



Adopted Minutes for a meeting of the Mayne Island Parks and Recreation Commission at the Miners Bay Park Gazebo on June 10, 2021 at 3 pm.

Present: Debra Bell (Chair) Peter Askin (Vice Chair) Veronica Euper (Telephone)
Adrian Wright Lance Shook
Lauren Edwards (Recorder)

Absent: David Howe, Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:00 pm

1. Territorial Acknowledgement

Recognition and appreciation was expressed for the meeting held on the traditional Coast Salish Nation lands.

2. Approval of Agenda

Add: 6.9 and 7.3 - MI Chamber of Commerce request for water service at the public library
Add: 6.10 and 7.4 - MI Conservancy Society request for use of Miners Bay and Dinner Bay

MOVED by Commissioner Euper and **SECONDED** by Commissioner Wright,
That the agenda be approved as amended.

CARRIED

3. Adoption of Minutes of May 13, 2021

MOVED by Commissioner Askin and **SECONDED** by Commissioner Euper,
That the minutes of May 13, 2021 be approved as presented.

CARRIED

4. Chair's Remarks

In honour of the 215 children whose remains were found at a former residential school in Kamloops, flags have been lowered to half-mast until further notice from CRD.

Two appreciation cards were circulated to acknowledge support for the CWF grant and the donation towards the new wishing well.

5. Reports

5.1. Treasurer's Report

Treasurer's Report for the period May 1 – 31, 2021

MOVED by Commissioner Bell and **SECONDED** by Commissioner Euper,
That the Treasurer's report for the period May 1 – 31, 2021 be approved as presented.
CARRIED

5.2. Administration

5.2.1. Follow up Action Report (not addressed elsewhere)

a) Tide Table sponsorship

A pricing error for *MayneLiner* ads had been communicated and it is now confirmed that there is no increase to the advertising rate. The tide table posting was again discussed and it was agreed that after 2021 a small ad referencing the tides.gc.ca website will replace the tide table posting.

MOVED by Commissioner Bell and **SECONDED** by Commissioner Shook that the motion made May 13, 2021 regarding the tide table sponsorship in the *Mayneliner* be rescinded and the motion made on December 10, 2020 be reinstated.
CARRIED

b) Future Event/Strategy sessions

Suggestions were requested for an event or planning session to be held outside of the regular meeting. An afternoon retreat by boat to Saturna was agreeable to all. The following were discussion suggestions:

- Review past activities and assess their value;
- Review the archaeological matrix;
- In the context of MI Parks, consider what was learned from the Covid-19 pandemic experience and what might be done differently going forward or in the event of another wave of the virus; and
- Other topics are welcomed.

c) Land Altering Projects – update; Ed Williams Trail; Conconi Reef viewpoint

- Discussed the archaeological matrix and the land altering risk levels as it relates to sign installations. Alternative options were discussed and will be pursued for Emma and Felix Jack Park that would not disturb the soil and allows MIPRC to budget appropriately.
- With regards to the Ed Williams and Conconi Reef Trails, Commissioner Askin will provide a proposal for the work which will be dependent on how prohibitive costs may be in relation to land altering inspection. Commissioners Askin and Bell will review the necessary maps.

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- Commissioners Askin, Shook and Bell will visit Dinner Bay Park on Saturday to review trail issues.

5.2.2. July 1 celebration at Miners Bay Park

At this time, a flag raising ceremony is acceptable.

5.2.3. Volunteer BBQ 2021

- Given Covid-19 concerns, it was agreed to tentatively schedule in August.
- It will be advertised in the August *MayneLiner*.
- Sign-up will be required to keep capacity and safety practices within health orders.
- Coordination with the Lions is necessary.

5.3. Committees

5.3.1. Sanitation

- a) Library water system update
 - Work is underway to change pipes and install a chlorine injection system with a premix system to avoid corrosion and water pump damage.
 - Dinner Bay has corrosion due to the same issue.
 - The urinal problem is still to be identified.
- b) No smoking sign installation at Miners Bay
To be installed.

