

**PENDER ISLANDS PARKS & RECREATION COMMISSION (PIPRC)**  
**Minutes of a Regular Meeting**  
**Monday December 13, 2021 (8:30 am)**  
**Electronic By Zoom**

**Present:** Ben McConchie, Susan Parr, Barry Mathias, Rob Fawcett, Tim Frick, Derek Wolff, Hans Tammemagi, Paul Brent (Alternate Director CRD SGI), Ben Symons (Maintenance Contractor), Shannon Brayford (administrator)

**Regrets:** David Howe (SGI CRD Director),

**Guests:** Shelley Easthope, George Leroux, Adam Kogila, Larry Colcy

**1. CALL TO ORDER & LAND ACKNOWLEDGEMENT**

Chair McConchie called the meeting to order at 8:30 am and delivered a land acknowledgement.

**2. APPROVAL OF AGENDA**

It was recommended that the following items be added to the agenda:

- “Shelley Easthope (Three in the Tree), Lantern Festival” to delegations
- New Business “Public Consultation”
- Old Business “Dog Park”
- New Business “January Meeting Date”
- New Business “Additional Trees to the Disc Park”

By general consent the agenda was adopted as presented.

**3. APPROVAL OF MINUTES**

**a) Minutes November 8, 2021, Regular Business Meeting**

By general consent the minutes of November 8, 2021 were adopted as presented.

**4. DELEGATIONS**

Chair McConchie acknowledged Shelley Easthope, representing Three on the Tree and their application for park use for the New Years Eve Lantern Festival. She provided an overview of the event’s planning and modifications for COVID-19.

**MOTION:** It was moved and seconded that the Pender Islands Parks and Recreation Commission approve the application for park use by the Lantern Festival for the New Years Eve Lantern Festival.  
**CARRIED**

**5. COMMUNICATIONS**

**a) Dog Park:** Chair McConchie reported that he has received emails, text messages, and phone calls from members of community both in favour of allowing the dog park use to continue at Danny Martin Park and in encouragement of completing disassembling the dog park fence to discourage the continued use.

A discussion of the matter was held and Commissioners provided suggestions for moving forward.

**MOTION:** It was moved and seconded that the Pender Islands Parks and Recreation Commission remove the portion of the fence at the rear of Danny Martin Park that runs along Buccaneers Road.

**CARRIED**

b) **Lantern Festival Park Use Application:** Note: this item was discussed under Delegations.

c) **Newcomers Club:** It was noted that the New Comer's Club has invited the Commission to come make a presentation in the new year. The value of the presentation was noted for recruitment and education on the parks and trails.

By general consent, it was agreed that Ilse Phillips, volunteer coordinator, shall attend the meeting

d) **Park Use for Celebrations at Brooks Point:** Hans Tammemagi provided an overview of the concerns outlined in the letter regarding use of the Regional Park, Brooks Point, for celebrations.

A discussion was held regarding the options for PIPRC to support protection of the park.

By general consent, it was agreed that Hans Tammemagi shall request that Justine Starke support advocating for stronger protection of the Regional Park.

By general consent, it was agreed that Susan Parr shall email the local marriage commissioners with information regarding the limitation of park use.

## 6. REPORTS

a) **Maintenance Plan:** It was noted that the report was circulated electronically.

**Skeeles Road Trail:** Ben Symons provided an overview of the concerns with the trail and damage that has been due to water being redirected by the Ministry of Transportation and Infrastructure (MOTI). It was recommended that the trail head be rerouted to avoid the area and there was general consent in support of this recommendation.

Chair McConchie acknowledged neighbour Adam Kogila who reported that a tree had fallen and caused damage to his fence.

It was noted that the Ministry of Transportation and Infrastructure would be responsible for the damage they caused. There was general consent that the Commission shall deal with the damage in good faith and request reimbursement from MOTI.

**Materials Purchase:** There was general consent that Ben Symons purchase up to \$6000 in wood and other materials for upcoming projects.

**Found Road Trail:** Hans Tammemagi reported that Pender Islands Conservancy is partnering to replace the trail signs at Found Road. He noted that the project is still in its early stages and that updates would be forthcoming at a later meeting.

