

PENDER ISLANDS PARKS & RECREATION COMMISSION (PIPRC)
Minutes of Monthly Meeting
Thursday, February 21, 2013 (9:15 am)
Community Hall Lounge, North Pender Island

Present: Arn Berry, John Chapman, Margaret Alpen, Michael Symons, Colin McLarty, Jim Pugh, Rob Fenton, Derek Masselink (CRD Southern Gulf Islands Alternate Director), Zorah Staar (PIPRC Recorder), Ben Symons (PIPRC Contractor)

Regrets: none

Public: none

1. CALL TO ORDER

Chair Arn Berry called the meeting to order at 9:17 am.

2. APPROVAL OF AGENDA

The agenda was amended to add discussion of the new PIPRC Shed name, PIPRC bench design, and PIPRC trail maps.

MOTION: Moved by Derek Masselink, seconded by Jim Pugh, that the proposed agenda be approved, as amended. **CARRIED**

3. APPROVAL OF MINUTES

MOTION: Moved by Derek Masselink, seconded by Michael Symons, that the January 17, 2013 PIPRC minutes be approved. **CARRIED**

4. MAINTENANCE REPORT & DISCUSSIONS

PIPRC Maintenance Contractor Ben Symons had emailed a report, and he made comments and/or there was discussion as follows:

- Symons had another good month, with additional signs put up, ongoing trail maintenance (trimming, clearing), and various improvements (see below);
- gravel for Thieves Bay & Disk Park parking: Symons was still trying to get more quotes (John Chapman said that he knew of an additional source);
- Irene Bay Ocean Access: site markers were hard to make sense of, so Symons suggested survey be done when other PIPRC surveys were required (John Chapman would email legal description; Arn Berry to do a title search);
- George Hill: stair work done and eroded path moved; Symons suggested that unofficial trail from Upper Terrace Road into George Hill be formalized (agreed to have a PIPRC site visit there in future – see PIPRC priorities below);

- Found Road: stair work and trail re-routing done (more work was in progress);
- Magic Lake Swim Hole: there was an old sign saying “no dogs” (from Magic Lake Property Owners?) but now a PIPRC dog waste station at the site (agreed that Zorah Staar would check PIPRC file re: who had authority);
- Oaks Bluff Trail: Symons had done a lot of step replacements and additions, trail re-routing, and other improvements (this work was later complimented);
- Lilias Spalding/Heritage Park: a resident had offered to mow here (agreed that Ben Symons would show PIPRC mower to volunteer, and Michael Symons would send her an updated CRD volunteer form, for insurance coverage);
- “Public Access” foreshore signs: agreed that Symons could place 12 new foreshore signs where most needed, and also trim branches for visibility;
- PIPRC logo sign add-ons: CRD was still getting quotes for these;
- Peter Cove South Ocean Access: neighbour said that parking sign was ambiguous (agreed that Symons would remove “keep right”, and Arn Berry would send a letter; also agreed to discuss in future how roadside parking for ocean accesses was limited, and how some landowners unfairly blocked it);
- Enchanted Forest: some PIPRC members had viewed proposed new trail sections, and Symons was communicating with Islands Trust Fund about this;
- PIPRC priorities: there was discussion about need for PIPRC Contractor to prioritize which new trails, sites or projects were initiated, given limited staff and volunteer resources (suggested that Symons append a list of upcoming priorities to his monthly maintenance report, as previous contractor had done);
- Trail damage: water run-off did damage to trails and exposed roots, especially in high-use areas (agreed that PIPRC Contractor could add gravel as needed).

Note: Contractor Ben Symons then left the meeting, at 10:04 am.

5. PRIORITY ITEMS

None

6. IN CAMERA ITEMS

MOTION: Moved by Michael Symons, seconded by Margaret Alpen, that the meeting be closed to the public for the purpose of approving In Camera Minutes and discussing property and personnel matters, and further that PIPRC Recorder Zorah Staar remain present.

CARRIED

Note: See separate In Camera Minutes of the same date.

