

PENDER ISLANDS PARKS & RECREATION COMMISSION (PIPRC)
Minutes of a Regular Meeting
Friday, July 21, 2017 (9:00 am)
Community Hall, North Pender Island

Present: John Chapman, Rob Burnett, Susan Parr, Arnie Alksne, Ray Pink, Kathy Curtis, Rob Fenton, Tim Hall, Shannon Brayford (recorder)

Regrets: David Howe (Director CRD SGI), Andrea Mills (Alternate to Director CRD SGI),

Public: Two members of the public present.

1. CALL TO ORDER

Chair John Chapman called the meeting to order at 9:02 a.m. He noted that the Commission meets in the Traditional Territory of the Coast Salish People.

Chair Chapman introduced the delegates present and invited the Commission members to introduce themselves in turn.

2. APPROVAL OF AGENDA

Chair Chapman noted additions to the agenda, including the following:

- Delegation by Bruce Boland from Moving Around Pender (MAP)
- That the In Camera session follow item 4 Delegations

The agenda was approved by general consensus and as amended.

3. ADOPTION OF PAST MINUTES

a) Minutes of June 16, 2017

MOTION: Moved by Rob Burnett, seconded by Ray Pink, to adopt the minutes of June 16, 2017 as presented. **CARRIED.**

4. DELEGATIONS AND PUBLIC PRESENTATION

a. Don Williams, Junior Sailing

Don Williams provided a history of the Junior Sailing Club. He outlined the rationale and details of Junior Sailing's request for storage space in the PIPRC storage shed on Ketch Road. A discussion of the space required was held. The details included approximately 12x15 feet of space with a storage time frame of September until June. It was noted that insurance will need to be considered.

b. Bruce Boland, Moving Around Pender (MAP)

Bruce Boland provided an overview of MAP's request to park the community bus on PIPRC's property at the Ketch Road shed. He noted that the current parking location increases the cost of fuel and maintenance. A discussion of utilities was held and it was noted that lights for safely backing up would be required, but water is not essential. It was noted that insurance and zoning will need to be considered.

5. IN CAMERA

MOTION: Moved by Ray Pink, seconded by Tim Hall, that the Pender Islands Parks and Recreation Commission will go In Camera under Community Charter Section 92, for property and personnel matters. **CARRIED**

Note: See separate In Camera Minutes of the same date for the discussion that followed.

By general consensus, the closed meeting was adjourned at 11:00 am and the meeting was reopened to the public.

Note: A break was held from 11:00 am until 11:12 am.

6. MAINTENANCE REPORT

Chair Chapman noted that Ben Symons was not able to attend the meeting, but has submitted an electronic report. He further reported that the CRD has provided 19 "No Smoking" signs at no cost.

a) Boatnook

Chair Chapman noted that Ben Symons will build the bench in the fall and that the gravel currently in place is not suitable for wheelchairs. It was noted that this matter may need to be postponed in consideration of the budget.

b) Gowlland Point Picnic Table Follow Up

Chair Chapman reported that a representative from the Ministry of Transportation and Infrastructure (MoTI) visited the site and recommended that the LOO area be lengthened by moving the boulders northwards to align with the corner of the West side house, to reduce gravel noise disturbance for these direct neighbours.

There was general consensus that Chair Chapman shall communicate with the neighbours and seek their input on the matter.

c) Bridges Road Status

Tim Hall reported visiting the site and discussing the parking issue with the neighbour. He provided an overview of the plans and the concerns. There was general consensus that Tim Hall shall circulate the related documents to the Commissioners by email.

d) Danny Martin Ball Park

No discussion held.

e) Improvements to Shed

MOTION: Moved by Tim Hall, seconded by Rob Burnett, that the PIPRC approve the quote for the painting of the Ketch Road Shed and that the expenditure of up to \$2500.00 come from the Capital Funds. **CARRIED**

f) Improvements to Shingle Bay

No discussion held.

g) Improvements to Thieves Bay

Chair Chapman noted that the application to rezone for a principle shelter will be discussed at the next meeting Islands Trust meeting on Thursday, July 27, 2017.

h) Magic Lake Picnic Area Dock

It was noted that contractors have not yet been sought.

i) Doggy Bags

Chair Chapman reported that stations are still being left without refills.

j) No Smoking Signs

No additional discussion.

k) Shed Use

A discussion of the proposals made earlier in the meeting was held. There was general consensus that both requests could be granted with the understanding that community input will be sought to determine the best use of the space.