5.3.2. Land Acquisition

- a) Follow up with realtor re: Bennett Bay property
Commissioners Askin and Euper agreed to schedule discussion and possible site visit after June 15th.
- b) General update
None discussed.

5.3.3. Memorial Plaques Committee

Memorial recognition recommendations

- Pavers or other physical memorials were not supported.
- Other suggestions discussed and Commissioners Askin and Euper will provide proposals at the next meeting.

5.3.4. Recreational Funding Committee

Formation of committee

- Commissioners Askin and Euper will meet to review applications.
- The deadline to receive applications is July 24th.

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- An ad will be placed in the July *MayneLiner*.

5.4. Parks

5.4.1. Miners Bay

- a) Library basement cleanup and policy on community group storage
Clean up is completed. Storage concerns identified were:
- Increased fire hazard;
 - CRD insurance requirements;
 - unknown boxed items with no ability to monitor for hazards;
 - security and building access control;
 - user safety;
 - risk of water damage;
 - adequate space for workers for maintenance and repairs;
 - liability; and
 - stored hazardous material, i.e. chlorine.

MOVED by Commissioner Shook and **SECONDED** by Commissioner Askin that storage will no longer be available in Park facilities at both Miners Bay and Dinner Bay.

CARRIED

- b) Gazebo repair - update

MOVED by Commissioner Bell and **SECONDED** by Commissioner Shook That the Board of the CRD be requested to approve an amendment to the capital plan of the Mayne Island Parks and Recreation Commission (“MIPRC”) to move the Miners Bay gazebo repair project number 22-02 from the year 2022 to 2021, and the total project budget be increased to \$15,000. The funding source for this capital project will be from the capital reserve fund;

and

That the estimate received from Storybook Stone Design Ltd. (“Storybook”) dated June 8, 2021 to complete the Miners Bay gazebo repair project be approved and a contract between CRD and Storybook be entered into with a maximum value of \$15,000;

and

That the CRD be requested to approve a direct award to Storybook as the architect and engineer who designed and donated the Miners Bay gazebo to the community initially has spent a considerable amount of time with Storybook to develop a safe, feasible and cost-effective plan; provided detailed drawings and will continue to consult with Storybook at no cost to MIPRC. Storybook has the time and expertise to complete the project on a timely basis to ensure the continued safe use of the gazebo by the public.

CARRIED

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5.4.2. Dinner Bay – Lance

- a) Playground/volleyball/walking circuit update
- Work on the playground is near completion and is used daily by many.
 - A volleyball net will be installed.
 - It was questioned whether to pursue installation of the fitness circuit or baseball outfield fencing. Responses were that:
 - A fence along first base would protect spectators;
 - The Lions Club will meet July 1st and has funds to contribute towards equipment along the fitness circuit. They have requested MIPRC provide a proposal for the equipment installation.
 - It was commented that the fitness track would have a broad range of community users.
 - Exercise equipment should be placed in shaded and discreet areas so as not to affect sight lines for park users and events such as weddings, etc.
 - Water is pooling in the field and may be caused by a leak.
 - A horse sculpture and a sea lion sculpture will be donated to the park.
 - Several gallons of grey floor paint have been acquired at no cost for the washrooms.
 - The Adachi Pavilion requires painting this summer.
 - The Blazer softball league will be using the park on Wednesdays and some Sundays.
- b) Lions building license – Debra
This should be ready to be finalized.

5.4.3. Japanese Garden

No report.

5.4.4. Village Bay

Footbridge removed and First Nations position on replacement bridge

- Report received for information and await First Nations response.

