

PENDER ISLANDS PARKS & RECREATION COMMISSION (PIPRC)
Minutes of a Regular Meeting
Friday, July 19, 2019 (9:00 am)
Plum Tree Court, North Pender Island

Present: Tom Bell, Susan Parr, Ray Pink, Derek Wolff, Arnie Alksne, Hans Tammemagi, Ben Symons (Maintenance Contractor), Shannon Brayford (recorder)

Regrets: David Howe (Director, CRD, SGI), John Chapman,

Guests: Herb Katz, Dag Falck (Chair Trinocamli Improvement District)

1. CALL TO ORDER

Chair Tom Bell called the meeting to order at 9:02 a.m. He noted that the Commission was meeting in the Traditional Territory of the Coast Salish People.

2. APPROVAL OF AGENDA

By general consensus, the agenda was approved as presented.

3. APPROVAL OF MINUTES

a) Minutes of June 21, 2019, Regular Business Meeting

The following amendments were recommended:

- Under item 5e) the addition of “on the Capstan Road property” at the end
- Under 5h) addition of the word “could” between “small room” and “built”

By general consensus the minutes of June 21, 2019 were adopted as amended.

4. DELEGATIONS

5. MAINTENANCE REPORTS

Ben Symons provided an overview of his written report, which was circulated electronically, including the following points:

- Replaced binoculars at Oaks Bluffs.
- Thieves Bay outhouse has been improved and the fence was removed. He reported that a member of the community recommended it be replaced with an accessible outhouse.
- Ron Henshaw has completed the work at Boatnook.
- The rotten handrail at Lively Peaks has been removed.
- A community member asked the Commission to install a change room at the swimming hole.
- He has identified several sources for “no smoking” stickers and recommended ordering a small sample of each to test their durability.
- A neighbour of the Thieves Bay field has requested that the mower cut the grass right up to his fence line. There was general consensus that Ben Symons shall pass the request to David Wright.

Ben Symons reported that the Craddock Ocean Access has a leaning tree that he deems to be healthy, but it is encroaching on the stairs and creates a risk for trail users banging their heads. A discussion was held and there was general consensus that the tree shall be removed.

Chair Bell noted the importance of trails to the community and visitors. He thanked Ben Symons for his work keeping the trails well maintained and safe.

Chair Bell noted that an outhouse maintenance report was circulated electronically. He reported that the contracted service provider, "All Out Septic", had not attended to the outhouse as scheduled, so the new, local provider Chris Carrier, stepped in and completed the pumping. John Chapman provided an overview of the CRD's requirements to switch providers and noted the contract issues.

There was general consensus that Arnie Alksne will contact Chris Carrier to discuss if he is interested to enter into a contract and will report back.

6. PRIORITY ITEMS

a) Gardom Pond

Chair Bell noted that Dag Falck (Chair Trinocamli Improvement District) was a guest of the meeting interested in this item.

Chair Bell noted the media attention and community opinion surrounding the CRD decision.

Chair Bell noted that an email outlining the history of the matter and the Commission's role was circulated electronically by John Chapman.

Ben Symons and John Chapman provided an overview of their understanding of the plan for the project and the resultant wet lands.

A discussion of the matter was held.

It was noted that the Commission is not a decision maker on the matter, but is one of the six water license holders.

Dag Falck requested information on whether the licence holders have considered the liability should the draining of this pond be faulted for damaging neighbouring wells.

Note: By general consensus item 5d was moved ahead in the agenda

b) Dog Park Complaint

Chair Bell reported that he has not heard further complaints and that Don Peden (CRD Bylaw and Animal Control) has been actively involved in ensuring that users comply with local bylaws when using the park.

Chair Bell provided an overview of the resolution passed at the last meeting regarding the steps moving forward.

Chair Bell noted that new signage was included in the resolution. He further noted that the new bylaws provide a fine value for breaching the rules. Recommendations were made that the temporary sign reflecting the hours of the park be posted and that the language of the official sign be further considered.

Chair Bell provided an overview of additional steps including the opaque fence, moveable benches, etc. He noted that the ad hoc group will meet further on the matter and consult with Ben Symons, the stakeholders, and the Treasurer to develop a plan to report back at the next meeting.

Note: A break was held from 10:24 am – 10:35 am.

c) PIPRC Bylaw Amendment

Chair Bell noted that the Commission had discussed hiring a designated bylaw officer for the island. He reported that the cost will be approximately \$83 per hour.

There was general consensus that Chair Bell will report back at the next meeting after the budgetary implications are considered and Don Brown (CRD Bylaw Enforcement) is consulted.

