

PENDER ISLANDS PARKS & RECREATION COMMISSION (PIPRC)
Minutes of a Regular Meeting
Friday, January 8, 2021 (9:30 am)
Electronic By Zoom

Present: Ben McConchie, Hans Tammemagi, Susan Parr, Derek Wolff, Barry Mathias, Tim Frick, Rob Fawcett, Arnie Alksne, Paul Brent (Alternate Director CRD SGI), Ben Symons (Maintenance Contractor), Shannon Brayford (recorder)

Regrets: David Howe (Director, CRD, SGI),

Guests: Peter Pare (Moving Around Pender), Niall Parker (Moving Around Pender), two members of the public

1. CALL TO ORDER

Chair McConchie called the meeting to order at 9:30 am and invited each member of the Commission to introduce themselves.

2. APPROVAL OF AGENDA

It was recommended that "Volunteers in the Park" be added under New Business.

By general consensus the agenda was approved as amended.

3. APPROVAL OF MINUTES

a) Minutes December 18, 2020, Regular Business Meeting

It was recommended that the minutes be amended to add the word "been" in Treasurer's Report.

By general consensus the Minutes of December 18, 2020 were adopted as amended.

4. DELEGATIONS

None

5. CORRESPONDENCE

It was noted that a letter was received from the Islands Trust Conservancy regarding ongoing maintenance at the Enchanted Forest. The contents of the letter and recommendations were discussed. Maintenance Contractor, Ben Symons, provided suggestions for meeting the recommendations of the letter.

6. MAINTENANCE REPORT

Ben Symons noted that his report was circulated electronically.

A discussion of the ongoing maintenance requirements at Lively Peek was held. It was noted that currently Ben Symons is maintaining the access, but that the requirement to do so does not seem clear in the agreement.

There was general consensus that Chair McConchie shall research the agreement with Justine Starke (CRD) and Susan Parr shall consult former PIPRC Chair, John Chapman.

Ben Symons noted that the Skeeles Road modification by the Ministry of Transportation and Infrastructure (MOTI) has damaged the trail. There was general consensus that Chair McConchie shall contact MOTI to discuss the matter and a plan for remediation.

Note: By general consensus, item 7d was moved ahead in the agenda

Chair McConchie provided an overview of the Investing in Canada Infrastructure Program Grant (CIVRS) and the work completed to date. The committee for the project (Barry Mathias, Rob Fawcett, Shannon Brayford) provided an overview of the matter with input from representatives from Moving Around Pender (MAP) Peter Pare and Niall Parker.

A discussion of the grant, the project, and motions that would be required for the application was held, including the challenges of the project and potential public opposition.

MOTION: It was moved by Ben McConchie, seconded by Paul Brent, that the Pender Islands Parks and Recreation Commission:

- Supports the development of the Alice Church Road Trail.
- Commit to ongoing maintenance of the Alice Church Road Trail to the Commission's regular maintenance program.
- Approves the proposed project budget and empower the committee to include updated costs from the forthcoming Valhalla quote.
- Approves payment of ineligible costs as outlined in the proposed grant for a total cost of up to \$13000.00

CARRIED
Opposed Susan Parr

MOTION: It was moved by Ben McConchie, seconded by Paul Brent, that the Pender Islands Parks and Recreation Commission direct the Committee to complete and submit the Canada Infrastructure Program Grant as discussed.

CARRIED
Opposed Susan Parr

7. REPORTS

a. Chair's Report

Chair McConchie reported that the Community Justice Program is moving forward with the mediation regarding the community dog park matter. He noted that he has been invited to a meeting with the mediators and invited the Commissioners to let him know if any additional members would like to attend.

He further reported that he has been in contact with Roland Guenette and is looking forward to actively maintaining the relationship that the Commission has with him.

b. Treasurer's Report

Susan Parr noted that due to the new meeting schedule the previous month's report will not be available until February.

c. Recreation Report

It was noted that recommendations for formalizing and revising the Recreation Funding process were circulated as part of the agenda package of the previous month and discussion of those recommendations were postponed to this meeting for discussion.

Shannon Brayford provided an overview of the proposal and the rationale.

There was general consensus that the Recreation Funding process be amended as presented.

d. Communications

No remarks.

8. OLD PROJECTS

- a. **Master Plan:** There was general consensus that the members of the Commission shall meet January 15, 2021 at 2:30 via zoom for further development of the Master Plan.
- b. **Shed Roof:** Derek Wolff provided an overview of the project to date and noted that the contractors have confirmed with the Capital Regional District that a building permit will not be required. He noted that potential rot may alter the project.
- c. **Ainslie Point Trail:** Hans Tammemagi provided an overview of communication to date. He noted a letter from the owners of the neighbouring property expressing strong concerns with the trail. He also reported that the National Parks have written with support for the project,

Hans Tammemagi noted that four driveways are in close proximity to the trail and all four properties have received letters. He reported that one letter was returned by the postal service as it was not picked up from the mailbox, that two have not responded, and that the only response was from the neighbours who expressed their concerns.

Hans Tammemagi noted that he will continue to communicate with the neighbours.

Ben Symons noted that in the letter from the neighbours there was concern about an otter den and he confirmed that he will investigate the matter.

There was general consensus that discussion of the naming of the trail shall be held at the next meeting.

A discussion of boundary signs was held and Ben Symons provided an overview of the options currently used and the relative success of each strategy.

- d. **Investing in Canada Infrastructure Program Grant:** It was noted that this item was discussed under item 6.

9. NEW/OTHER BUSINESS

- a. **Trail Volunteers:** Hans Tammemagi provided an overview of his recommendation for encouraging trail volunteers.

It was noted that the Trail Guardian program was successful in the past and that a similar program could be started.

Ilse Phillips, a member of the public, volunteered to support the development of a volunteer project and there was general support of this.

It was noted that the matter shall be discussed further at the Master Planning Session.

10. IN CAMERA

None.

11. NEXT MEETING

Master Planning Session: Friday January 15, 2021 at 2:30 pm via zoom

Regular Business Meeting Friday, February 12, 2021 at 9:30 am via zoom

12. ADJOURNMENT

By general consensus, the meeting was closed at 12:20 pm.