

**Mayne Island Parks and Recreation Commission
Minutes for September 8, 2022**

5. Reports

5.1. Treasurer's Report

- 5.1.1. Treasurer's Report for the period August 1 - 31, 2022 (attached)
Change from: Capital Funds Project for Cotton Park Fencing
Change to: Capital Funds Project for Cotton Park Fencing and Pathway.

MOVED by Commissioner Bell and **SECONDED** by Commissioner Schneider, that the Mayne Island Parks and Recreation Commission Treasurer's report for the period of August 1st to 31st, 2022 be approved as amended.

- 5.1.2. Budgets for 2023-2027 (attached)

MOVED by Commissioner Bell and **SECONDED** by Commissioner Askin, that the 2022 operating surplus, if any, be transferred into the Capital Reserve Fund for parks service.

CARRIED

MOVED by Commissioner Bell and **SECONDED** by Commissioner Euper, that the 2022 community recreation surplus, if any, be carried forward and transferred into the surplus account of the Community Recreation Service.

CARRIED.

MOVED by Commissioner Bell and **SECONDED** by Commissioner Euper, that Mayne Island Parks and Recreation Commission approve the Operating Funds Budget for 2023 to 2027.

CARRIED

MOVED by Commissioner Bell and **SECONDED** by Commissioner Banelis, that Mayne Island Parks and Recreation Commission approve the Recreation Funds Budget for 2023 to 2027.

CARRIED

MOVED by Commissioner Bell and **SECONDED** by Commissioner Schneider, that Mayne Island Parks and Recreation Commission approve the Donation Funds Budget for 2023 to 2027.

CARRIED

MOVED by Commissioner Bell and **SECONDED** by Commissioner Euper, that Mayne Island Parks and Recreation Commission approve the Five-Year Capital Expenditure Plan for 2023 to 2027.

CARRIED

5.2. Administration

- 5.2.1. Follow up Action Report - Received

a) Fall Fair information table was reported on and discussion included:

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- A request from a community member for a pathway on the far side of David Cove where a “No Trespassing” sign has been put up on the private property where people typically walk. Commissioner Askin will contact the property owner to investigate options.
- A complaint was received regarding a fleet of propane trucks using the ramp at Village Bay and its condition.
- A complaint was received that the Pocket Park at Sandy Hook had many felled trees and was a fire hazard.
- A suggestion was made to allow camping for kayakers at the St. John Point meadow.
- It was suggested that the info table could be made more interactive next year.

b) Sanitation

- The septic plan from VIHA is still to be ordered.
- A priority is finding an alternative product for treating the Adachi Pavilion pergola wood for beetles before the garbage bin is rebuilt.

c) Bandstand

Painting will be done in September.

d) Brushing Bailing Well

This item will be removed from the list as there has been no response.

e) Monthly Playground assessments

- A replacement piece for the car structure is being sourced.
- Commissioner Banelis will have assessments documented for the next meeting.

f) Kadonaga Bay

Commissioner Askin has prioritized the removal of the beach debris.

g) Commercial Boat Ramp Usage

- The province has asked for an environmental assessment and a commitment that if they do not renew the tenure, CRD are obligated to remove the ramp.
- MIPRC had passed a motion not to allow commercial construction vehicles and an application is in place for recreational use.
- The current agreement expired in 2017 and an issue is whether MIPRC has any control or authority until the renewal is approved.
- Commissioner Bell will follow up with CRD on this matter.

5.2.2. Health and Safety concerns - None

5.2.3. Danger Tree guidelines/shared calendar

- The guidelines were emailed to all commissioners.
- Commissioner Kilpatrick confirmed that the danger tree reports were received for entry into the shared calendar.

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5.2.4. Events - Report received

- Discussed the need to receive applications for publicly announced events.

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Bell that Mayne Island Parks and Recreation Commission waive the fee at the Adachi Pavilion for the Celebration of Life for Mary Crumblehulme on September 17, 2022 held by Brian Crumblehulme.

CARRIED

5.2.5. Sponsored activities

Discussed using removable construction fencing for the first base line during baseball games. Permanent fencing was also discussed. Fencing would not affect the disc golf course. This should be raised for further discussion for next year.

5.2.6. Commissioner Commonality meeting

- Commissioners discussed visiting other Southern Gulf Islands Park Commission meetings as a presenting delegation with input on agenda items of mutual interest.
- It was suggested that the online Doodle software could assist in scheduling Commonality meetings.
- This topic to be discussed further.

5.2.7. Fallow/feral deer update – No report.

5.2.8. Volunteer BBQ

Feedback was for an organized group game.

5.3. Committees

5.3.1. Technology – Report received.

5.3.2. Fitness Track - Report received.

- Commissioner Kilpatrick will follow up for responses and material supplier.
- Completion of Phase One is desired for the fall.

