

5. Reports

5.1. Treasurer's Report

5.1.1. Treasurer's Report for the period July 1 - 31, 2022 – Received for information.

MOVED by Commissioner Bell and **SECONDED** by Commissioner Kilpatrick, that the Treasurer's report for the period July 1 to 31, 2022 be approved as presented.
CARRIED

5.1.2. Preliminary Budgets for 2023-2027 – Received for information.

Discussion occurred regarding the five-year financial budget. It was discussed and agreed to initiate the following items budgeted in 2022:

- Miners Bay washroom upgrade and pressure assisted toilets;
- Dinner Bay fitness circuit;
- Miners Bay Christmas lights upgrade to energy efficient bulbs; and
- Dinner Bay recycling and garbage centre build.
- Some new items for 2023 – 2027 are the Japanese Garden Torii Gate and the Adachi Pavilion builds.
- Final budgets will be presented at the September meeting.

5.2. Administration

5.2.1. Follow up Action Report (not covered elsewhere) – Received for information

The following items were discussed:

- The water emergency response plan was updated, laminated and reposted by Bill Warning.
- It was reported that the OCP amendment regarding the MIPRC Master Plan has passed third reading by Islands Trust.
- Memorial plaque backing board may be ready by next meeting.
- Commissioner Bell provided a drawing of the Dinner Bay septic field system based on the information received from Fred Bennett. It was reported that VIHA will provide records for a \$25 fee.
- The Miners Bay bandstand may be worked on by Lance Shook and some helpers.
- The funding status for the library heat pump system was reported to be unchanged.
- The Dinner Bay monthly playground assessment forms will be completed and tree work was done.
- There had been good response to Lance Shook's raven sculpture after the art show and he agreed to leave the sculpture in the garden for a couple of months.
- Emma and Felix Jack Park zoning amendment was given third reading by Islands Trust.
- Commissioner Schneider will discuss Village Bay Park garbage removal with Mayne Garbage services should it become necessary.
- Trail Network brochure was discussed and it was agreed the brochure sample will be reviewed by Commissioners.

**Mayne Island Parks and Recreation Commission
Minutes for August 11, 2022**

MOVED by Commissioner Askin and **SECONDED** by Commissioner Bell, that Mayne Island Parks and Recreation Commission approve the estimate from Alea Design & Print, dated August 11, 2022 for 5,000 copies or for an amount up to \$1,500.

CARRIED

5.2.2. Health and Safety concerns
Nothing to report.

5.2.3. Danger Tree guidelines
There was nothing new to report and this item can be discussed at the September meeting. What would be useful is a guideline suitable for non-arborists to use.

5.2.4. Events

- Reserving the Disc Golf Course was discussed and it was agreed to adhere to the practice of not booking reservations except for the Adachi Pavilion kitchen.
- The commission approved the playing of music for an August 19, 2022 event with consideration for neighbours.

5.2.5. Sponsored activities
Nothing to report.

5.2.6. Commissioner Retreat
It was reported that it was worthwhile visiting Saturna Island and spending time in discussion with Paul Brent, Alternate Director, Southern Gulf Islands Electoral Area.

5.2.7. Fallow/feral deer update
Commissioner Kilpatrick reported on a fallow deer meeting held last week which was attended by Adam Olsen, MLA. It was reported that a government to government relationship is required to access provincial funding and it was recommended that MIPRC write to CRD.

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Askin, that Mayne Island Parks and Recreation Commission draft a letter requesting the Capital Regional District assist the Mayne Island Parks and Recreation Commission with obtaining assistance for feral deer control.

CARRIED

5.2.8. Volunteer BBQ
It was reported that currently there are 66 people confirmed and that 45 RSVPs were not returned. Commissioner Kilpatrick will send another email to the Japanese Garden volunteers. Commissioners agreed to arrive at 3:00 pm.

**Mayne Island Parks and Recreation Commission
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5.3. Committees

- 5.3.1. Technology
Report received for information
- 5.3.2. Fitness Track
Report received for information
- 5.3.3. Land Acquisition – update and next steps
To be summarized in October.
- 5.3.4. Sanitation
- a) Chamber of Commerce update
A letter will be provided for their September meeting.
- b) Recycling bins
It was discussed and agreed that recycling bins would not be provided as they are often filled with garbage and require resources to maintain.

5.4. Parks

- 5.4.1. Miners Bay
There was nothing to report, but a suggestion was made to consider an electric lawnmower in future.
- 5.4.2. Dinner Bay
- Eyewash stations were purchased for Miners Bay and Dinner Bay parks.
 - A Saturday work party to spread woodchips is scheduled at Dinner Bay Park at 9:00 am.
- 5.4.3. Japanese Memorial Garden
Report received for information.
The Quilt Show went well.
- 5.4.4. Village Bay
The blackberry work party did a good job.
- 5.4.5. Trail Network Development/Henderson (report attached)
The report was received late and is attached.
It was reported that there was unsightly debris on the Kadonaga Bay beach and Commissioner Askin will use his trailer to remove it.

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6. Correspondence/Meetings

- 6.1. Email from Ag Society regarding information table at Fall Fair on August 20, 2022.
- 6.2. Correspondence regarding CRD Board and senior staff tour of Mayne Island August 11, 2022.
- 6.3. Email regarding signs at Japanese Memorial Garden.
- 6.4. Email correspondence with Mayne Island Reading Centre Society and related parties regarding heat pump.
- 6.5. Emails regarding commercial usage of the Village Bay boat ramp for construction of the Regional Trail.
- 6.6. Email correspondence with CRD regarding income tax receipts for gifts in kind.