5.4.5. Cotton Park

- a) First Nations recognition

MOVED by Commissioner Bell and **SECONDED** by Commissioner Shook
That the Mayne Island Parks and Recreation Commission is a strong supporter of reconciliation with First Nations, particularly those with close ties to Mayne Island, and given the historical and current importance of the land known as the Fred and Bette Cotton Community Park to First Nations, an amount of \$2,500 (plus ancillary expenses incurred, if any, to a maximum of \$750) be allocated to honour First Nations. The funding source will be from the current allocated capital project ‘Cotton Park’.

CARRIED

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5.4.6.Emma and Felix Jack Park

- a) Sign installation update
Discussed 5.2.1(c)
- b) Meadow areas in parks
Discussed a suggestion received to allow grass growth in parks to create meadow parkland. It was commented that:
 - While the Mayne Island situation might be quite different, a meadow parkland pilot project in Vancouver to let grass grow resulted in a park site appearing and being perceived as abandoned space with garbage issues;
 - Uncut grass eventually grows to become unhealthy;
 - Uncut grass creates a fire hazard; and
 - Cutting grass stirs up insects for birds to eat.

Consultation with the Mayne Island Fire Chief will take place before responding.

5.4.7.Trail Network Development and Pocket Parks

- a) Plumper Pass/Mt. Parke trail potential – map presentation
No report. Remove from agenda.
- b) Kim Road/Mt. Parke signage with CRD Regional Parks follow up
No report. Remove from agenda.
- c) Charity groups offering assistance with tree disposal – check with fire chief
 - There appear to be two separate charity groups.
 - Rob Underhill, MI Conservancy, recommended that fallen timber be left on the forest floor to naturally decompose and feed the forest.

6. Correspondence

- 6.1. Email correspondence with CRD regarding archaeology policy and Leadership Council agreement.
- 6.2. Email and application from Mayne Island Blazers softball team regarding use of Dinner Bay for practices and games.
- 6.3. Email from F. Gowing requesting classes be held at the Adachi Pavilion until Ag Hall is vacant.
- 6.4. Email to D. Nickoli approving use of Miners Bay Park for a Story Walk on a date to be determined.
- 6.5. Email from Library requesting use of Miners Bay Park for two or more Story Walks.
- 6.6. Facebook comment requesting meadow areas at Emma and Felix Jack Park and other parks.

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- 6.7. Email from Mayne Island Quilter's Guild requesting July 22 and 23, 2022 for Quilt Show at Dinner Bay.
- 6.8. Email correspondence with School District 64 regarding recipients of 2021 Dave Bentham award. There were three recipients and they will share the award.
- 6.9. Email from MI Chamber of Commerce re connection of water bottle refill station to the library water system.
- 6.10 MI Conservancy Society request for use of Miners Bay and Dinner Bay.

7. New Business

- 7.1. Request from the Frankie Gowing exercise group to extend use of the Adachi Pavilion until the Ag Hall is vacant.

Approved until the end of July, but flexibility is requested to allow use should special request be received from a group.

- 7.2. Request from Library to use Miners Bay Park for Story Walks.

Approved.

- 7.3. MI Chamber of Commerce suggestion for connection of water bottle refill station to the library water system.

Discussed this suggestion and concerns raised were:

- Added pressure on the well which is aging;
- Ongoing maintenance and expense;
- Guaranteeing water is potable at all times;
- After hours problem fixes;
- CRD concerns regarding insufficient resources for regular maintenance and support for existing infrastructure; and
- Misuse during dry summer months.

It was generally thought that:

- After-hours visitors have accommodation where water is available; and
- Cyclists travel with adequate hydration.

Commissioners unanimously agreed not to support the Chamber of Commerce's enquiry to provide potable water through the library's water system.

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7.4 MI Conservancy Society request for use of Miners Bay and Dinner Bay

Subject to compliance with Covid safety, the following have been approved:

- Use of the pavilion for AGM in August; and
- Use of Dinner Bay during one of last two weekends in August.

