

PENDER ISLANDS PARKS & RECREATION COMMISSION (PIPRC)
Minutes of a Regular Meeting
Friday, December 18, 2020 (9:30 am)
Electronic By Zoom

Present: Ben McConchie, Hans Tammemagi, Susan Parr, Derek Wolff, Barry Mathias, Tim Frick, Rob Fawcett, Arnie Alksne, David Howe (Director, CRD, SGI), Paul Brent (Alternate Director CRD SGI), Ben Symons (Maintenance Contractor), Shannon Brayford (recorder), Justine Starke (CRD)

Regrets: None

Guests: Shauna Doll (delegate), Roland Guenette and Paul Guenette (delegates), two member of the public.

1. CALL TO ORDER

Chair McConchie called the meeting to order at 9:30 am and invited each member of the Commission to introduce themselves.

2. APPROVAL OF AGENDA

By general consensus the agenda was approved as presented.

3. APPROVAL OF MINUTES

a) Minutes of November 20, 2020, Regular Business Meeting

It was recommended that the minutes be amended to add the word "been" in Treasurer's Report.

By general consensus the Minutes of November 20, 2020 were adopted as amended.

4. DELEGATIONS

a) Shauna Doll, Gulf Islands Forest Project Coordinator with Raincoast Conservation Foundation

Shauna Doll provided an overview of the Big Tree Registry program and the organization's request to conduct a tree measurement event at the Enchanted Forest.

The Commission requested and received information on the following points:

- COVID-19 policies in place for measurement events
- Purpose of the data collection
- Confirmation that the Islands Trust Conservancy have already issued support

MOTION: That the Pender Islands Parks and Recreation Commission support the Big Tree Registry Initiative as proposed by the Raincoast Conservation Foundation.

CARRIED

b) Roland Guenette and Paul Guenette, donors

Roland Guenette introduced himself and provided an overview of his and his family's continuing support of Pender Islands Parks.

Note: Dave Howe and Justine Starke joined the meeting at 10:00 am.

The Commissioners expressed their thanks to the Guenette Family and there was general consensus that the Chair and Commission shall commit to maintaining an active relationship with the Guenette family.

5. SGI CRD DIRECTOR'S REPORT

Southern Gulf Islands Capital Regional District Director David Howe introduced himself, welcomed the new Commissioners, and thanked them for volunteering. He provided an overview of the recent CRD projects and undertakings.

a) Investing in Canada Infrastructure Program Grant

SGI CRD Director Howe spoke in favour of the proposed project to join the school and baseball diamond with a multi-purpose trail. He noted that the Commission will play a key role as the holder of the Licence of Occupancy.

Justine Starke (CRD) provided an overview of the grant, its requirements, and the potential opportunity for the Commission to apply.

Note: Paul Brent departed the meeting at 10:28 am

Discussion was held regarding the following points:

- The options for trail standards.
- Barriers to building cycling trails.
- The value of cycling trails on the island.
- Steps moving forward

MOTION: It was moved and seconded, that the Pender Islands Parks and Recreation Commission direct submission of an expression of interest for the Canada Infrastructure Program Grant.

CARRIED

Note: SGI CRD Director Howe and Justine Starke departed the meeting at 10:50 am.

6. CORRESPONDENCE

a) Email re: Loretta's Wood

Chair McConchie provided an overview of the email. A discussion of the Mount Menzies area park system was held and the relationship of Loretta's Wood to the system.

There was general consensus that Chair McConchie shall liaise with Parks Canada regarding collaborative sign and maintenance of the parks system.

Tim Frick noted that Parks Canada is making progress toward improving accessibility and encouraged furthering that initiative.

7. MAINTENANCE REPORT

Ben Symons noted that his report was circulated electronically.

Ben Symons reported that community members have approached him regarding the information storage of boats at Magic Lake. A discussion of the issues including disorganization of the vessels and hinderance to maintenance was held.

Susan Parr, Treasurer, provided an overview of the maintenance budget and there was general consensus that the maintenance contractor shall review his budget and purchase routine maintenance materials within his purchase power.

8. REPORTS

a. Chair's Report

Chair McConchie noted that he has been investigating the status of the Magic Lake Park. He reported that according to the CRD the land is identified as a road and is not a Commission-controlled park.

Chair McConchie recommended further development of a Facebook Page and there was general consensus that the matter be revisited at a future meeting.

Note: Ben Symons departed the meeting at 11:07 am

b. Treasurer's Report

Susan Parr noted that the report had been circulated electronically.

c. Recreation Report

It was noted that recommendations for formalizing and revising the Recreation Funding process were circulated as part of the agenda package.

Shannon Brayford provided an overview of the proposal and the rationale.

There was general consensus that the matter be revisited at the next meeting.

d. Communications

A discussion of content for the upcoming Pender Post was held and the following recommendations were made:

- That the meetings being moved to the second Friday of the month be announced
- That the groups to whom the recreation funds were awarded be announced this month.
- That the support of the Guenette family be considered for announcement at the next meeting, following with consultation with the family.

9. OLD PROJECTS

- Master Plan:** There was general consensus that the members of the Commission shall review the previous Master Plan material and that a January date shall be selected through email.
- Shed Roof:** Derek Wolff provided an overview of the rationale for completing the work and the procurement process for the bids.

He provided an overview of the three bids received and his assessment comparing them. He recommended that, as all bids met the requirements, that the Commission award based on cost.

MOTION: It was moved and seconded that, the Pender Islands Parks and Recreation Commission award the contract for the re-roofing of the maintenance shed to Smythe Roofing, subject to the meeting of all formal requirements, for a total cost of no more than \$14,000 plus taxes.

CARRIED

- c. **Ainslie Point Trail:** Hans Tammemagi provided an overview of the proposed trail which would link the end of Ainslie Road to the Beaumont Marine Park Trail.

Hans Tammemagi provided an overview of the consultation process with National Parks and noted that there has not been a response received.

MOTION: That the Pender Islands Parks and Recreation Commission proceed with creation of the Ainslie Point Trail.

CARRIED

There was general consensus that Hans Tammemagi shall write to National Parks and communicate the Commission's intent to construct the trail and express their hope that National Parks will build a branch on their own land linking the two.

- d. **Community Justice Program for Dog Park Issue:** Chair McConchie noted that the Commission has provided recommendations to the Community Justice Program for participants in their process.

A discussion of the Community Justice Program's process moving forward was held and it was noted that the Commission shall continue to receive updates.

A discussion of the Commission's role in the Community Justice Program process and in the development of future dog parks was held.

Chair McConchie acknowledged a member of the public Alex (Lastname).

Alex Wilson addressed the dog park matter and expressed concerns regarding the current dog park site and the process moving forward.

10. IN CAMERA

MOTION: It was moved and seconded that the Pender Islands Parks and Recreation Commission shall close the public meeting to enter an In Camera Session under Community Charter s. 90(1)(k) for discussion of contract matters.

CARRIED

Chair McConchie reopened the public meeting at 12:17 pm and noted that there was not a Rise and Report.

11. NEXT MEETING

The next meeting will be held on Friday, January 8, 2020 at 9:30 am via Zoom.

12. ADJOURNMENT

By general consensus, the meeting was closed at 12:20 pm.