

PENDER ISLANDS PARKS & RECREATION COMMISSION (PIPRC)
Minutes of Monthly Meeting
Thursday, November 17, 2011 (9:15 am)
Community Hall Lounge, North Pender Island

Present: Arn Berry, John Chapman, Colin McLarty, Pete Williams, Margaret Alpen, Ken Hancock, David Howe, Zorah Staar (PIPRC Recorder), and Ethan Smith (PIPRC Contractor, initially present)

Regrets: Peter Clarke, Michael Symons, Jim Pugh

Public: Keith Pincott

1. CALL TO ORDER

Chair Arn Berry called the meeting to order at approximately 9:17 am.

2. APPROVAL OF AGENDA

The proposed agenda was amended, to add a Parks Canada letter to Correspondence, and to add a Potential Donor to New Business.

MOTION: Moved by Margaret Alpen, seconded by Ken Hancock, that the agenda be approved, as amended. **CARRIED**

3. APPROVAL OF MINUTES

The October 20 Minutes were amended as follows: on page 4, amend the third paragraph to add "Jim Pugh" after Colin McLarty; and on page 5, amend item 8.5 to indicate that Margaret Alpen would write the December Pender Post article.

MOTION: Moved by Margaret Alpen, seconded by Colin McLarty, that the October 20, 2011 PIPRC minutes be approved, as amended.
CARRIED

4. MAINTENANCE REPORT & DISCUSSIONS

Contractor Ethan Smith had emailed out his monthly Maintenance Report. He made additional comments and there was PIPRC discussion as follows:

- Peter Cove South Ocean Access: staircase to beach was replaced;
- Oaks Bluff Viewpoint: new bench made for Viewpoint One (to replace the one that disappeared), and anchored to bedrock;
- Buck Lake Trail: series of upgrades done (e.g. mesh on boardwalks, replacing wobbly structures, etc.);
- Thieves Bay Park: heavier metal fencing installed in front of undercut foreshore (until more work possible in spring);

- New PIPRC Storage and Work Shed: Malcolm Cowley of CRD suggested conversion of a metal shipping container, or a more expensive metal shed;
- Contractor Smith suggested constructing a smaller 100-square-foot storage shed, which would not require Building Permit and Engineering Approval (PIPRC affirmed that staff needed larger, appropriate space in which to work, and asked Smith to follow-up with Malcolm Cowley, to see what kind of BC-Engineer-approved metal shed or possibly a shipping container could suffice);
- Found Road Interpretive Signs: Smith had emailed estimate for mounting of interpretive nature signs, with either cedar or aluminum frames (discussion about need for UV-shield Plexiglas, sealing with caulking, bottom drip-off edge, metal saddles for posts, and Colin McLarty helping to cut aluminum);

MOTION: Moved by Margaret Alpen, seconded by John Chapman, that the PIPRC proceed with installation of the Found Road interpretive signs with aluminum framing, to a maximum cost of \$2,000. **CARRIED**

- Trincomali Danger Tree: there was a request from a landowner to remove a dangerous tree near one of PIPRC's Trincomali ocean accesses, but it was determined that the tree was most likely on road right-of-way (agreed that Smith would follow up with Ministry of Transportation & Infrastructure);
- New Connery Crescent Park Dedication: Ken Hancock had verified final subdivision and would email map showing approved park dedication;
- this included trail to ocean viewpoint, and another loop trail connecting with Boundary Pass Drive (agreed that Arn Berry would email about field trip date).

5. CORRESPONDENCE

5.1 Letter from Parks Canada

Ken Hancock had received a Parks Canada letter about the potential presence of Lindley False Silverpuff at Oaks Bluff, and a draft recovery strategy for this rare plant. The PIPRC agreed to be on the lookout, and also to refer this correspondence to the Pender Island Conservancy Association.

6. PRIORITY ITEMS

6.1 Recreation Funding (Outstanding Application)

The PIPRC discussed the one remaining Recreation Funding application, from the Pender Island Film Group (which showed both educational films, and also popular entertainment). The former activity was felt by some of the PIPRC to be more consistent with the Recreation Funding mandate.