5.3.3. Sanitation

a) Chamber of Commerce – no update available.

b) Recycling bins - update

- The contracted cleaner promoted the use of recycling bins and offered to manage any additional garbage that was deposited. She will also laminate signs for the bins.
- A trial use was approved until the end of November and it was commented that the summer season has heavier use.

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- c) Recent repairs and updating fixtures
 - Streamline Plumbing installed new flush valves at Dinner Bay Park and fixed the leaking toilets at Miners Bay Park, however, the cleaner reports the women's closest to the sink is often plugged.
 - Fixture updates and the elimination of paper towels were discussed. The committee will discuss this issue and provide a recommendation at the next meeting.

5.3.4. Memorial plaques – eligibility and fees

- The new board was installed.
- The inclusion of memorial plaques for pets in a separate section of the board was discussed.
- Discussed having time limits for all plaques, i.e. five years for pets and 10 years for people.

MOVED by Commissioner Askin and **SECONDED** by Commissioner Bell, that Mayne Island Parks and Recreation Commission allow plaques for people and pets on the memorial wall at Miners Bay Park.

CARRIED

The committee will discuss and report at the next meeting the issue of fees; space allocation between people and pets; memorial only or an honour/recognition wall; and the suggestion of a recognition plaque for all commissioners, past, present and future.

5.4. Parks

5.4.1. Miners Bay

- The bandstand is to be painted
- The funding available to purchase new holiday lights for the tree was discussed. Commissioners Wright and Kilpatrick will discuss this issue and arrange for the installation.
- Blackberry bushes were trimmed back and commissioners discussed removing them with no final decision.

5.4.2. Dinner Bay

- There has been a lot of use this year.
- Roller skating continues in Adachi Pavilion.
- Disc Golf impacts have worsened this year and woodchips have been put down to deal with compaction and undermining of surface roots. .
- The manufacturer of the playground car has not responded regarding a replacement piece.
- The teeter-totter needs a new rubber boot to cover the base spring.
- An alternative coating is being sought to keep beetles out of wood structures.
- If the control mechanism on the freezer cannot be replaced, a new freezer will be required for next year.
- The stove gasket located in the door requires repair.

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- Commissioner Banelis will discuss with the Lions the donated natural gas BBQ before taking it to the dump. It may be expensive and difficult to convert to propane.

5.4.3. Japanese Memorial Garden – Report received.

Approximately 30 people, including the Japanese Consul General and presidents and CEOs of Japanese community groups in Canada attended the tour.

5.4.4. Fred & Bette Cotton – Report received

5.4.5. Village Bay – No report.

5.4.6. Trail Network Development/Henderson – Report received.

- It was reported that a commercial supplier on Saltspring Island is expected to provide an estimate for an aluminum staircase at Kippen Road this month.
- A trail guardian for Flag Hill Trail may be available and this will be confirmed at the next meeting.
- Commissioner Askin will attend the Pathway and Trails Association's AGM.

6. Correspondence/Meetings

6.1. Telephone call from resident concerning Olla display and Art Show at Japanese Garden.

- The displays will be removed in the coming weeks and Lance Shook's sculpture was removed.

6.2. Email correspondence from CRD regarding SGI Transportation Service Referendum.

- It was recommended that people should read the material and vote.

6.3. Email correspondence from Terry Fox Run organizers regarding MIPRC providing ice-cream on September 18. This was the tradition pre-Covid.

- MIPRC will provide the ice-cream.

6.4. Cover letters and cheques mailed to recreational funding recipients on or before August 29, 2022.

6.5. Email of appreciation from recreational funding recipient.

7. New Business

7.1. Discussion regarding naming of parks and trails and Notice of Motion for October meeting.

- It was reported that the Sandy Hook pocket park is little used with high maintenance and costs for dangerous tree removal and that there is little ecological value in that park.
- Discussed the process for the naming of parks and trails.

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MOVED by Commissioner Askin and **SECONDED** by Commissioner Schneider,
that Mayne Island Parks and Recreation Commission form a committee to consider the naming of
parks and trails, including the park on Sandy Hook Road.
CARRIED

The committee members will include all commissioners.

8. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90(1)(b) and that recorder and staff attend the meeting.

8.1. Recreational Funding

MOVED by Commissioner Euper and **SECONDED** by Commissioner Bell,
that the meeting be closed in accordance with Community Charter Part 4, Division 3, Section 90(1)(b)
and that recorder and staff attend the meeting.
CARRIED

9. Rise and Report

9.1. Recreational Funding

MOVED by Commissioner Euper and **SECONDED** by Commissioner Askin,
that recreational services funding for 2022 be awarded to the Mayne Island Youth Group.
CARRIED

10. Meeting Adjournment

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Banelis,
that the meeting be adjourned.
CARRIED

The meeting adjourned at 5:23 pm

Original signed by

October 13, 2022

Debra Bell, Chair

DATE

Original signed by

Lauren Edwards, Recorder