It was further noted that the CRD will need to be notified and that both groups will need to notify their insurance provider of the location of the items and provide confirmation of that for the CRD.

l) Lot 66, Magic Lake

No discussion.

m) Drummond Bay

No discussion.

Rob Burnett noted that Ben Symons had remarked that there is a build up of trash on one site and requested direction to remove it. There was general consensus that he shall be directed to remove the trash.

It was also noted that Ben Symons has requested replacement of broken binoculars. There was general consensus that the broken binoculars shall be replaced.

7. PRIORITY ITEMS

a) School Use Agreement

Chair Chapman reported that the letter is still pending.

b) Master Plan

Shannon Brayford circulated copies of the introduction with instructions for commissioners to submit comments.

c) Tribute Benches

Chair Chapman noted that there is still not consensus on the policy within the Commission. He recommended that the Commission write back to those who have expressed interest and let them know that the Commission is not able to move forward with the providing these benches at this time. There was general consensus that the matter shall be revisited at a future date and that Chair Chapman and Kathy Curtis shall notify community members present.

d) Map Reprints

Chair Chapman reported that there may not be sufficient maps in storage to last the rest of the year. It was noted that Logan's Lane is not on the present version of the map.

There was general consensus that enough maps, without amendments, be purchased to get through the rest of the year and that revised maps be prepared and printed in the new year.

MOTION: Moved by Rob Fenton, seconded by Arnie Alksne, that Pender Islands Parks and Recreation Commission authorize the purchase of printed maps for a total expenditure of no more than \$1500.00, with the direction of keeping the cost as low as possible. **CARRIED**

e) Planning Meeting Feedback

No additional comments

8. CORRESPONDENCE

Chair Chapman provided an overview of the correspondence received including complaints of grass maintenance at Thieves Bay and Shingle Bay, additional Memorial Bench requests, and a letter of support for the new trail, Logan's Lane.

9. REPORTS

a) Chairperson's Report

No further items.

b) Treasurer's Report

Rob Fenton reported that the Commission needs to carefully consider all future non-essential expenses in this budget year.

c) CRD Director's Report

None.

d) Recreation Report

Susan Parr reported that the Pender Post notice has been placed and that she hopes to have a meeting in the second week in September to determine the fund allocation.

e) Communications Report

Chair Chapman reviewed the scheduled contributors for upcoming Pender Post articles. Kathy Curtis volunteered for August and Chair Chapman for September.

10. NEW/OTHER BUSINESS

a) Rental of CRD Office Space

Chair Chapman reported that the funds for the rental have been returned to the account temporarily while the CRD's accounts are finalized.

b) August 18th, 2017 meeting changed to the Legion

Chair Chapman noted the change of location for the next meeting.

c) Commonality Meeting

Chair Chapman reported that the meeting will be held on September 7, 2017. A discussion of transportation was held and it was generally agreed that the commissioners will travel by ferry, unless private boats are available.

d) Fall Fair

Rob Burnett requested that commissioners provide input by email on the questions that will be asked at the Fall Fair.

e) Tree Removal Contract

Chair Chapman reported that June Klassen has provided a detailed response regarding the requirements for hiring a contractor to remove trees. He noted that there are no professionals on the island who meet those qualifications at this time.

11. NEXT MEETING

The next meeting will be held on Friday, August 18, 2017 at 9:00 am at the Pender Island Legion.

12. ADJOURNMENT

By general consensus, the meeting was adjourned at 12:10 pm.