MOTION: Moved by Arn Berry, seconded by Pete Williams, that the PIPRC approve Recreation Funding to the Pender Island Film Group in the amount of \$400 (half the amount requested) for the purpose of showing educational films. **CARRIED**

7. IN CAMERA ITEMS

MOTION: Moved by Pete Williams, seconded by Ken Hancock, that the meeting be closed to the public for the purpose of approving In Camera Minutes and discussing property and legal matters.

CARRIED

Note: See separate In Camera Minutes of the same date.

MOTION: Moved by Pete Williams, seconded by Colin McLarty, to adjourn the In Camera portion of the meeting, and once again open the meeting to the public. **CARRIED**

Note: During the In Camera portion of the meeting, there was discussion about property matters involving three proposed PIPRC trail or park sites, and one existing PIPRC trail affected by legal issues.

8. REPORTS

8.1 Chair's Report (Arn Berry)

The October 13 Commonality Meeting on Galiano was discussed, including Arn Berry's understanding that each Southern Gulf Islands Parks & Recreation Commission could now decide whether to work on a new Parks Regulatory Bylaw. The PIPRC general consensus was that this was not necessary. The next Commonality Meeting was on Pender in April, 2012.

Arn Berry said that Three on the Tree had once again applied to use PIPRC property for the December 31 Magic Lantern Festival, and had stated that they had insurance for this event. Pete Williams said that he would show the application to the CRD and check if a certificate of insurance was required.

MOTION: Moved by Pete Williams, seconded by John Chapman, that the PIPRC approve the Three on the Tree request to use the Magic Lake grounds and Danny Martin Ball Park for this year's Magic Lantern Festival. **CARRIED**

8.2 CRD Director's Report (Ken Hancock)

Ken Hancock confirmed that Colin McLarty, Michael Symons, Peter Clarke, and John Chapman had been re-appointed for another term as PIPRC Commissioners. He would also check about the intended re-appointment of Arn Berry. Berry noted that Ken Hancock was ending his term as CRD Director for this Electoral Area, and thanked him for his fine service.

8.3 Treasurer/Financial Report

Volunteer Bookkeeper Angie Gray had emailed out the two most recent Parks and Recreation financial statements from the CRD. Pete Williams said that he would report next month about the approaching year-end.

8.4 Recreation Funding Report

See item 6.1 above.

8.5 Communications Report

Margaret Alpen said that she would write the Pender Post article for December (due November 20). John Chapman said that he would write the article for January (due December 19?).

8.6 Volunteer Coordinator's Report - none

9. NEW / OTHER BUSINESS

9.1 Bike Park

Pete Williams had received a call from a Pender School teacher, who had apparently done research and put together a detailed proposal for School Division 64 to build a bike park in the forest beside the school yard (dual paths, easy and hard). This could potentially affect the PIPRC if the area was included in the Joint Use Agreement (for the community to use school property after hours). Ken Hancock noted problems with other island bike parks and the need to have clarity on what the PIPRC was being asked to do. Pete Williams noted the previous Pender Recreation Needs Assessment (which pointed out the lack of youth recreation facilities here), and he said that he would obtain more information about the proposal.

9.2 Dog Waste Stations

Arn Berry had obtained some additional quotes for dog waste stations (both with and without supporting posts). The least expensive supplier was from Washington State, and the PIPRC directed Berry to proceed in accordance with the previous motion to purchase 5 stations for approximately \$350 each.

9.3 Potential Donor

The available meeting time had run out, so this item would be discussed in December.

10. NEXT MEETING

The next PIPRC Meeting was scheduled for Thursday, December 15, 2011 (9:15 am, Community Hall Lounge).

11. ADJOURNMENT

MOTION: Moved by Pete Williams, seconded by Colin McLarty, to adjourn the meeting at approximately 12:50 pm. **CARRIED**