7. New Business

- 7.1. Fall fair information table August 20, 2022
Commissioner Schneider will follow up on ensuring there is a table, tent and chairs.
Commissioners Bell and Wright volunteered two-hour shifts to man the booth with Commissioner Schneider.
- 7.2. Commercial use of the Village Bay boat ramp for construction of the Regional Trail.
 - It was reported that inquiries have been received for commercial use of the boat ramp.
 - Commissioner Bell reported she is waiting for a response to the emails she sent to Stephen Henderson, Manager, Southern Gulf Islands Projects.
 - Discussion occurred on the potential for damage if the ramp is used for heavy commercial projects such as the Regional Trail Project.
 - It was stated that ramp use is restricted to high tide.
 - Discussed the negative impact heavy commercial traffic will have on the ramp, the road and the neighbours.

MOVED by Commissioner Bell and **SECONDED** by Commissioner Kilpatrick,
that the Village Bay boat ramp not be utilized for construction materials for the building of the
Capital Regional District's regional trail.

CARRIED

Opposed: Commissioner Askin

8. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90(1)(b)

8.1. Recreational Funding

MOVED by Commissioner Euper and **SECONDED** by Commissioner Bell,
that the meeting be closed in accordance with Community Charter Part 4, Division 3, Section
90(1)(b) and that recorder and staff attend the meeting.

CARRIED

**Mayne Island Parks and Recreation Commission
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9. Rise and Report

9.1. Recreational Funding

It was **MOVED** by Commissioner Euper and **SECONDED** by Commissioner Schneider, that the following recreational services receive 2022 funding allocations from the Mayne Island Parks and Recreation Commission.

CARRIED

Name of Applicant

Mayne Island School Association & PAC	Dave Ewanchuk
Mayne Island Disc Golf Club	Mayne Island Garden Club
Mayne Island Conservancy Society	Gulf Islands Centre for Ecological Learning
Southern Gulf Islands Arts Council – Mayne Island Branch	Mayne Island Tennis Association
Mayne Island Quilter’s Guild	
Mayne Island Assisted Living Society	Pender Island Otters Swim Club
Mayne Island Pickleball Club	Ladies Fitness & Chair Class
Mayne Island Early Childhood Society	Carol Meldrum (sole proprietor of Yoga Bear)
Mayne Island Volunteer Firefighters’ Association	Mayne Island Lions Club
“Terry Fox Mayne Island Volunteers” (Terry Fox Organizing Committee)	
Mayne Island Community Centre Society	2 nd Mayne Island Scout Group
Mayne Island Softball	Mayne Island Cribbage Club

10. Meeting Adjournment

MOVED by Commissioner Askin and **SECONDED** by Commissioner Banelis, that the meeting be adjourned.

CARRIED

The meeting adjourned at 5:40 pm

Original signed by

September 8, 2022

Debra Bell, Chair

DATE

Original signed by

Lauren Edwards, Recorder

Trail Network Development Report by Commissioner Peter Askin

for the August 11, 2022 Meeting of the Mayne Island Parks and Recreation Commission

- I met with Alea on 08/09 to review the draft for the new Hiking & Walking Trail brochure, and some changes were made. They will have a draft & a cost estimate ready for the meeting on Thursday, and I'll be putting forward a motion to approve the format and cost. There will be estimates for 5,000 & 6,000 copies (the latter in keeping with the great increase in the island population & visitors). Just FYI, as of 08/09 there is only one bundle remaining in the library basement, which will be used soon.
- Trail realignment in Conconi Reef Park completed on 07/17. Raked & chips spread. Thank you Brock and Adrian for your help.
- Isl. Arborist Brian Henneberg & ground person Dan removed the dangerous tree on the Plumper Pass Park panhandle on 07/23, a difficult and complex job.
- The 10' long boardwalks were worked on (on) 7/24 & we had enough material for one (now completed), but were short for completing the second one. Adrian had kindly volunteered to go to the hdwe. for the additional material required. (There was no land altering needed). Thank you Adrian and Kestutis for your help. Second new boardwalk on the (upper) Ed Williams Trail completed on 07/27.
- Many thanks to Adrian for repairing a signpost that had rotted out & toppled over in the Plumper Pass Park Panhandle. Adrian cut off the rotten part & set the post in one of his (now famous) crafted pier blocks on 07/26 (I believe). No land altering was required. (P.S. The original post was installed by CRD Parks & they don't use concrete, which really shortens the life of the posts).
- The wood chips from Good as Wood were spread and raked on the (upper) Ed Williams Trail on 07/27, and completing that leg. Thank you Kestutis, Debra, Adrian, Pete & Norm for your help.
- More chips from Good as Wood were spread on the Ed Williams Trail (south portion) on 08/02. Thank you Kestutis for helping the TNDC, and thank you to those who sent an RSVP. We completed about 70% of the trail and one more short session should do it.
- After consultation with Kestutis, we agreed that we wouldn't extend the refurbished Ed Williams trail beyond the south portion, which is 67 metres. Appropriate signage shall be installed.
- I met with Adrian on 08/07 to review the (last) boardwalk project on the Doreen McLeod Trail in Henderson Park. We agreed on the details of the project and the material required. Because of the difficulty in getting the material to the site, we decided to wait for cooler weather.
- At the suggestion of the Trail Guardians at Conconi Reef Park, we are installing a sign to discourage people from dumping and littering in the park.

Submitted by: Peter Askin TNDC/Henderson Park