

**PENDER ISLANDS PARKS & RECREATION COMMISSION (PIPRC)**  
**Minutes of Monthly Meeting**  
**Friday, April 17, 2015 (9:30 am)**  
**Community Hall, North Pender Island**

**Present:** Michael Symons, John Chapman, Arn Berry, Colin McLarty, Jim Stafford, Ben Symons (PIPRC Contractor), and Zorah Staar (PIPRC Recorder)

**Regrets:** Rob Fenton, David Howe

**Public:** Peter Pare (new Commissioner candidate)

**1. CALL TO ORDER**

Chair Michael Symons called the meeting to order at 9:30 am, and welcomed Peter Pare, who was interested to join the PIPRC as a Commissioner.

**2. APPROVAL OF AGENDA**

The agenda was amended to add Andrea Mills under Delegations, portable outhouses under Maintenance, Chamber of Commerce website under Communications Report, and Enchanted Forest under New Business.

**MOTION:** Moved by Arn Berry, seconded by Colin McLarty, to approve the agenda, as amended. **CARRIED**

**3. DELEGATIONS**

Andrea Mills attended briefly as a staff person on behalf of the Community Hall/PIRAHA (Pender Islands Recreation & Agricultural Hall Association), with regard to the Recreation funding administered by PIPRC. Mills said that for a few months now, the Hall had been using a new system to distinguish between recreational and non-recreational uses. Mills provided a sample report of this new system, currently based on income rather than hours of use, and discussed some of the activities now being called recreational.

John Chapman said it was good that the Hall was working with the PIPRC, for us to know more clearly the degree of Hall recreational use (required for the PIPRC to follow requirements for the allocation of Recreation funding). Chair Michael Symons said that the PIPRC still needed to have a meeting with representatives of the PIRAHHA Board and the CRD, to discuss the potential for alternative funding arrangements for the Hall. Mills then left the meeting.

**4. APPROVAL OF MINUTES**

The March 27 regular PIPRC minutes were amended as follows: page 2, George Hill Plants, brackets to read: "(Arn Berry will contact community member, to connect them with Contractor Symons; Jim Stafford to consult); page 2, motion at the bottom to read "...no more than \$485 each plus tax..."; page 3, Enchanted Forest Proposal, 1<sup>st</sup> paragraph, final sentence to read "(e.g.

because it was nearby to Poet's Cove..."; and page 4, Recreation Report, to read "meeting with PIRAHA (Community Hall) and CRD representatives...".

**MOTION:** Moved by Arn Berry, seconded by John Chapman, to approve the March 27, 2015 PIPRC minutes, as amended. **CARRIED**

## 5. MAINTENANCE REPORT & DISCUSSIONS

PIPRC Maintenance Contractor Ben Symons had emailed his Maintenance Report. He made comments and/or there was related discussion as follows:

- this month, Symons busy with regular site maintenance and ongoing projects;
- Benches: two basic benches installed, on George Hill (near where Upper Terrace trail tees in), and William Walker Trail (in new nook);
- William Walker Trail: improved with new rock steps, and Symons suggested rerouting the trail somewhat near its start from Canal Road (Zorah Staar asked to check PIPRC file, for terms of trail right-of-way);
- Oaks Bluff: new picnic table oiled with linseed oil, and access to it to be developed further; trail improved with new steps;
- Lilias Spalding Heritage Park: spring clean-up done (mowing, pruning, raking, gorse removal); shed roof and gutters also cleaned, suggested to remove old rain barrel with blocked spigot (retain for fire? then top needs opening up?);
- Thieves Bay: plastic sheet technique seems to have removed most of the invasive butter burr, area re-seeded and rope will be removed in future; meanwhile, marina people working on docks are leaving construction waste on and around PIPRC commemorative bench (agreed that Chair Symons will contact Glen Henderson of Magic Lake Property Owners' Association);
- PIPRC Shed: as authorized by PIPRC, Contractor Symons asked electrician Brent Kirby to move light switches, cover switch box, wire an additional light, plus related final tasks; Symons also priced out rainwater catchment for Shed;

**MOTION:** Moved by John Chapman, seconded by Colin McLarty, that the PIPRC authorize PIPRC Contractor Ben Symons to purchase for the PIPRC the tank, sink, filters and associated hardware required for rainwater catchment and use at the PIPRC Shed, for a purchase cost of up to \$1,000 plus tax. **CARRIED**