MOTION: Moved by Rob Fenton, seconded by Michael Symons, that the In Camera Meeting be adjourned, and the PIPRC meeting re-opened to the public. **CARRIED**

It was reported that two personnel matters and five property matters were discussed during the In Camera portion of the meeting. Note: Derek Masselink had left by this time.

7. CORRESPONDENCE

7.1 Email Correspondence from John MacKenzie dated December, 2012

This item was dealt with at the January 17, 2012 meeting.

7.2 Letter from Gordon Resvick dated February 2, 2013

Gordon Resvick had requested that PIPRC consider storing Solstice Theatre items at the new PIPRC shed on Ketch. Arn Berry had informed Resvick about legal and practical issues to be resolved first. Further PIPRC discussion was to occur, about potential storage by community groups.

7.3 Email from Sheena Fulop dated February 5, 2013

Fulop had written about potential PIPRC storage of free lifejackets, provided for the community by Red Cross. It was suggested that Margaret Alpen refer Fulop to the Power & Sail Squadron, so that the life jackets could be used instead of just stored.

8. REPORTS

8.1 Chair's Report (Arn Berry) – None

8.2 Treasurer/Financial Report (Margaret Alpen)

There was support for accepting the offer of Val Leigh-Dorin of the CRD, to come to a May PIPRC meeting, to explain and answer specific questions about the CRD financial statements and budgeting. Margaret Alpen had not yet been able to email out the past month's CRD financial statements. She was requested to do so in advance of PIPRC meetings (whenever possible).

8.3 CRD Director's Report (David Howe) – None

8.4 Recreation Report – None

8.5 Communications Report

Rob Fenton offered to write a Pender Post article for April (due March 20), for example on why he became a PIPRC Commissioner

8.6 Volunteer Coordinator

Michael Symons reported that he was caught up on his spreadsheet that tracked reports from volunteer trail monitors.

9. NEW / OTHER BUSINESS

9.1 Shingle Bay Outhouse

During the In Camera meeting, it had been decided to notify neighbours and then move forward with the Shingle Bay Outhouse relocation.

9.2 Commemorative Benches

The PIPRC had now received the \$300 donation which they'd agreed to accept towards replacement of the Boat Nook bench. This could include a plaque, which the donors agreed to pay extra for. There was a consensus that Colin McLarty would proceed to order a Saturna-style heavy bench for Boat Nook (estimated cost - \$500). McLarty would also confirm for Arn Berry the exact price of the plaque (\$150?). Then Berry would contact the donors to request another cheque and confirm their plaque message. Then in future, there would be further PIPRC discussions about whether the Commission wanted to proceed with the same bench design, or a different one.

9.3 Commemorative Tree

Eleanor Brownlee had contacted the PIPRC to ask whether a walnut tree might be an acceptable commemorative tree for an agreed individual. The PIPRC as a group did not object to this, but they would like input into the particular PIPRC location (probably Thieves Bay or Shingle Bay).

9.4 Experience the Gulf Islands

John Chapman reported that there had been a couple of Pender discussion meetings for the "Experience the Gulf Islands" initiative of the new Southern Gulf Islands Economic Development Commission. The plan of the Pender volunteers was to document existing and desired, official and unofficial Pender trails that could form part of this inter-island initiative.

9.5 PIPRC Maps

PIPRC trail maps were still disappearing from the Driftwood kiosk. John Chapman said that Ina Timmer of the Chamber of Commerce planned to follow up, and that he would also have the trail map holder labelled.

Further re: updating of the PIPRC trail map, the latest test version (prepared by a subcommittee) was displayed at this meeting and supported.

MOTION: Moved by John Chapman, seconded by Michael Symons, that the PIPRC order 1500 copies of the new trail map, through CRD printing services (which was the least expensive source). **CARRIED**

9.6 PIPRC Guidebook

It was noted that the PIPRC Guidebook (with descriptions and pictures of PIPRC sites) also needed updating, which could be a future project.

10. NEXT MEETING

The next meeting was scheduled for Thursday, March 21, 2013 (9:15 am, **Hope Bay Office**). Note: the change of location was due to a Hall booking error.

11. ADJOURNMENT

MOTION: Moved by Margaret Alpen, that the meeting be adjourned at 12:34 pm. **CARRIED**