

PENDER ISLANDS PARKS & RECREATION COMMISSION (PIPRC)
Minutes of a Regular Meeting
Monday October 18, 2021 (4:30 pm)
Electronic By Zoom

Present: Ben McConchie, Hans Tammemagi, Susan Parr, Rob Fawcett, Tim Frick, Barry Mathias, Derek Wolff, Paul Brent (Alternate Director CRD SGI), Ben Symons (Maintenance Contractor), Shannon Brayford (administrator)

Regrets: David Howe (SGI CRD Director),

Guests: None

1. CALL TO ORDER

Acting as Chair, CRD SGI Alternate Director Paul Brent called the meeting to order at 4:30 pm. He noted that he would pass control of the meeting upon the arrival of Vice Chair Tim Frick or Chair Ben McConchie.

2. APPROVAL OF AGENDA

It was recommended that discussions of Alice Church Trail, Lively Peak Road access for CRD Communications Team, and Magic Lake Playground Collaboration be added to the agenda.

By general consensus the agenda was approved as amended.

3. APPROVAL OF MINUTES

a) Minutes September 13, 2021, Regular Business Meeting

By general consensus the minutes of September 13, 2021 were adopted as presented

4. DELEGATIONS

None.

5. COMMUNICATIONS

At 4:35 Tim Frick joined the meeting and assumed the position of Chair.

a) Ainslie Point Trail: It was noted that a number of emails of concern were received from neighbours living near the new trail.

CRD SGI Alternative Director Paul Brent reported on a meeting held between National Parks and CRD Director David Howe. He noted that National Parks is not intending to link the new trail with their own because they believe that there is resistance from WASANEC Leadership Council and concern with access to sensitive eco systems.

Paul Brent stated that a pause in the work has been requested by the CRD.

At 4:51pm Ben McConchie joined and assumed the position of Chair.

It was noted that the signs are the only thing remaining to complete the trail work as the trail was built in March 2021.

A discussion of naming the trail and installing signs was held.

Shannon Brayford reported that the Commission's request to CRD for direction on seeking a name from the WASANEC Leadership Council had received a response. The direction was to name the trail with a generic name until such time as a name change is possible.

By general consensus the Commission agreed that the naming sign could be delayed at the CRD Director's request, but that all necessary safety signs would be posted.

The Commission discussed the trail and commended the work of Ben Symons on building it.

6. REPORTS

- a) **Maintenance Plan:** It was noted that the report was circulated electronically.

Ben Symons provided a brief overview of current work.

- b) **Chair's Report**

Chair McConchie reported that due to a scheduling error the Invasive Species Management Group were only on island for two and half hours. However, he noted that the error is being corrected and they will be coming back for three 10-hour days.

- c) **Treasurer's Report**

Susan Parr provided an overview of the 5 Year Capital Budget draft and her recommendations moving forward.

She noted that the annual budget is on track and that any surpluses in the budget will be moved to the Capital Budget..

MOTION: It was moved by Susan Parr, and seconded by Barry Mathias, that the Operating Budget and Recreation Budget be submitted as circulated. **CARRIED**

- d) **Recreation Report**

No report

- e) **Volunteer Committee**

Ilse Phillips reported on the success of the Friends of the Trails committee. She noted that over 20 trails have regular volunteers who monitor them and send their maintenance notes to Ben Symons.

- f) **Communications**

Hans Tammemagi noted that the Pender Post has been encouraging him to expand the report with a highlight of trails each month and that he has been doing so with a photograph.

7. OLD BUSINESS

a) 5 Year Capital Plan

A discussion was held regarding the 5-year capital plan. The Commission reviewed the current draft and made revisions to bring the plan into line with priority projects and the anticipated capital budget.

MOTION: It was moved and seconded that the PIPRC approve the 5-Year Capital plan as amended.

CARRIED

b) Meeting with PIRAHA

It was noted that a response has not yet been received.

c) Carving at Danny Martin Park

Shannon Brayford reported that Jordan Hamson was pleased that his proposal was accepted. She reported that the carving will be of a bear playing baseball and that the artist understood that he needs to provide details on when he will be doing the work and that he is responsible for ensuring that all bylaws are followed.

d) Alice Church Trail

It was noted that this matter, the reducing of the project budget, was addressed during the 5 year Capital plan.

8. NEW BUSINESS

a. CRD Chance Find/Archaeological Awareness Training

It was noted that several Commissioners attended this training session.

b. Archeology Review Project for Regular Maintenance

Shannon Brayford reported that the project is underway and appears to be running smoothly. She further noted that an unanticipated benefit of the project is that several of the Commission's parks and trails will be mapped with tags and photos on assets.

c. Appointment of Commissioners

It was noted that appointments for Commissioners need to be submitted to the CRD after the next Commission meeting.

The list of Commissioners was reviewed and it was concluded that two additional Commissioners will be required as Rob Fawcett, Ben McConchie, and Derek Wolff will be standing again.

d. Playground Collaboration with Magic Lake Property Owners Society (MLPOS)

Tim Frick provided an overview of the request from MLPOS that PIPRC endorse the building of an all ages playground at the Magic Lake tennis courts and that PIPRC

collaborate with MLPOS's project when the Commission builds a similar playground at Shingle Bay.

MOTION: It was moved and seconded that the Pender Islands Parks and Recreation Commission endorse the Magic Lake Property Owner's Society multi-age play area improvements and agree to a formal collaboration with the Commission's Shingle Bay project.

CARRIED

9. IN CAMERA

MOTION: It was moved and seconded that the Pender Islands Parks and Recreation Commission close the public meeting under Section 90(1)(g) of the Local Government Act for discussion of a written threat of litigation.

CARRIED

At 6:49 pm Chair McConchie reopened the public meeting and noted that there was not a Rise and Report.

10. NEXT MEETING

A discussion of meeting times was held and it was noted that evening meetings are not working for the Commission.

It was agreed that meeting options will be circulated and that daytime meetings will be set for the next six months.

11. ADJOURNMENT

Chair McConchie noted that Susan Parr would be resigning as of the end of the meeting. He thanked her for her years of volunteer work as the Treasurer, overseer of Recreation Funding, and as a Commissioner.

By general consensus, the meeting was closed at 6:56 pm