

## NORTH GALIANO FIRE PROTECTION COMMISSION

Minutes of Meeting of the Commission, Jan 8, 2017

Retreat Cove Fire Hall.

1. Attendance: Paul LeBlond, Sandy Moodie, Roger Pettit, Dana Weber, Laurie Whittaker. Absent: Philip Buller  
Guest: Michael Clark. Fire Chief: Tom Darby

2. The agenda was approved as circulated. (Sandy, Roger).

3. The minutes of Nov 20, 2016 meeting approved as circulated (Roger, Sandy)

4. New members (Laurie Whittaker and Dana Weber ) welcomed.

5. Election of officers. All acclaimed as follows:

Chair: Paul LeBlond ; Vice Chair and Treasurer: Roger Pettit;  
Secretary: Dana Weber. (Sandy, Laurie)

6. Finance

The treasurer had no new figures to report since the last meeting. He expects the CRD to complete the year end statements by late February or early March, but the year's operating surplus should be known by our **February meeting**, and we will need to make a decision about how to allocate it then.

7. Chief's Report

- a. Callouts since last report: 1 Medical, 1 chimney fire that morphed into a small structure fire but was easily extinguished.
- b. The department has an invoice for \$500 for its share of funding for fire safety information at ferry terminals during the summer as part of the Community Wildfire Protection Plan (CWPP). The invoice

was referred to the Society to pay as part of its public education function.

c. The Gulf Islands Mutual Aid Agreement has been finalized.

d. In response to the Chief's report on water sources for fire suppression Sandy Moodie reported a large potential water source that could be used to service Cameron Lane and adjacent areas more quickly than Laughlin Lake.

**FD Officer Roger Allen and Chief Darby to investigate**

e. Crest Radio upgrades will be operational by the Spring of 2018. Expenses for new pagers and some radios will need to be covered in the **2017 budget**.

f. Outfitting of the new Emergency Response Vehicle is close to complete. The delivery date will be known shortly.

g. 2 modules of the Playbook have been completed and the firefighters taking the training evaluated. First responder training for recertified and new FRs is about  $\frac{3}{4}$  complete. Remaining: The new requirements include a substantial amount of training in legislation and legal issues possibly governing FR practice.

h. Website—the Department's website is seriously out of date and not maintained. Request to join the department and burn permit queries go unanswered.

M/S that we contact a qualified person to redesign the Fire Department website to make it more accessible and useable with a view to keeping it current in the future.

**Roger Pettit to seek appropriate personnel and provide cost estimate for redesign and ongoing maintenance.**

## OTHER BUSINESS

The Commission has been informed that Emergency Services, which provides support (e.g., food and hydration) to firefighters at incidents, will now be required to bill the department for these services. Roger will raise this issue at the next meeting of the Emergency Services Commission. **Attention: Roger**

## RESULTS OF THE IN CAMERA SECTION OF THE MEETING

1. M/S to invite Robert Davis (candidate for fire chief previously interviewed positively via ZOOM) and his spouse to visit Galiano to meet with Commissioners and Fire Department personnel and review our operation. As per today's Fire Protection Society board meeting minutes, the Society will provide air fare, a rental car, accommodation and a per diem of \$100 per day for the couple during their visit.

**CARRIED.**

2. Moved (R. Pettit), Seconded (D. Weber) that the Commission supports sending a letter, provided by the CRD, to Naomi Bock, signed by the Chief and the Commission Chair, terminating her as a firefighter with the Department.

**CARRIED.**

**Fire Chief's Report January 8 2017**

**Callouts:** 1 medical, 1 dog rescue, and 1 chimney fire

**Dispatch/Road Network:** 1005 Devina and a few others to finalize.

**CWPP:** Donation for the Swartz Bay education program passed on for payment

**Water supplies:** Therah in the works, Conservancy (Pond dug) hydrant to be installed

**Subdivisions:** DL79 Keefer 8 lots. Crystal Mountain in the works.

**Mutual aid agreement:** Signed and received

**Crest:** P25 system upgrades coming soon. Pagers radio requirements under review.

**Penelakut:** Agreement being worked on by CRD.

**New rescue vehicle:** New truck at CRD Fleet and being outfitted. Slideout, lights, signage, radio?, equipment installation.

**Maintenance :** Hoses tested, SCBA compressor to service, SCBA's to service and test.

**FDM:** Template added for playbook, modules and evaluations being worked through.

**Training :** \_ Playbook training ongoing, Modules and evaluations being worked through. A First Responder course is 75% completed.

Tom Darby  
NGVFD

Minutes of Commission Jan 8 Revisions.

In Chief's report:

- (a) Chimney fire that turned out to be a leaking portable stove that had ignited and was extinguished by the residents prior to our arrival.
- (g) Working our way through the modules and other certifications required by the Playbook. (replaces the first sentence)

Tom