

NORTH GALIANO FIRE PROTECTION COMMISSION

MINUTES OF MAY 28, 2017

Regrets: Sandy Moodie, Phillip Buller. Roger Pettit

Staff: T. Darby, Chief, K. Harris, Deputy Chief

1. Agenda approved as presented
2. Minutes of May 9 – Approved
3. Finance – No report (Treasurer absent)

4. Chief's Report

Only 1 medical call out since the last report.

Discussion of protocol for “welfare” callouts, which Dispatch routes through RCMP and ambulance service. Not all are medical emergencies, but if so, a client would get better service if our FR responders were called as well. Commission will send a letter to RCMP, w/ CC to Dispatch and ambulance, to see if we can be included in these callouts. *[N.B. No one assigned to write this letter].*

Insurance on equipment has been revised updated and extended for another year.

Emergency simulation to be scheduled in near future date TBD.

Maintenance: Extrication equipment to be serviced in July. SCBA has been done.

Playbook training ongoing. Four modules examination last weekend. Karen has developed a progress report and forward plan for balance for training. Attached.

Deputy Chief's training program has been established and is underway. Intensive.

5. Other Business None

6. **Next Meeting** – July 9. Retreat Cove Hall

SUMMARY OF PLAYBOOK TRAINING TO DATE AND FUTURE PLANS

I thought that I should summarise our current Playbook Training position.

We have completed the following units (entered in FDM): PPE SCBA, Ropes and Knots, Ladders, Ventilation.

The Safety and Communication unit is complete except for the practical testing (to be included in our next testing session).

Units still to be completed include: Fire Hose, Water Supplies, Fire Behaviour and Fire Dynamics, Fire Fighter Rehab, Emergency Scene and Traffic Control, Gas Safety.

We plan to increase our training intensity to two days a month (Saturday and Sunday during a training weekend). For June, this will be the 17th and 18th during which we will cover Fire Hose, and Water Supplies. In July, we will cover Fire Behaviour and Fire Dynamics, and Fire Fighter Rehab during the Saturday - these are both listed as 3 hours in duration; then, complete the testing for the 5 units (including Safety & Communication) on the Sunday. The timing will depend on John Hatch's schedule.

The Gas Safety will have to be arranged with a utility.

Emergency Scene and Traffic Control may be able to be taught during a regular practice.

We are hoping to have several of our firefighters enrol in the Digital Command and Control course put on by Pender Island during Salt Spring's Training in Paradise weekend, 8-9 July. This should fulfill the playbook competencies for Team Leader. I will contact them this week and assist them with registration if necessary. I have joined a Fire Officer 1 course that includes these competencies.

We should plan to find a Live Fire opportunity (recommended for Team Leaders) for our firefighters in the fall.

We should investigate the steps needed to certify Thor's playbook competencies. I have included him in FDM (logic: if he has taught us and we have been certified; then, clearly, he has the competency), but there may be an additional formality that we should fulfill.

Autumn may need an extra session to cover training that she missed in the fall (PPE & SCBA, Safety and Communication).

If we are able to complete this plan as outlined, we should have 6 firefighters certified, with several to Team Leader by the end of July. Several others have made a start, but have been unable to make the extra training as their work schedules have gotten busier.

We should consider who can be trained as instructors asap in order to provide some relief to Thor, as we will need to continue training in order to increase our numbers of certified firefighters.

Please let me know if I have overlooked anything, or if there are any other ideas to improve the plan.

Karen Harris
Deputy Chief