



Minutes of the Mayne Island Parks and Recreation Commission Meeting held at the Library, 411 Naylor Road, Mayne Island on December 8, 2022 at 3:00 pm.

PRESENT: Debra Bell, (Chair/Treasurer) Michael Kilpatrick (Vice-Chair)
Peter Askin Veronica Euper
Adrian Wright Kestutis Banelis
Jane Schneider Lauren Edwards (Recorder)

GUEST: Jacquie Burrows

ABSENT: Paul Brent, A/Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:00 pm.

1. Territorial Acknowledgement

The W̱SÁNEĆ First Nations were acknowledged and thanked for allowing us to live, work and play on their lands.

2. Approval of Agenda

Add: 5.2.6 Fallow Deer Update

MOVED by Commissioner Bell and **SECONDED** by Commissioner Askin,
that the agenda be approved as amended.

CARRIED

3. Adoption of Minutes of November 10, 2022

MOVED by Commissioner Bell and **SECONDED** by Commissioner Euper
that the minutes of November 10, 2022 be approved as presented.

CARRIED

4. Chair's Remarks

Commissioner Askin was congratulated for being nominated Mayne Islander of the year and he expressed his gratitude towards commissioners and the Parks volunteers. Chair Bell thanked the commissioners who agreed to remain on the Commission for another year.

5. Reports

5.1. Treasurer's Report

Treasurer's Report for the period November 1 – 30, 2022

MOVED by Commissioner Bell and **SECONDED** by Commissioner Wright,
that the Treasurer's report for the period November 1 - 30, 2022 be approved as presented.

CARRIED

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5.2. Administration

5.2.1. Follow up Action Report (not covered elsewhere)

The following was reported:

- Electricians will review contract and price hand-dryers in the washrooms.
- The water meter at Miners Bay was moved and there is a reading record.

Commissioner Banelis arrived at 3:10 pm.

- The garbage box build will be completed soon.
- Monthly playground assessments completed.
- No news regarding playground equipment parts.
- The new BBQ and freezer were received for the Adachi Pavilion and a note of appreciation will be sent to the Kadonaga family for their contribution to the purchase.
- Commissioner Askin will follow up regarding the Reef Bay sign and the aluminum staircase for Kippen Road. .
- The policy for the naming of parks and trails was deferred.

5.2.2. Health and Safety concerns

Nothing reported.

5.2.3. Events

Report received for information.

The Christmas Eve bonfire start time is 5:30 not 5:00 pm

5.2.4. Recreational funding update for Mayne Island Community Centre

It was reported that the funding will be extended until December 31, 2022 while the centre searches for a fitness attendant.

5.2.5. MIPRC Election January 12, 2023

Chair Bell requested that commissioners let her know of their interest in the elected positions.

5.2.6. Feral Deer Update

This item was discussed, including that:

- A deer management plan will be presented for public comment at the Islands Trust meeting on January 22, 2023.
- Commissioner Kilpatrick will continue to attend the ad hoc committee meetings.
- Commissioners will review material to provide input and comment at the January meeting.

5.3. Committees

5.3.1. Fitness Track

A report on this item was received for information. Discussion occurred, which included that:

- Phase one is ready to start.
- Commissioners Bell and Kilpatrick will meet with Jeff Hansen.
- Phase two will not go forward until the outcome of the New Horizons Grant is known.
- Commissioner Bell will discuss the Community Works Fund Grant with Director Paul Brent.

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5.3.2. Land Acquisition – update and recommendations

This item should be addressed early next year.

5.3.3. Sanitation

Small Water Systems Operator recruitment

- It was reported that a job description was created and sent to island operators for response by December 15th.
- Commissioner Schneider will email Bill Warning regarding possible sponsorship for training.

5.3.4. Technology

Report received for information.

5.4. Parks

5.4.1. Miners Bay

- It was reported that the UV light operation has issues and chlorination requirements were discussed. Commissioner Kilpatrick will contact Island Health for guidance.
- Mayne Island Fire will be contacted for advice regarding regular fire extinguisher inspections.
- The lights for the tree were received and will be installed for next year.
- Discussed the posting of information to support the Christmas tree through the Tru-Value community spirit program and the small water systems operator position.
- Discussion occurred regarding a heat pump purchase and maintenance expenses for the library building.

5.4.2. Dinner Bay

The repair of the Torii Gate at the entrance to the Japanese Memorial Garden to be done in the spring.

5.4.3. Japanese Memorial Garden

A report was received for information.

It was reported that the Christmas light-up will occur on December 17th with opening night cider and cookies.

5.4.4. Cotton Park

A large cigarette disposal container someone placed in the park was removed as smoking is not allowed.

5.4.5. Village Bay

No report.

5.4.6. Trail Network Development/Henderson

A report was received for information.

It was reported that a visit from the CRD Archaeologist is anticipated to assess a trail realignment and that no land altering will be necessary.

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6. Correspondence/Meetings

- 6.1. Email from potential donor of a memorial bench they purchased.
 - Commissioner Askin will respond to the email.
- 6.2. Email correspondence with AMIB regarding Village Bay boat ramp repairs.
- 6.3. Email correspondence with Mayne Island Community Centre regarding recreational funding.
- 6.4. Email correspondence with CRD Manager, Insurance and groups participating in December 24th event at Miners Bay Park.
- 6.5. Email correspondence from CRD regarding the SGI Transportation Integration Plan and zoom meeting on December 13, 2022.
- 6.6. Email correspondence with CRD Archaeologist regarding trail realignment at Cotton Park and the fitness circuit at Dinner Bay Park to be discussed at the WLC/CRD quarterly meeting.
- 6.7. Email correspondence with manufacturer of UV light regarding issues at Miners Bay.

7. New Business

- 7.1. Village Bay boat ramp repair Motion.

MOVED by Commissioner Bell and **SECONDED** by Commissioner Banelis, that the Mayne Island Parks and Recreation Commission approve the estimate option #2 of \$6,200 plus tax as set out in the email dated September 21, 2022 from Carl Bunnin representing the Association of Mayne Island Boaters for the Village Bay boat ramp repair.

CARRIED

Commissioner Kilpatrick will take pictures of the ramp for future reference.

8. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90(1)(a) and that recorder and staff attend the meeting

MOVED by Commissioner Bell and **SECONDED** by Commissioner Schneider, that the meeting be closed in accordance with the Community Charter Part 4, Division 3, Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and that the recorder and staff attend the meeting.

CARRIED

9. Rise and Report

It was **MOVED** and **SECONDED**. that Mayne Island Parks and Recreation Commission renew and approve the revised contract with Lauren Edwards as agreed upon in circulated emails within Mayne Island Parks and Recreation Commission.

CARRIED

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10. Meeting Adjournment

MOVED by Commissioner Banelis and **SECONDED** by Commissioner Askin,
that the Mayne Island Parks and Recreation Commission meeting be adjourned.
CARRIED

The meeting adjourned at 4:35 pm

Original signed by

January 12, 2023

Debra Bell, Chair

DATE

Original signed by

Lauren Edwards, Recorder