

**PENDER ISLANDS PARKS & RECREATION COMMISSION (PIPRC)**  
**Minutes of a Regular Meeting**  
**Thursday, June 19, 2020 (10:00 am)**  
**Thieves Bay Park, North Pender Island**

**Present:** Derek Wolff, Susan Parr, Bruce Alexander, Hans Tammemagi, Ron Underhill, Ben Symons (Maintenance Contractor)

**Regrets:** Michael Symon, David Howe (Director, CRD, SGI)

**Guests:**

**1. CALL TO ORDER**

Michael Symons sent his regrets, Derek Wolff acted as Chair. Chair Wolff called the meeting to order at 9:34 a.m.

**2. APPROVAL OF AGENDA**

It was recommended that an In Camera Session be added at the end of the agenda and that two items, Band Shell and Lively Peak, be added under Correspondence.

By general consensus, the agenda was approved as amended.

**3. APPROVAL OF MINUTES**

It was recommended that the phrase "the Saanich" be deleted from the intro and that, under Item 3, "2" be amended to "22".

By general consent, the minutes of May 15, 2020 were adopted as amended.

**4. DELEGATIONS**

None

**5. MAINTENANCE REPORT**

Ben Symons provided an overview of the report circulated electronically. The following matters were discussed

**a. Thieves Bay**

Ben Symons provided an overview of his recommendations.

**MOTION:** It was moved by Susan Parr, seconded by Bruce Alexander, that the Pender Islands Parks and Recreation Commission direct Ben Symons install the boulder barriers and picnic table slabs at Thieves Bay for a cost not to exceed \$3000, to be taken from the Capital Budget. **CARRIED**

**b. Shingle Bay**

Ben Symons noted that the swing set at Shingle Bay needs new wood chips at the base. There was general consensus that this shall be done.

**c. Grading Mortimer Spit**

A discussion was held regarding the issues at Mortimer Spit. There was general consensus that Derek Wolff shall research preliminary matters and report back at the next meeting.

**d. Bricky Bay**

Hans Tammemagi reported that the Bricky Bay sign wordage has been circulated and he noted that the Museum Society contributed heavily to the content.

**MOTION:** Moved by Hans Tammemagi, seconded by Susan Parr, That the Pender Islands Parks and Recreation Commission approve the installation of the sign at Bricky Bay for a total cost not to exceed \$400.00. **CARRIED**

**6. OLD BUSINESS**

By general consensus, these items were postponed to the next meeting.

**7. CORRESPONDENCE**

**a. Dog Park**

Chair Wolff reported that a letter was sent to David Howe regarding the dog park and the process of consultation undertaken at that time. He provided an overview of the matter and the related correspondence to date.

A discussion was held regarding the history of the matter and the challenges moving forward.

**b. Band Shell**

A discussion was held and the following points were raised:

- Several organizations have considered similar projects in the past.
- PIPRC does not have ideal land on which to situated such a structure
- The overall idea is good and would be beneficial to the community.
- The matter should be considered during the Master Plan
- A collaborative process with other organizations could be considered.

**c. Event Insurance**

Chair Wolff provided an overview of the matter, highlighting the requirements for having the insurance. He noted that although the premium is low, the deductible is \$1000.

There was general consensus that the form should be added to the website.

## 8. REPORTS

### a. Director's Report

None

### b. Chairperson's Report

None.

### c. Treasurer's Report

Susan Parr noted that the report was circulated electronically. No comments were made.

### d. Recreation Report

Susan Parr provided an overview the process to request a return of unused recreation funds due to COVID19 closures. A discussion was held and there was general consensus that the Commission would like direction form the CRD that can be communicated about the spending of past funds and the future funds.

### e. Communications

None

## 9. OTHER BUSINESS

None.

## 10. IN CAMERA

### a. Closed Meeting

**MOTION:** It was moved and seconded that the Pender Islands Parks and Recreation Commission shall close the public meeting to enter an In Camera Session under Community Charter s. 90(1)(a) for discussion of contract matters. **CARRIED**

At 11:11 pm Chair Wolff indicated that the public portion of the meeting was closed for an in camera session.

### b. Re-opening

At 11:37 Chair Wolff reopened the public meeting.

### c. Rise and Report

Chair Wolff reported that contract renewals for Ben Symons and James Wiley were discussed during the closed session.

## 11. NEXT MEETING

The next meeting will be held on July 17, 2020 at 9:30 a.m. at Shingle Bay.

**12. ADJOURNMENT**

By general consensus, the meeting was closed at 11:38 a.m. .