It was also noted that the changes to the bylaw will be announced in the upcoming Pender Post article. There was general consensus that warnings be issued first by the bylaw officer and that Alex Fraser, a representative of the disc park, be advised of the potential fines.

MOTION: Moved by John Chapman, seconded by Arnie Alksne, that the Pender Islands Parks and Recreation Commission direct Tom Bell and Susan Parr to consider, and if appropriate, approve the expenditure of up to \$1000.00 for increased bylaw enforcement hours toward the enforcement of the new bylaw. **CARRIED**

d) Asset Management CRD Project Status

Chair Bell noted that a report was circulated electronically regarding the project and recommended that Commissioners review the documents.

John Chapman noted that the CRD recommendation is that each island Parks Commission budget several thousand dollars for the project. There was general consensus that John Chapman and Ben Symons shall develop a system for identifying and cataloguing equipment.

A discussion was held regarding the purpose of the plan and the challenges that the various Island Parks Commissions may have when fitting themselves into the project, that was built to meet a large scale need.

e) Youth Sports Licence Renewal

John Chapman provided an overview of the status of the licence, noting that Youth Sports is not able to meet the demands placed by the CRD. There was general consensus that John Chapman address the matter with SGI CRD Director David Howe.

f) Magic Lake Dock

Arnie Alksne reported that he has spoken with the local Trustees. He further noted that the biological report will need to be revised to account for the new dock size prior to forwarding it to the Islands Trust planners.

There was general consensus that Arnie Alksne shall contact the biologist who wrote the report regarding the amendment.

7. CORRESPONDENCE

Chair Bell noted that John Chapman will be resigning following the current meeting which will leave the Commission with a second vacancy. He further noted that Arnie Alksne and Ray Pink have indicated that they will not stand after the end of their terms this year. He introduced Herb Katz, a member of the community in attendance, and reported that Herb Katz is interested in becoming a commissioner.

Chair Bell invited Herb Katz to address the Commission.

Herb Katz provided an overview of his experiences, expertise, and interest in joining the Commission.

8. REPORTS

a) Director's Report

None.

b) Chairperson's Report

Chair Bell noted that John Chapman will be resigning from the Commission as a Commissioner and will be transitioning to a new supportive consultant role. He remarked on the extensive work of John Chapman during his tenure and thanked him for his contributions.

Chair Bell provided an overview of the process for filling the vacancies on the Commission.

c) Treasurer's Report

Susan Parr noted that a report was circulated electronically. She provided an overview of the report and noted the forecast of over expenditure. Susan Parr reviewed the list of already proposed projects and noted that the total estimated cost of those exceeds the amount of the capital budget.

Note: A discussion was held regarding the strategic planning session. There was general consensus that the session be postponed to the beginning of the next meeting.

d) Recreation Report

Susan Parr reported that the application deadline is the end of August, but that none have been received yet.

e) Communications

It was noted that Hans Tammemagi shall continue to write the monthly submission to the Pender Post.

9. OTHER BUSINESS

a) Carrie Bell Food Truck Thieves Bay

Chair Bell provided an overview of the request to permit a food truck to operate at Thieves Bay, noting that a formal proposal will be forthcoming.

Derek Wolff reported on the strategies and regulations in other jurisdictions. He noted that there may be a permit process used in other CRD areas that could be applied to this use.

A discussion of the matter was held and consideration was given to developing a formal policy regarding food trucks.

There was general consensus that the matter be deferred until the formal application is submitted.

b) Strategic Planning Session

Note: This matter was deferred to the next meeting.

Ben McConchie arrived at the meeting and was invited to speak. He noted that the Islands Trust and PIPRC work on intertwined matters and expressed his hope for greater communication moving forward.

10. IN CAMERA SESSION FOR PERSONNEL AND PROPERTY MATTERS

MOTION: Moved by Ray Pink, seconded by Derek Wolff, that the Pender Islands Parks and Recreation Commission enter an In Camera session under Community Charter Section 92, for property and personnel matters. **CARRIED.**

Note: See separate In Camera Minutes of the same date for the discussion that followed.

By general consensus, the closed meeting was adjourned at 12:20 pm and the meeting was reopened to the public at that time.

Chair Bell noted that there were no items for the Rise and Report.

11. NEXT MEETING

The next meeting will be held on Friday, August 16, 2019 at 9:00 am at Plum Tree Court.

12. ADJOURNMENT

By general consensus, the meeting was closed at 12:21 pm.