Moved Colcy / Seconded Mathias

Carried

Native species planting will be coordinated by Barry. Memorial Garden will be designed with the help of a sub-committee including Barry, Tim, Larry and Julia Nichols.

- iv) Trails have a number of motions

Motion:

1. That the Pender Island Parks and Recreation Commission (PIPRC) supports the SGI Active Transportation Plan (March 2022) and [encourages] CRD staff to continue to work closely with PIPRC volunteers to get the proposed Schooner Way and Community Hall trails built as an important, demonstrable first stage of what will hopefully emerge as an island wide trail network along core road corridors, and

Moved Fawcett / Seconded Mills

Carried

2. That the PIPRC request the CRD Board support an application by the PIPRC to the BC Active Transportation Infrastructure Grants Program, and other applicable grant programs, to complete engineering and development work to the level of providing Class C cost estimates (“Shovel Ready”) for the proposed Schooner Way and the Community Hall trails, and
3. That the PIPRC allocate up to \$50,000 spread over the fiscal 2022 and fiscal 2023 operating budgets as PIPRC’s local contribution to securing Shovel Ready status for the proposed Schooner Way and the Community Hall trails, and
4. That the PIPRC solicit an “Invitation to Quote” for developing Shovel Ready plans for the proposed Schooner Way and the Community Hall trails, and.
5. That, subsequent to securing Shovel Ready plans, the PIPRC requests the CRD Board support for the development of an application by the PIPRC, and other potential project collaborators, to BC Active Transportation Infrastructure Grants Program, as well as other applicable grant programs, to build the proposed Schooner Way and Community Hall trails.

Moved Fawcett / Seconded Leroux

Carried

Paul Brent left the meeting at 10 AM

7) OLD BUSINESS

- a) Commissioners who’s terms are expiring are asked to make a decision so the process to recruit replacement can proceed.
- b) Operations Budget was presented and explained – the vote to approve the Operations Budget will happen at the next meeting. Questions and comments were requested.
- c) Capital Budget was presented and explained; questions and comments were requested.
- d) Renaming of Trails, guidelines were explained. Dual names were suggested as a possible solution. The motion was deferred to the next meeting after more discussion.

8) NEW/OTHER BUSINESS

a) Native Species replanting sub-committee

Motion: to create a native species replanting sub-committee

Moved Mathias / seconded Fawcett

Carried

b) Private Businesses operating on Public land sub-committee will include Tim, Hans, Rob and George.

11) NEXT MEETING

Tuesday October 11, 2022 8:30 AM as the Monday October 10, 2022 is Thanksgiving.

12) ADJOURNMENT

By general consensus, the meeting was closed at 10:45 AM