

**NORTH GALIANO FIRE PROTECTION
AND EMERGENCY RESPONSE COMMISSION**

COMMISSIONERS MEETING

June 9, 2019

FIRE HALL #1

Draft Minutes

Present` : Robin Stringer, Roger Pettit, Michael Clark, Ken Kucille, Dawn Lybarger
Regrets: Laurie Whittaker
Guest: Roger Allen
Staff: Karen Harris
Recording Secretary Jeanne Erickson
Chair: Roger Pettit

The meeting was called to order at 10:07 a.m. by the chair.

1. Approval of Agenda

Approved by consensus

2. Approval of Minutes

Motion: (Michael, Robin) to approve the minutes of the May 19 2019 meeting.

Carried

3. Business Arising From the Minutes

4. CRD Update

Discussion of the previous meeting.

Action: If no response has been received by the CRD by August then a follow up letter addressing all the issues will be sent in the beginning of September. Robin's notes were distributed to the board by email.

Action: Dawn volunteered to write a draft of the follow up letter which will be circulated by email to the board for input

Action: Jeanne's and Robin's notes to be sent to Dawn for input

5. Chair's report

Roger announced that he will be taking some time off to focus on his health.

Roger was pleased to hear that Dave Howe has acted on some of the NGVFD requests.

6. Fire Chief's Report

Karen reviewed her report.

Stove Fire Incident

Michael noted that it is important to find a CSA or similar stamp on electrical appliances. Roger noted that because of our trade agreements Canada has sub grade products available.

Karen added a third call out, a routine medical call, to Incident Report(s)

FR Certification testing was not able to proceed, but will be scheduled as soon as Eileen is available. Dawn suggested that it might be an option have someone stay with Dana so that Eileen could run the test. It is important that there are enough FR on hand and Certification takes place in a timely manner.

Action: Karen will follow up with Eileen and Chris Terpenning or an appropriate off island person to complete the FR Certification.

The Wildfire training with J. Hatch will give the NGVFD an idea of the wildfire equipment they will need.

Karen reports that the estimate for the solar power installation has been sent to Emma to prepare the grant application.

T-shirts were distributed to the meeting attendees.

Action: Karen will distribute the 90% Draft of the Asset Management Report The risk Analysis tables will be prepared by staff, and the Fire Chiefs will have the opportunity to provide input to the draft.

Under: Fire rating/burn Regulations/Wildfires

Correction: Open burning is not allowed, but campfires are permitted with permit.

Dawn expressed concerns about 30 minutes of fireworks that recently took place directly below Bodega Beach Drive. Roger noted that this should have been called out as an RCMP, 911, illegal fireworks. Michael noted that this has happened a couple of times in the last while. Karen said that she had received an inquiry for a permit for fireworks, which she turned down, but it wasn't the applicant. Dawn noted that she has called the RCMP before, about gun shots, but there hasn't been a satisfactory response.

Dawn suggested that a “No Fireworks on the Island” and a cautionary sign about smoking be put up. Karen noted that the Chamber of Commerce is putting up Fire Department approved signs. She suggested that if we want to add to the message, now would be the time.

Action: Dawn to make the request to add “no fireworks” to the Chamber of Commerce signage to Richard Dewinetz.

Robin noted that we have a Level Three Drought warning as well.

Karen has issued about 100 fire permits so far, including the Millard Learning Centre and Bodega Ridge. Once we go to high they will have to use gas burning appliances instead.

Karen requested permission to cut down the maple trees, and Roger confirmed that a motion to approve their removal was obtained when the building was being built as it is necessary for the safety of the building, in particular the septic. Roger volunteered to handle any complaints from the community.

Robin asked about the website and Karen reported that nothing has happened. A mock-up of the front page has been made, but none of the links are operational. There was a meeting that was set up which was cancelled and never rescheduled. Roger noted that there was a meeting at the South Hall but it was not productive. Robin noted that it has been close to two years.

Action: Karen to update current the website

Action: Karen to get a new Chief picture taken by Calen.

Action: Ken to forward the contact information for the previous hat supplier to Karen for a reorder.

Action: Karen to write about fireworks in the active page, noting that if people hear fireworks to call the RCMP and to make note of the fine.

7. Other Business

None

8. Next Meeting

September 8th with an August meeting at the call of the chair.

9. Adjournment (Roger) 11:09 am