



## Minutes of a meeting of the Mayne Island Parks and Recreation Commission held at the Mayne Island Library, 411 Naylor Road, January 12, 2023

---

**PRESENT:** Debra Bell, (Chair/Treasurer)      Michael Kilpatrick (Vice-Chair)  
Peter Askin      Veronica Euper  
Adrian Wright      Kestutis Banelis  
Jane Schneider      Lauren Edwards (Recorder)

**ABSENT:** Paul Brent, A/Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:00 pm

### 1. Territorial Acknowledgement

Chair Bell stated the following at the start of the meeting: I want to acknowledge the SENĆOTEN speaking peoples on whose territory we are now gathered. We recognize and respect the First Nations peoples across this core area - the WSÁNEĆ Nations on Mayne Island who are also throughout the Gulf Islands and on the Saanich Peninsula. They have a long standing relationship with the land and sea waters, which continues to this day.

### 2. Approval of Agenda

**Add to Correspondence/Emails:** Email dated January 10, 2023 from Rod Cruickshank

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Askin,  
That the agenda be approved as amended.

**CARRIED**

### 3. Election of Officers

- Debra Bell accepted the nomination for Chair and was elected by acclamation.
- Michael Kilpatrick accepted the nomination for Vice Chair and was elected by acclamation.
- Debra Bell accepted the nomination for Treasurer and was elected by acclamation.

### 4. Adoption of Minutes of December 8, 2022

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Euper,  
That the Minutes of December 8, 2022 be approved as presented.

**CARRIED**

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Euper,  
That the Closed Minutes of December 8, 2022 be approved as presented.

**CARRIED**

**Mayne Island Parks and Recreation Commission**  
**Minutes for January 12, 2023**

**5. Chair's Remarks**

Chair Bell wished everyone a happy new year for 2023 and hoped the commission would have a positive and fun year. She congratulated Commissioner Askin for being awarded "Mayne Islander of the Year" and his picture on the cover of the *MayneLiner* magazine. Commissioner Askin provided positive comments on the Lions Club long-term stewardship role, especially at Dinner Bay.

**6. Reports**

6.1. Treasurer's Report

Treasurer's Report for the period December 1 - 31, 2022

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Euper, that the Treasurer's report for the period December 1 – 31, 2022 be approved as presented.  
**CARRIED**

6.2. Administration

6.2.1. Follow up Action Report (not covered elsewhere)

- a) Discussion occurred regarding the Chamber of Commerce's response to MIPRC's letter requesting funding support for some park bathrooms. The Chamber has requested a meeting with MIPRC.
- b) A cost estimate for a hand-dryer is expected and a condition was added to the agreement regarding service response.
- c) Commissioner Schneider reported on the status of the small water system operator training she is pursuing.
- d) Commissioner Euper and Askin reported on the memorial plaques, including more information on planned specifics including that the board will be named "Wall of Remembrance". The Commissioners' Handbook will be updated.
- e) It was reported that no response was received to an email sent regarding the memorial bench.
- f) The status of the water meters installations at Miners Bay, Dinner Bay and Japanese Garden was discussed.
- g) Monthly playground assessments were submitted.
- h) Playground equipment repair continues as some parts are being sourced.
- i) It was reported that Shauna Huculak, CRD Archaeologist will be visiting on February 25<sup>th</sup> to assess the Cotton Park trail realignment.
- j) The signage at Reef Bay continues to be followed up on.
- k) The aluminum staircase at Kippen Road continues to be followed up on.
- l) Discussed the Village Bay boat ramp pictures showing damage. More pictures will be taken due to high tides.
- m) Land acquisition was discussed, including that the information and recommendations gathered through meetings, etc. should be synthesized and that a small group should review and document what has been done for future reference. It was agreed that the Land Acquisition Committee will meet to discuss next steps.

**Mayne Island Parks and Recreation Commission  
Minutes for January 12, 2023**

6.2.2. Health and Safety  
Nothing reported

6.2.3. Update Supplement to the Commissioner's Handbook

- Commissioners are to return to Chair Bell their edits of the document listing Commissioner responsibilities.
- Chair Bell will update the Supplement and circulate for review.

6.2.4. Feral deer strategy and update

- MIPRC were asked to participate in a community meeting on January 22<sup>nd</sup> at 2:00 pm with Jeanine Dodds and David Maude, local trustees for Islands Trust and Paul Brent, CRD Director for Southern Gulf Islands,
- Commissioners confirmed they have reviewed the distributed document.
- Discussion occurred regarding the negative impact of the invasive feral deer species and MIPRC's involvement in a management strategy that could include CRD and provincial/federal government support.
- Next steps are future meetings to formalize a process and increased public awareness on the issue.

6.2.5. SGI Transportation Integration Plan debrief  
The meeting held as an outcome of the referendum was reported on, including that:

- Justine Starke and Director Brent were key speakers;
- there were no proposals from the CRD for another referendum at this time;
- islands have differing views of the Parks Commission capacity; and,
- CRD is interested in hearing from communities regarding next steps.

