

# NORTH GALIANO FIRE PROTECTION AND EMERGENCY SERVICES COMMISSION

MEETING DEC 10, 2017 -----10:00 NO. 1 FIRE HALL

## MINUTES

1. Attendance: welcome new commissioners; thanks to retiring members.

Present: Paul LeBlond, Dana Weber, Laurie Whitaker, Roger Pettit

Newly Appointed Members present: Ken Kucille, Michael Clark, Robin Stringer

Regrets: Phillip Buller, Sandy Moody

Staff: Tom Darby, Karen Harris

2. Approval of agenda

Carried as presented

3. Approval of minutes of Nov 12 meeting (attached)

Carried as circulated

4. Review of Nov 26 AGM minutes.

No comments. Have been sent to Peter Ensor at CRD.

Formal approval at next AGM

5. Review of Annual Report to CRD (attached) - sent - Nov 28

Has been sent as circulated

6. Review of Bylaw for Commission (attached)

The original By-law was circulated to current and newly elected members. The correct by-law actually differs from this version as original was amended by by-law # 3707, but changes from the one circulated are just cosmetic.

7. Financials

To place \$15k of any surplus remaining at year end in honorarium and wages budget and the remainder in the training budget.

8. Appointment of new chief.

MOVED and SECONDED:

a) to appoint Karen Harris North Galiano Fire Chief for a two-year term at a salary of \$40,000 per annum, effective January 1, 2018.

b) To retain Tom Darby in 2018 as an advisor to the chief and to manage the department's maintenance program with an honorarium of \$200 per month.

CARRIED.

Tom's badge as Local Assistance to the Fire Commissioner to be returned to Fire Commissioner's office with request that Karen be appointed as the new LAFC.

9. Roles of new commission (to be finalized at January meeting)

## NORTH GALIANO FIRE PROTECTION AND EMERGENCY SERVICES COMMISSION

Those elected to the Commission at the AGM have been approved by the CRD Director. Officers to be elected at the next meeting

### 10. Other business

MOVED AND SECONDED:

that Karen be added as a signer on the FD imprest account, and Ken removed, and that we request the CRD to issue a new P-card to Karen when Tom's is returned. CARRIED

**[Attention: Roger?]**

Tom reported on Road naming at Retreat Cove Farms, and Karen reported that John Hatch will do playbook testing in the 2<sup>nd</sup> or 3<sup>rd</sup> week of January

### 11. Next meeting.

January 14. 10:00a.m. Hall #1.