

# NORTH GALIANO FIRE PROTECTION AND EMERGENCY SERVICES COMMISSION

MEETING OF THE COMMISSION, SUNDAY, Sep 10, 2017,  
10:00 AM @ Retreat Cove Hall

## *MINUTES*

### 1. Attendance/ membership.

Present: P. LeBlond (chair), A. Moodie, R. Pettit, D. Weber, L. Whitaker

Absent: P. Buller

Staff: T. Darby, Chief, K. Harris, Deputy Chief

Guest: M. Clark, Firefighter

### 2. approval of agenda

The agenda was approved as circulated

### 3. approval of minutes of Jul 9

The minutes of July 9 were approved as circulated

### 4. Financial report.

#### a. Approval of 2019 operating budget.

The treasurer presented the draft budget for 2019. The draft was amended by consensus to increase wage and benefit costs from \$50,200 to \$63,100 for 2018 to cover salary costs for a new chief, raising the total allocation for 2019 to 197,180.

MOVED AND SECONDED to approve the budget as amended. The treasurer is authorized to make any accounting corrections or other non-material changes.

#### b. Approval of Capital and Equipment Replacement Budgets

MOVED AND SECONDED to approve these budgets as presented. The annual addition of \$5,000 to these budgets through 2022 reflect s their adequate current balances and projected replacement schedules.

### 5. Fire Chief's report.

There were two FR callouts and a call out for a downed electrical wire since the last report.

Scheduled maintenance is being carried out as required.

The full report is attached.

### 6. Deputy-Chief's Report

Playbook training for exterior firefighting is nearly complete and should be finished in September.

Full report attached

### 9 Other business

None

### 10. Next meeting.

October 15, 10:00 a.m. at Hall #1.

**Fire Chief's Report Sept 10 2017**

**Callouts:** 2 FR calls, 1 for Hydro lines down, Several smoke related reports.

**Dispatch/Road Network:** Civic addressing ongoing with several queries on correct address.

**Water supplies:** Therah in the works, Conservancy (Pond dug) and 2- 4000 gallon tanks installed one for fire department use.

**Subdivisions:** DL79 Keefer 8 lots. Crystal Mountain in the works.

**Conservancy Walkalong:** Ken and myself provided first aid coverage as required.

**Budget:** To complete. Two sets of turnout gear ordered on this year's budget.

**Crest:** P25 system upgrades coming soon.

**Maintenance :** SCBA compressor serviced, Pumps to be serviced Sept 17/18

**FDM:** All up to date

**Training :** \_ Playbook training ongoing, Training on Saltspring completed

## **This is our current Playbook Training position as of September 10, 2017**

We have completed the following units (entered in FDM): PPE SCBA, Ropes and Knots, Ladders, Ventilation. The Safety and Communication Fire Hose, and Water Supplies units are complete except for the practical testing. Units still to be completed include: Fire Behaviour and Fire Dynamics, Fire Fighter Rehab, Emergency Scene and Traffic Control, and Gas Safety.

Summer was a busy time for our trainer and trainees. As a consequence, we still need to complete the final units and testing.

The Gas Safety will have to be arranged with a utility. Superior does not provide this type of training, and Fortis does not provide training for propane. I am continuing to look for a solution.

Emergency Scene and Traffic Control will be taught during a regular practice.

Three firefighters completed the Digital Command and Control course put on by Pender Island during Salt Spring's Training in Paradise weekend, 8-9 July. I have completed the Fire Officer 1 course that includes these competencies.

We will find a Live Fire opportunity (recommended for Team Leaders, and good for all firefighters) in the coming months.

If we are able to complete this plan as outlined, we should have 5 firefighters certified, with 4 to Team Leader this fall. Several others have made a start, but have been unable to make the extra training as their work schedules have gotten busier. We are planning to continue their training in the fall as their schedules clear. When we are able to attract some new recruits, they will also join them in those training sessions.

We also have several members able to act as Driver/Operators to support our Playbook compliant firefighters during emergency operations.

We should consider who can be trained as instructors (train the trainer, or fire service instructor 1) asap in order to provide some relief to Thor, as we will need to continue training in order to increase our numbers of certified firefighters. This training will be arranged once the core competencies have been completed.

Let me know if you have any questions or need any other information.

Thank you,

Karen