



The April meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Thursday, April 11, 2019 and was called to order at 3:00 pm.

Present: Bill Duggan (Chair) Jerry Wise Kris Sigurdson Bill Warning
Vania Williams Veronica Euper Debra Bell

Absent: Peter Askin

1. Adoption of agenda: moved by Jerry, seconded by Bill W, that the agenda should be adopted. Motion carried.

2. Approval of March minutes: it was moved and seconded that the March minutes should be approved. Motion carried.

Bill D then opened a dialog relating to meeting conduct primarily focused on not rushing through topics but making sure discussions and motions are clear and understood by everyone. Veronica discussed best practices for the conduct of meetings and the importance of reading out motions to allow the recording secretary to record motions accurately. She mentioned the challenges of participating in meetings as a commissioner while at the same time being the recording secretary. Everyone agreed that accuracy is important when recording the content of motions. It was moved and seconded that the boulder identified to form the base of the Cotton Park family legacy monument will be installed.

3. Formal correspondence / communications (in-coming):

- a) communication with the Bennett Bay Water District concerning the draft license of occupation is on-going but to date no significant progress has been made. Bill W mentioned that there is a potentially dangerous tree close to the road in one of the pocket Parks included in the license that might threaten the Hydro lines. It will be reported to Hydro for action.
- b) confirmation has been received from CRD staff that the suggested additions and corrections to our hard asset inventory list have been incorporated into the draft asset management plan.
- c) no date has been set for the CRD's planned new Commissioner orientation meeting.

4. Formal correspondence / communications (out-going):

- a) requested volunteer numbers have been compiled and submitted to CRD staff for group accident insurance coverage purposes.

5. Items of old business:

- a) Bill D lead a discussion on final arrangements for our master plan update retreat to be held on April 18 starting at noon. It will be necessary for those Commissioners planning to attend to complete some preparatory homework.
- b) Bill W reported that all aspects of the plan for the Kid's Easter Day celebrations have now been covered. The re-dedication ceremony for the Ed Williams Memorial Trail will start when the kid's activities have finished - probably around 2:30 pm.
- c) a retirement luncheon for Jerry Betker has been set for tomorrow.

6. Items of new business:

- a) Bill W will compile cost numbers to upgrade and repair water leaks in the Library water system as well as playground and other repairs required at Dinner Bay Park. Once the numbers are known Jerry will set up Capital Projects to cover the costs.
- b) after the Jerry Betker luncheon some of the attendees will form a work party to lower the beach access stairway at Kippen Road.

7. Treasurer's report: Jerry presented his report for the period March 15 to April 11, 2019. He commented on two expenditures and answered questions concerning specific cost items. It was moved by Jerry, seconded by Bill W, that the treasurer's report should be accepted as presented. Motion carried.

8. Park reports:

- a) Dinner Bay Park report from Bill W - the annual exterior painting of Park structures is underway. The winter blow-down damage to the beach access stairway has been repaired and new wood chips have been spread in the playground area. The baseball team members will be looking after cleaning up the playing field and repairing the "home run" fencing.
- b) Japanese Garden report from Bill W - volunteer activity is ramping up but the number of people is dropping and so recruitment efforts are still underway. The level of water in the Garden's well is in good shape.
- c) Miner's Bay Park report from Bill D - the Christmas lights are still up on the community tree but these will come down just as soon as circumstances permit. Gravel has been spread over the muddy area of the Library parking lot.
- d) Henderson Park / Trails Network report from Bill D - a new staircase has been constructed on the Vulture Ridge trail to allow hikers to climb over a huge root ball created by a large tree falling over.
- e) Village Bay Park report from Jerry W - all is good.
- f) Cotton Park report from Debra - the lawn areas have been aerated and top-dressed. The new flag has been raised. A quote has been received from Wesley for the planned electrical work on the irrigation system which will now get underway.

9. Adjourn: moved by Jerry, seconded by Debra, to adjourn the meeting at 4:22 pm. Motion carried.

Our next meeting will be held on May 9 at 3:00 pm at the Library. Jerry advised that he will not be able to attend and so Debra has volunteered to act as the recording secretary for the meeting.



TREASURER'S REPORT MARCH 15 TO APRIL 11, 2019

(A) OPERATING FUNDS

Expenses	Opening Budget 2019	Total Deposits	Expenses Jan 1 to Jan 17	Expenses Jan 18 to Feb 21	Expenses Feb 22 to Mar 14	Expenses & Transfers Mar 15 to Apr 11	Remaining Budget
Dinner Bay	13,000	125	1,501	555	798	610	9,661
Miner's Bay	11,900	0	441	1,042	560	980	8,877
Cotton	10,700	0	57	250	264	240	9,889
Village Bay	7,000	660	0	152	152	152	7,204
Henderson	5,000	0	0	150	150	150	4,550
Trails Network	8,000	0	167	379	0	124	7,330
CRD Charges	8,000	0	0	740	595	847	5,818
All Other Expenses	16,700	0	950	1,264	1,084	740	12,662
Totals	80,300	785	3,116	4,532	3,603	3,843	65,991

(B) DONATED FUNDS

	Opening Balance						
Japanese Garden	14,582	3,104	268	463	210	0	16,745
Putting Green / Disc Golf Course	1,452	0	0	0	0	0	1,452
	Opening Budget						

(C) RECREATION FUNDS

	32,825	1,645	0	0	0	755	33,715
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(D) CAPITAL RESERVE (UNALLOCATED)

	99,433	5,174	0	0	0	7,000	97,607
Capital Projects:							
Dinner Bay Ball Field Impr CX.109.2007.66	2,411	0	0	0	0	0	2,411
Christmas Tree Impr CX.069.2010.66	1,072	0	0	0	0	0	1,072
Cotton Monument CX.109.2008.66	0	7,000	0	0	0	0	7,000