



**Mayne Island Parks and Recreation Commission  
Minutes for November 10, 2022**

**5. Reports**

5.1. Treasurer's Report

5.1.1. Treasurer's Report for the period October 1 - 31, 2022

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Euper, that the Treasurer's report for the period October 1 – 31, 2022 be approved as presented.  
**CARRIED**

5.1.2. Motions re: applications for funding

**MOVED** by Commissioner Kilpatrick and **SECONDED** by Commissioner Euper, that the Mayne Island Parks and Recreation Commission approve the application for funding to the federal New Horizons for Seniors Program for the Dinner Bay Seniors Fitness Circuit in the amount of \$25,000.  
**CARRIED**

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Schneider, that the Mayne Island Parks and Recreation Commission approve making an application for funding to the Community Works Fund for the Dinner Bay Seniors Fitness Circuit Phase II, the amount to be determined.  
**CARRIED**

5.2. Administration

5.2.1. Follow up Action Report (not covered elsewhere)

- CRD policy received regarding receipts for gifts in kind.
- The Parks Master Plan has been excluded from the Official Community Plan.
- Playground parts are on their way, while some parts are still being sourced.
- Emma and Felix Jack Park rezoning was passed by Islands Trust.
- Commissioner Euper will follow up with the supplier regarding purchase of an aluminum staircase.
- Policy for naming parks and trails is deferred to the next meeting

5.2.2. Health and Safety concerns

- A recent fall at Dinner Bay Park will be reported to CRD.
- It was agreed that masks would be encouraged for the December meeting and concerns regarding Covid will be discussed in the New Year.
- A new first-aid box is in place at Japanese Garden and the old box will go to Cotton Park.
- A first aid class is scheduled for volunteers.

5.2.3. Events

Report received for information. The following was discussed:

- MIPRC support of the Lions' Dinner on November 19th;

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- MIPRC Holiday dinner at the Bistro on December 7th; and
- regarding the Christmas Eve event on December 24<sup>th</sup> at Miners Bay Park, MIPRC will lead the effort to coordinate and could apply for the fire permit and insurance, Mayne Island Firefighters Association could manage the bonfire and the Mayne Island Chamber of Commerce could provide hot chocolate and treats.

Commissioner Askin arrived at 4:12 p.m.

5.2.4. Commonality meeting suggestions

It was discussed and agreed that a combination of venues will be tried such as a Zoom educational session and some Mayne commissioners visiting another island.

5.2.5. Sponsored activities proposal for 2023

It was reported:

- barbecue foods for events will be purchased from TruValue;
- improving communication regarding recreational funding opportunities and group sponsored events; and
- adult and older youth activity day, planned hikes, seniors' safari and yoga in the park are being considered.

5.2.6. Fallow/feral deer update

Item will be removed from agenda until there is news to report.

5.2.7. Commissioner vacancy ad

Advertised vacancy for commissioner.

5.2.8. Draft Policy for naming parks and trails

Deferred

5.3. Committees

5.3.1. Memorial plaques information sheet

**MOVED** by Commissioner Euper and **SECONDED** by Commissioner Askin, that Mayne Island Parks and Recreation Commission's Memorial Plaque Policy for Miners Bay Park, the procedures for memorial plaques at Miners Bay Park and the application form be approved as presented with an exception that the size of the plaque be included in the application form.

**CARRIED**

5.3.2. Fitness Track

Report received for information. It was further reported that:

- if received, the New Horizons for Seniors Program grant would be primarily used to purchase equipment for Phase 1;
- if received, the Community Works grant would be used to build Phase 2 and 3;
- Phase 3 includes a roof over Phase 1 pad;

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- an Ontario manufacturer was chosen for the fitness equipment; and
- shipping costs were discussed and will be further investigated.

5.3.3. Land Acquisition – update and recommendations  
Deferred.

5.3.4. Sanitation

- a) Chamber of Commerce update  
A letter has been sent regarding this matter.
- b) Small Water Systems Operator recruitment  
A job description was requested from CRD and it was reported that there are a number of potential applicants.