**Mortimer Spit:** It was noted that the area requires annual grading due to pot holes and that early consultation with the WASANEC Leadership Council is important.

By general consent, it was agreed that the consultation process shall be initiated.

It was noted that changing Mortimer Spit and limiting vehicle access had been discussed in the past. There was general consent that this be added to the next agenda.

Chair McConchie reported that a letter was received expressing concern for erosion on the Canal. There was general consent that Ben Symons shall review the area and return to the next meeting with recommendations on how to combat the erosion.

**Big Tree Trail:** Ben Symons reported that the newest potential trail has become quite saturated during the recent heavy rains, but he anticipates that it will be a successful trail.

**Signage at Ainslie Point Trail:** A discussion was held regarding the timeline for moving forward with installing signs. Discussion included options for end-of-trail signage and there was general consensus that SGI Alternate Director Paul Brent collaborate with Justine Starke on the appropriate wording and provide it directly to Ben Symons.

There was general consensus that Ben Symons not move forward with signs until further direction is given.

#### **b) Chair's Report**

Chair McConchie reported a member of the Community has offered to donate significant funds to support the Capital Plan projects.

Chair McConchie reported that representatives of PIPRC and Pender Islands Recreation and Agricultural Hall Association (PIRAHA) have met to discuss PIRAHA's reliance on CRD Recreational Funding and the need for a more stable funding model.

Chair McConchie reported that the Community Use agreement is almost complete and further updates will be forthcoming.

Finally, Chair McConchie noted that he has recommended to the CRD that they take lead on controversial issues that come before the Commission in order to better support the Commission's volunteers' ability to develop positive projects for the community.

#### **c) Treasurer's Report**

Susan Parr provided an overview of the monthly report and it was received for information.

#### **d) Recreation Report**

No report

#### **e) Volunteer Committee**

No report.

#### **f) Communications**

Hans Tammemagi provided an overview of the upcoming Pender Post article.

Note: Chair McConchie acknowledged George Leroux, a new member of the Commission joining January 1, 2021, and invited him to introduce himself.

## **7. OLD BUSINESS**

### **a) 5 Year Capital Plan, Discussion of Projects**

It was recommended that the Commissioners meet and divide the projects to develop a project plan for each of the projects including a more detailed budget and phases of development.

**Note:** Item 8c Public Consultation was discussed at this time.

Tim Frick noted that he has communicated with the CRD regarding public consultation on the 5-year Capital Plan. He recommended that, at a future meeting, the Commission discuss the information that they would like to receive from the community.

The Commission members discussed those projects that they are most interested in supporting.

There was consensus that Shannon Brayford shall create a reporting template and circulate it to the Commission

### **b) Meeting with PIRAHA**

Note: This item was discussed under the Chair's Report.

## **8. NEW BUSINESS**

### **a) Alice Church Trail**

Rob Fawcett provided an overview of the communications with the property owner and the property owner's offer to work with the Commission to build an alternative trail. He outlined the benefits of the trail and noted that it could facilitate a route from the Driftwood Centre to the public library.

Rob Fawcett noted the challenges the Commission could face building a trail in partnership with a private property owner and recommended consideration of using a similar process, in partnership with Moving Around Pender (MAP), as that which was used to build the trail at Valley Home Farms.

A discussion was held regarding the opportunities and challenges for advancing this trail.

There was general consensus that the Commission continue to support Rob Fawcett to collaborate with MAP and the property owners to develop a plan for the trail.

It was noted that the financial pieces of this project still require development and consideration.

### **b) Trees at Disc Golf Course**

There was general consensus that Barry Mathias will develop a plan for improvements to the lower part of the Disc Golf Course and will report back at the next meeting

**c) Meeting Date in January**

Paul Brent recommended moving the next meeting to January 17<sup>th</sup> and there was general support of this.

**9. IN CAMERA**

None

**10. NEXT MEETING**

The next meeting will be January 17, 2021 at 8:30 am.

**11. ADJOURNMENT**

It was noted that this will be the last meeting for Susan Parr and she was thanked for her contributions.

By general consensus, the meeting was closed at 10:36 am