

**PENDER ISLANDS PARKS & RECREATION COMMISSION (PIPRC)**  
**Minutes of a Regular Meeting**  
**Friday, October 16, 2020 (9:30 am)**  
**Electronic By Zoom**

**Present:** Michael Symons, Hans Tammemagi, Ron Underhill, Susan Parr, Ben McConchie, Derek Wolff  
Ben Symons (Maintenance Contractor), Shannon Brayford (recorder)

**Regrets:** David Howe (Director, CRD, SGI)

**Guests:** 18

**1. CALL TO ORDER**

Chair Symons called the meeting to order at 9:33 am.

**MOTION: Moved by Michael seconded by ben** Put in the motion from the email

**2. APPROVAL OF AGENDA**

By general consensus, the agenda was approved as presented.

**3. APPROVAL OF MINUTES**

**a) Minutes of September 18, 2020, Regular Business Meeting**

Hans Tammemagi requested that his vote against the closing of the dog park be

**4. DELEGATIONS**

**a. Liis Graham – Three in the Tree**

Chair Symons provided an overview of the project being considered. He noted that the Islands Trust Conservancy has approved the project with a series of conditions. Chair Symons reviewed the conditions.

Chair Symons invited Liis Graham to address the Commission. Liis Graham provided an overview of the ways in which she will be meeting the conditions. She requested that the Commission consider a time constraint that allows the art to be viewed over the summer months.

Ben McConchie requested information on consultation with neighbours.

Justine Starke (CRD) provided an overview of community engagement requirements for the Commission, but noted that there are not specific requirements.

A discussion of the project and neighbour notification was held.

**MOTION:** Moved by Ron Underhill, seconded by Ben McConchie, that the Pender Islands Parks Commission supports the project with the conditions as described and that the installation shall be reviewed at the end of thanksgiving weekend 2021 to determine whether it shall remain or be removed.

**CARRIED**

**b. Paul Brent – Community Resource Centre, Community Justice**

Paul Brent provided an overview of the role of the Community Resource Centre (CRC) and the supports that it can offer to a parks commission.

He encouraged the PIPRC and all groups to consider the supports of the CRC, including facilitation supports for Commissions and Communities.

**c. Dog Park**

Chair Symons acknowledged delegations in order.

Debbie Katz provided an overview of the history of the dog park. She noted that Don Brown of the CRD Bylaw Office informed her that one complaint has been made in 18 months. She also provided an overview of the challenges of opening a park on Karl Hamson's property including opposition from neighbours, swampy land, and the need to remove trees.

She requested that the Parks Commission honour their commitment from May 2019 to find an alternate dog park on CRD land.

Ben McConchie requested information on whether the CRC would be able to help the dog park users to find an alternate location that could be brought back to the Commission.

Paul Brent provided an overview of the services that they would be able to offer and indicated interest in supporting the process.

A discussion of the matter was held including the following

**MOTION:** Moved by Ben McConchie, seconded by Ben Maberly, that the dog park issue shall be referred to the Southern Gulf Islands Community Resource Centre, with the participation of the Pender Islands Parks Commission and any other community members, and that a solution needs to be in place as of May 1, 2021 at which time the dog park shall be closed.

**CARRIED**

Note: Ben McConchie departed the meeting at 10:32 am

Herb Katz encouraged the Commission to review the matters and noted that challenges of some potential sites.

Note: Ten members of the public departed the meeting at 10:38 am

**5. MAINTENANCE REPORT**

Ben Symons provided an overview of the report circulated electronically.

**a. Sailor Road Garbage**

Hans Tammemagi noted that there is a pile of shingles at Sailor Road that was illegally dumped. He provided an estimate of the cost to have Pender Islands Waste Management pick up the garbage.

There was general consensus that Ben Symons shall look at the matter, determine if it is on park land, and either remove the refuse himself or contact Pender Islands Waste Management to do so.

**b. Dock at the Swimming Hole**

Ben Symons encouraged the Commission to consider replacing the dock at the Magic Lake Swimming Hole. There was general consensus that replacement of that dock and installation of a new dock at the other end shall be considered.

Note: A break was held from 10:43-10:54 am. Ben Maberly, SGI CRD Alternate Director departed during this time. Following the break, one member of the public remained.

**6. CORRESPONDENCE**

**a) Dog Park**

Chair Symons noted that a large volume of material was sent and received regarding the matter and that all written communications were passed

**b) Youth Sports**

Chair Symons reported that he has heard from Youth Sports but has not been able to connect with them regarding the matter and does not have an idea of the topic.

**c) Justine Starke, CRD, Contact Tracing**

Chair Symons reported that Justine Starke has noted that physical meetings will need a sign in sheet for contact tracing (COVID-19) purposes.

**d) John Bronstein, Memorial plaque**

Chair Symons reported that a letter was received requesting installation of a memorial at George Hill for a child that died recently.

A discussion of the matter was held and there was general consensus that the current policy of refusing such requests shall be maintained, although alternatives could be considered in the future.

**7. REPORTS**

**a. Director's Report**

None.

**b. Chairperson's Report**

No further items

**c. Treasurer's Report**

Susan Parr noted that the report had been circulated electronically.

**MOTION:** It was moved by Ron Underhill, seconded by Hans Tammemagi that the PIPRC approve the budget as presented.

**CARRIED**

There was general consensus that Susan Parr shall be authorized to make small adjustments at her discretion should the CRD accountants request them.

**d. Recreation Report**

It was noted that the (things coming back in October, ben and Michael will give recommendations at the November meeting)

**e. Communications**

Hans Tammemagi will submit the Pender Post article.

**8. OTHER BUSINESS**

**a) Joint Use Agreement, User Group Insurance**

Chair Symons provided an update on the matter.

Justine Starke provided an update on the matter and the impacts of COVID19 on the school's policies for use. She noted that a potential outcome could be that the agreement will be signed and the fees reduced due to limited use.

**b) Ketch Road Shed**

Derek Wolff provided an overview of the project.

A discussion of the procurement requirements was held

There was general consensus that PIPRC request that Justine Starke (Capital Regional District) provide project support and assist in the procurement.

**c) Islands Trust Application**

Chair Symons reported that the Islands Trust had contacted him regarding an application still on file that had been opened in the past.

Chair Symons noted that the application applied to the construction of a lawn bowling facility, which is not moving forward, and the shelters at the Disc Park.

It was noted that the Islands Trust Land Use Bylaw review currently underway could bring the Disc Park buildings into conformity.

There was general consensus that the Commission shall request that the Islands Trust do as proposed.

**d) Ainsley Point Trail**

Hans Tammemagi provided an update on the project. He noted the stakeholders that need to be notified about the trail.

A discussion of consultation with the Ministry of Transportation and Infrastructure (MOTI) was held and it was noted that a licence may be required. There was general consensus that Hans Tammemagi shall send the required documents to the CRD for submission to MOTI.

**9. NEW BUSINESS**

None

**10. IN CAMERA**

**MOTION:** It was moved and seconded that the Pender Islands Parks and Recreation Commission shall close the public meeting to enter an In Camera Session under Community Charter s. 90(1)(a)(k) for discussion of contract matters.

**CARRIED**

At 12:01 pm Chair Symons reopened the public meeting and noted that there were no items to rise and report.

**11. NEXT MEETING**

The next meeting will be held on Friday, November 20, 2020 at 9:30 am by Zoom

**12. ADJOURNMENT**

By general consensus, the meeting was closed at 12:03 pm.