5.4. Parks

5.4.1. Miners Bay

- a) Bandstand  
Completed.
- b) Holiday lights/poster
  - The lights are to be ordered and invoiced.
  - The poster will suggest TruValue shoppers choose #51 Christmas Tree for their community spirit.

5.4.2. Dinner Bay

It was reported that:

- the Adachi Pavilion has been closed up for the winter;
- material has been purchased to build the new garbage container;
- tree health is a concern; and
- there is no part available to fix the freezer.

**MOVED** by Commissioner Banelis and **SECONDED** by Commissioner Euper,  
that Mayne Island Parks and Recreation Commission purchase a freezer for the Adachi  
Pavilion for an amount up to \$1200.

**CARRIED.**

5.4.3. Japanese Memorial Garden

Report received for information.

5.4.4. Cotton Park

Report was received for information. It was further reported that:

- irrigation will be finished on Friday, November 11th; and
- a steep slope on the Orca Trail should be fenced as a safety precaution and Commissioners Bell and Askin will meet to view the area.

5.4.5. Trail Network Development/Henderson Park

Report was received for information.

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- It was further reported that Commissioners Wright and Askin will assess the area on Mount Parke Ridge and make a recommendation regarding a future trail and an undeveloped beach access will be checked prior to the next meeting.
- Road allowance encroachment was identified on McCleod Road where MIPRC has an undeveloped, non-exclusive licence of occupation.

**6. Correspondence/Meetings**

- 6.1. Email correspondence regarding McLeod Road shoreline access.
- 6.2. Email correspondence with Library Director, Southern Gulf Island Libraries regarding heat pump.
- 6.3. Email request from CRD for letter of support for Mayne Island Regional Trail.
- 6.4. Email correspondence with CRD and telephone conversation with Carl Bunnin, AMIB re: Village Bay boat ramp repair.
- 6.5. Email correspondence with CRD Archaeologist regarding Dinner Bay and Village Bay boat ramp and WLC meeting.
- 6.6. Letters of support from community members regarding funding application for Dinner Bay Seniors Fitness Circuit.
- 6.7. Letter of resignation from Small Water Systems Operator for Miners Bay and Dinner Bay.

**7. New Business**

- 7.1. Proposal regarding Village Bay boat ramp repair and Motion.
  - Discussed the two options proposed for repair of the boat ramp.
  - Deferred for further details of repair.

**9. Rise and Report**

**Commissioner reappointments:**

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Wright, that the Mayne Island Parks and Recreation Commission recommend Director Brent recommend to the CRD Board that Kestutis Banelis be reappointed a commissioner for the term commencing January 1, 2023 and ending December 31, 2024.

**CARRIED**

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Euper, that the Mayne Island Parks and Recreation Commission recommend Director Brent recommend to the CRD Board that Michael Kilpatrick be reappointed a commissioner for the term commencing January 1, 2023 and ending December 31, 2024.

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**CARRIED**

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Kilpatrick, that the Mayne Island Parks and Recreation Commission recommend Director Brent recommend to the CRD Board that Jane Schneider be reappointed a commissioner for the term commencing January 1, 2023 and ending December 31, 2024.

**CARRIED**

**Recreational Funding:**

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Euper, that a 2021 Recreational Funding cheque that is stale-dated not be reissued.

**CARRIED**

**10 Meeting Adjournment**

**MOVED** by Commissioner Wright and **SECONDED** by Commissioner Askin, that the Mayne Island Parks and Recreation Commission meeting be adjourned.

**CARRIED**

The meeting adjourned at 5:22 p.m.

Original signed by

\_\_\_\_\_  
Debra Bell, Chair

December 8, 2022

\_\_\_\_\_  
DATE

Original signed by

\_\_\_\_\_  
Lauren Edwards, Recorder

**ADOPTED**