8. Motion to Close the Meeting in accordance with Community Charter (if any)

None

9. Rise and Report (If any)

None

10. Meeting Adjournment

MOVED by Commissioner Askin and **SECONDED** by Commissioner Shook ,
That the Mayne Island Parks and Recreation Commission meeting be adjourned.
CARRIED

The meeting adjourned at approximately 5:00 pm

Original signed by

August 12, 2021

Debra Bell, Chair

DATE

Original signed by

Lauren Edwards, Recorder

MIPRC Park Reports as at June 10, 2021

Cotton Park

- Roof scrubbed; gutters, skylight and windows cleaned by Jakob D. Excellent attention to detail and carries all required insurance and WCB in case needed at Dinner Bay or Miners Bay.
- Gardens and trail in good shape; assistance from Lorie B. in garden using funds donated for this purpose last year. Continuing issue with grass in the circular driveway.
- Draft Motion regarding honouring First Nations.

Village Bay Park

- Peter, Gareth and Brian H. removed the rotting footbridge carefully and leaving the stub ends of the logs intact in the ground so absolutely no land altering whatsoever.
- Picnic table repaired and refinished (Gareth).
- Vault toilet scrubbed inside and out; new hardware; ready to be painted
- A few donations in the wishing well.

Emma and Felix Jack Park

- Second picnic table repaired and refinished (Gareth).

Miners Bay

- Picnic table outside library rebuilt and refinished (Gareth).

Submitted by Debra Bell

MAYNE ISLAND PARKS AND RECREATION COMMISSION
Treasurer's Report May 1 - May 31, 2021

(A) Operating Funds	Dinner Bay	Miners Bay	Cotton	Village	Henderson	Trails Other Parks	Janitorial Plumbing	CRD charges	Other	
Opening Budget 2021	11000	6000	5000	3000	3000	6000	24000	10000	15214	83214
Remaining Budget May 1	5935	4533	4325	2384	2008	3956	17725	6252	12350	59468
Donation				500						500
Expenses										
Janitorial May 1 - 15, mileage							891			
Janitorial WCB							16			
Janitorial May 16 -31 ,mileage							796			
Janitorial WCB - est							14			
Home Hardware	37									
Warning Maintenance	160	272								
Garbage - LS	112									
Recording secretary April									105	
Recording secretary WCB									2	
Arborist	2200									
CRD overhead								292		
Golf cups	46									
Skylight, windows, roof,gutters			245							
Gas and diesel	208									
Total Expenses	2763	272	245	0	0	0	1717	292	107	5396
Remaining Budget	3172	4261	4080	2884	2008	3956	16008	5960	12243	54572

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TREASURER'S REPORT May 1 - 31, 2021 cont'd

(B) Donated Funds

Japanese Garden

Opening Balance May 1, 2021	13030	
Plus: Donations	100	
Less: CRD overhead allocation	75	
Home Hardware - tarps/wheelbarrow/gloves/pail	191	
Closing Balance May 31, 2021	12864	

Putting Green/Disc Golf/Adachi

Opening and Closing Balance May 1/31, 2021	357	
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(C) Recreation Funds

Opening Balance May 1, 2021	41718	
CRD overhead allocation	136	
Closing Balance May 31, 2021	41582	

(D) Capital Funds (Unallocated)

Opening/closing balance May 1/31, 2021	94052	
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(D) Capital Funds (Allocated) - Projects

CX.109.2008.66 Cotton Park Monument	4061	
CX.109.2009.66 Library Water System Upgrade	12400	
CX.109.2010.66 Kim Road Trail	6122	
CX.109.2011.66 Dinner Bay Playground	12442	
Less: Chains, paint and steel work - reimbursement LS	755	11687
CX.109.2011.88 Dinner Bay Playground/fields upgrade (CWF)	15451	
Less: Disc golf cement and delivery	342	
Cement; drains; chains; supplies - HH	327	
Pea gravel	7007	
Pea gravel delivery	6271	
Walking track gravel and delivery	1000	504
CX.109.2012.81 Dinner Bay Septic	5339	
Total Allocated Capital	40113	