

PENDER ISLANDS PARKS & RECREATION COMMISSION (PIPRC)
Minutes of Monthly Meeting
Friday, October 30, 2015 (9:30 am)
CRD office at Hope Bay Centre, North Pender Island

Present: Michael Symons, John Chapman, Arn Berry, Peter Pare, David Howe, Ben Symons (PIPRC Contractor), and Shannon Brayford (PIPRC Recorder)

Regrets: Rob Fenton

Public: None

1. CALL TO ORDER

Chair Michael Symons called the meeting to order at 9:34 am.

2. APPROVAL OF AGENDA

MOTION: Moved by John Chapman, seconded by Peter Pare, to approve the agenda, as presented. **CARRIED**

3. DELEGATIONS

None

4. APPROVAL OF MINUTES

4.1 Minutes of Friday, August 28, 2015 Meeting

No amendments were noted.

MOTION: Moved by Arn Berry, seconded by John Chapman, to approve the August, 28, 2015 PIPRC minutes. **CARRIED**

4.2 Notes of Friday, September 25, 2015 Meeting

Chair Symons noted that the meeting on this date did not have a quorum present. The notes were received and reviewed. No amendments were noted.

5. MAINTENANCE REPORT & DISCUSSIONS

PIPRC Maintenance Contractor Ben Symons joined the meeting at 9:45 am. He provided the following update:

Buck Lake Trail: A new boardwalk with railing has been installed at the entrance.

Maintenance Shed: Rainwater system is complete and functioning well.

Further discussion was held regarding the purchase of additional tools, such as a chain saw, for the maintenance shed. It was agreed that Ben Symons would bring an outline of proposed materials and costs to the next meeting.

Danny Martin Ballpark: A community member has requested installation of a steel frame door on the public washroom.

A discussion was held regarding the maintenance of the ballpark and whether PIPRC was the responsible entity for such work. It was agreed that Arn Berry would research the agreement and report back at the next meeting.

Irene Bay: Proposed starting the installation of stairs with framework and rock fill. There was general agreement that now is an ideal time.

Contractor Ben Symons left the meeting at 9:55 am.

6. PRIORITY ITEMS

6.1 PIPRC Capital Budget Proposals

A discussion was held regarding earmarking capital funds with categories of spending and how to best include public input. The following decisions were reached:

- At the next meeting, consolidate a list of potential projects.
- Make an announcement that the projects will be discussed in detail at a subsequent meeting and invite the public to come and comment.
- Defer further discussion of the budget details to a time when Rob Fenton is in attendance.

7. IN CAMERA ITEMS

MOTION: Moved by Arn Berry, seconded by Peter Pare, that the meeting be closed to the public for the purpose of approving past in-camera minutes, and discussing personnel and/or property matters, and further that Recorder Shannon Brayford remain present. **CARRIED**

Note: See separate In Camera Minutes of the same date for the discussions that followed.

MOTION: Moved by Peter Pare, seconded by John Chapman, that the In Camera Meeting be adjourned, and the PIPRC meeting re-opened to the public. **CARRIED**

8. CORRESPONDENCE

Thieves Bay Boat Ramp: A community member emailed regarding the boat ramp at Thieves Bay requiring improvements.

A discussion was held which included the following points:

- The Commission is not certain of which entity is responsible for the boat ramp.
- If it is the Magic Lake Property Owner's Society (MLPOS) there is potential for a joint venture.
- General agreement to ascertain the responsible entity and move toward making those improvements part of the planned capital expenses.

Enchanted Forest Regional Park Covenant: The Island's Trust Fund reported on the annual monitoring of the Enchanted Forest Regional Park Covenant and that it was found to be in good standing.

John Chapman noted that there is still one trail that has been approved for the Enchanted Forest, but has not yet been built.

Hunting: Niall Parker wrote regarding gunshots heard in Mount Elizabeth Park and a nearby deer carcass having been found. It was noted that there have been general complaints in the community regarding gunshots. John Chapman commented that hunting in parks is not allowed and that the Royal Canadian Mounted Police (RCMP) could be contacted.

9. REPORTS

9.1 Chair's Report

Chair Symons invited John Chapman to report on the Parks and Recreation Commonality Meeting on Galiano which they both attended earlier this month. The report included a discussion of their visit to the Galiano Conservancy and its operations.

Chair Symons noted an email he had received from Betty Kennedy regarding the CRD Commission handbooks.

He also commented on Gardom Pond and the ongoing difficulties regarding disappearing funds.

9.2 Treasurer/Financial Report

None.

9.3 CRD Director Report

Note: David Howe provided his report during the in-camera portion of the meeting.

9.4 Recreation Report

Arn Berry provided an update regarding the alternative funding options for PIRAHA (Community Hall) that were discussed previously. He commented that PIRAHA and PIPRC were having difficulties arranging a meeting.

9.5 Communications Report

Noting that the monthly PIPRC meeting falls after the Pender Post submission date, Chair Symons suggested that he would communicate with members via email earlier in the month.

John Chapman noted that the PIPRC dates in the monthly Pender Post calendar need updating.

9.6 Volunteer Coordinator Report

Arn Berry reported that a volunteer had asked whether the reports should still be sent and that he had assured him/her that the submissions are invaluable.

10. NEW / OTHER BUSINESS

None

11. NEXT PIPRC MEETING

Scheduled for Friday, November 27, 2015 (9:30 am), in Hope Bay CRD Office

12. ADJOURNMENT

MOTION: Moved by Arn Berry, to adjourn the meeting at 12:58 pm.
CARRIED