6.2.6. Events  
Report was received with agenda package. It was further reported that the idea of moving the bonfire event to New Year's Eve permanently was raised. There was discussion about polling the community on when to hold the event and it was reported that the Chamber of Commerce will poll its members. Commissioners were in favour of New Year's Eve. It was reported that the goodies were well received.

6.3. Committees

6.3.1. Fitness Track  
Report was received with agenda package. The following was discussed:

- A proposal was received for fitness classes in the park and it was agreed that the Commercial/Non-Commercial Activities Committee should meet. Commissioner Schneider joined that committee.
- An application for the Community Works Fund Grant is being developed and the two phases of the fitness track project should reflect MIPRC's financial contributions in each phase.

**Mayne Island Parks and Recreation Commission  
Minutes for January 12, 2023**

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Schneider, that the Mayne Island Parks and Recreation Commission's Capital Plan 2023 to 2027 be amended to increase the fitness track capital project to \$30,000 from \$10,000.

**CARRIED**

- It was reported that Director Brent will review and tour the track on his visit as well as discuss other issues. Commissioners were asked to email Chair Bell any other items for discussion.

6.3.2. Sanitation

**MOVED** by Commissioner Askin and **SECONDED** by Commissioner Euper, that Mayne Island Parks and Recreation Commission give Bill Warning, in recognition of his services to the Commission, a gift certificate to the Mayne Island Bistro.

**CARRIED**

6.3.3. Technology

E-transfer and SharePoint services remain desirable to have.

6.4. Parks

6.4.1. Miners Bay

The following items were discussed:

- Accumulated garbage needs to be removed.
- Basement storage to be discussed with Lance Shook.
- UV functioning may be uncertain and water test was done this week. Commissioner Wright will discuss water concerns with the new operator.
- Quotes are being sought for pruning the Christmas tree.
- There was no further contact reported concerning the heat pump at the library.

6.4.2. Dinner Bay

- The park is currently swampy due to heavy rain.
- If another water tank is purchased, mainly to service the putting green, it should have a 2,000 gallon capacity.
- Efforts to fix the sink continue.
- Potholes on the driveway to Japanese Garden will be filled.
- The work on the Adachi Pavilion beams were complimented.
- It was discussed and agreed that the barbecue rental be included in the price for rental of the Adachi Pavilion kitchen.

**Mayne Island Parks and Recreation Commission  
Minutes for January 12, 2023**

**MOVED** by Commissioner Askin and **SECONDED** by Commissioner Banelis, that the Mayne Island Parks and Recreation Commission raise the fee for the use of the Adachi Pavilion kitchen to \$200 which includes the use of the barbecue.

**CARRIED**

Opposed: Commissioner Bell

6.4.3. Japanese Memorial Garden

Report was received with the agenda. Discussion occurred regarding the lights damaged by flooding and Chair Bell requested a budget be submitted for new connections and lights.

6.4.4. Village Bay

It was reported that a new contractor will be available for the boat ramp repair work in February or March and a quote is forthcoming.

6.4.5. Trail Network Development/Henderson

Items addressed elsewhere in the meeting.

**7. Correspondence/Meetings**

7.1. Telephone conferences with AMIB and contractors and email correspondence with CRD Archaeologist regarding Village Bay boat ramp repairs.

- It was reported that this item will be added to the W̱SÁNEĆ Leadership Council's Land Altering Committee Q1 agenda.

7.2. Email correspondence with Mayne Island Community Centre regarding recreational funding.

7.3. Email correspondence with CRD Archaeologist regarding attendance during preparation of the fitness circuit at Dinner Bay Park.

7.4. CRD inquiry regarding plans for a commonality meeting in 2023 and support from CRD.

- There was agreement to the response that MIPRC won't host a meeting, but will visit other commissions and islands and attend Zoom meetings.

7.5. Email and telephone communication from interested parties regarding the Small Water Systems contract.

7.6. Email correspondence regarding engaging an electrical contractor.

7.7. CRD media release regarding donation of community park land.

7.8. Email correspondence from individuals interested in joining the MIPRC.

7.9. Email correspondence from CRD, Legal Services regarding legacy wording in a will.

**Mayne Island Parks and Recreation Commission  
Minutes for January 12, 2023**

7.10. Email dated January 10, 2023 from Rod Cruickshank regarding several items of concern at Dinner Bay.

- Commissioner Bell reported that she responded to the email.
- Discussion occurred on a number of topics identified in the letter. Improving drainage is a major undertaking for future consideration and enhanced beach access will be investigated.

**8. New Business**

None

**9. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90(1)(a) and that recorder and staff attend the meeting**

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Euper, that the meeting be closed in accordance with the Community Charter Part 4, Division 3, Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and that the recorder and staff attend the meeting.

**CARRIED**

**10. Meeting Adjournment**

**MOVED** by Commissioner Askin and **SECONDED** by Commissioner Banelis, that the Mayne Island Parks and Recreation Commission meeting be adjourned.

**CARRIED**

The meeting adjourned at approximately 5:15 p.m.

Original signed by

February 9, 2023

\_\_\_\_\_  
**Debra Bell, Chair**

\_\_\_\_\_  
**DATE**

Original signed by

\_\_\_\_\_  
**Lauren Edwards, Recorder**