- George Hill parking: Symons said that 16 x 20 culvert is \$400 plus tax, 2 required, plus couplers (\$30), i.e. total of approximately \$950, plus a lot of fill (if PIPRC able to proceed); Rob Fenton to contact Ryan Evanoff of Ministry of Transportation & Infrastructure re: permission to add culverts and fill for parking;
- Bike racks: 6 Cora bike racks now purchased; CRD requires Symons to inspect racks in Vancouver before giving CRD cheque to vendor (previously agreed that PIPRC to pay Symons' ferry and gas costs as shipping);

- PIPRC Portable Outhouses: PIPRC Outhouse Contractor Jim Wiley asked to use portable outhouses from past times for upcoming Disc Park tournament; outhouses were decommissioned at some point, and current PIPRC not interested in handling rentals and pump-outs (Arn Berry will inform Jim Wiley).

Ben Symons left the meeting at 10:35 am.

**6. PRIORITY ITEMS – None**

**7. IN CAMERA ITEMS**

**MOTION:** Moved by Arn Berry, seconded by John Chapman, that the meeting be closed to the public for the purpose of approving past In Camera minutes, and discussing personnel and/or property matters, and further that Recorder Zorah Staar remain present. **CARRIED**

Note: Peter Pare left the meeting temporarily. See separate In Camera Minutes of the same date for the discussions that followed.

**MOTION:** Moved by Michael Symons, seconded by John Chapman, that the In Camera Meeting be adjourned, and the PIPRC meeting re-opened to the public. **CARRIED**

Two property matters were discussed during the In Camera meeting.

**8. CORRESPONDENCE – None**

**9. REPORTS**

9.1 Chair's Report

It was reported that Liz Montague of the Castle Road strata had contacted Arn Berry, to discuss potential liability if hikers strayed from the Castle Road Trail onto private property, and also a joint visit to the area, gorse in Lillas Spalding Park (now removed), enhanced use of that park, and exploring other cooperation. The PIPRC supported this as well. Chair Symons would contact Montague about a joint site visit [which then occurred on April 29].

9.2 Treasurer/Financial Report – None

9.3 CRD Director Report

The PIPRC agreed to ask CRD Director David Howe to appoint Peter Pare as a new PIPRC Commissioner (Michael Symons to follow up).

9.4 Recreation Report

Arn Berry was still working on setting up a meeting involving Community Hall and CRD representatives, to discuss Recreation funding issues.

## 9.5 Communications Report

The new PIPRC Guidebook was selling well, and thanks were once again expressed to John Chapman and Rowie Symons for working so hard on this project. Chapman was dealing with the publisher on an issue with some reject copies. Jim Stafford would write about the Guidebook, the new picnic table at Oaks Bluff, and other developments in the next Pender Post article.

Re: the offer of the Pender Chamber of Commerce to add our link to their new website, the PIPRC supported John Chapman following up on this.

## 9.6 Volunteer Coordinator Report

New Coordinator Arn Berry was receiving trail reports from volunteers. There was support for young people being able to do this as well.

## 10. NEW / OTHER BUSINESS

### 10.1 Meeting Day / Time

Zorah Staar was asked to check with Andrea Mills of the Community Hall, to see if future PIPRC meetings could now be in the Lounge on the morning of the third Friday of the month.

### 10.2 Parks & Recreation Commonality Meeting

The next Southern Gulf Islands Parks & Recreation Commission Commonality Meeting was scheduled for Wednesday, May 6, 2015 (on Mayne Island). It was to be attended by Chair Symons, Colin McLarty, John Chapman and Peter Pare. Chair Symons would follow up re: walking on the ferry and getting rides on Mayne to the meeting.

### 10.3 Enchanted Forest

John Chapman had emailed about the intention of the new Poet's Cove Manager to visit together the right-of-way trail starting at the Enchanted Forest, and talk about potentially extending it, adding signs, etc. (to be discussed next month). Chapman would follow up re: a site visit.

## 11. NEXT PIPRC MEETING

Tentatively scheduled for Friday, May 15 (9:30 am, Hall Lounge), i.e. the third Friday of the month.

## 12. ADJOURNMENT

**MOTION:** Moved by Michael Symons, to adjourn the meeting at 12:30 pm. **CARRIED**