



## MIPRC Minutes - March 14, 2019

The March meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Thursday, March 14, 2019 and was called to order at 3:00 pm.

Present: Bill Duggan (Chair) Jerry Wise Kris Sigurdson Bill Warning  
Vania Williams Peter Askin Veronica Euper Debra Bell (via telephone)

Absent: None

**1. Adoption of agenda:** moved by Peter, seconded by Bill W, that the agenda should be adopted. Motion carried.

**2. Approval of January and February minutes:** it was moved by Jerry, seconded by Bill W, that the January and February minutes as corrected, amended, changed and re-amended should be approved. Motion carried.

At this point Jerry delivered a short explanation of why the proposed Cotton family legacy monument should be "at least 5 feet tall" as we have some new Commissioners who weren't aware of this as well as some existing Commissioners who have forgotten. In 2015 and 2016, when Jerry and the property donor were developing and implementing the plans to create the Park, it was decided early on that some form of monument laying out the family's philosophy, foresight and extreme generosity in donating the property should be included in the design. The final plan for the monument envisioned a sizeable boulder on which a one-foot by two-foot bronze plaque with appropriate wording would be affixed. The boulder would have to be large - at least 5 feet high - to command attention and invite visitors to approach and read the plaque. That description has remained as the goal to be achieved. Jerry also mentioned that the donor has authorized the entire cost of the monument to be taken from his unspent donation funds and the donor would also like to take a "shot" at creating the wording for the plaque.

### **3. Formal correspondence / communications (in-coming):**

- a) approval has been obtained from the library board to hold our meetings on the second Thursday of the month.
- b) the Lions Club has requested use of Miners Bay Park on July 1<sup>st</sup> for their Canada Day celebrations as well as the dog show that they sponsor.
- c) the Pender Island Parks Commission confirmed the Spring Commonality meeting date as June 12.
- d) a request to use Cotton Park in April for a wedding with 60 people to attend was denied.
- e) we were notified through the M.I. Chamber of Commerce that BC Ferries' "On Board" Magazine will run an item on our Japanese Garden. Also, the World Japanese Garden Database sent an inquiry regarding the garden.

### **4. Formal correspondence / communications (out-going):**

- a) a note was sent to SBA Canada, the company that owns the Mt. Parke property where all the antennas are located, advising of work needed on the access road.
- b) Pender Island Parks will be advised that at present six Commissioners are going to the Commonality Meeting and we will have at least 2 suggestions for agenda items. Unfortunately, Bill D will not be able to attend and so Peter, as Vice Chair, will be his alternate to lead our band of merry delegates at the event.

### **5. Items of old business:**

- a) Bill D reported that the CRD's Stephen Henderson is now talking directly to representatives of the Bennett Bay Water District concerning the draft license of occupation but so far no significant progress has been made in resolving their issues.

- b) Bill D also advised that he has heard from Carlo Vijandre, CRD Manager, Asset Management Division, that the draft asset management plan is moving ahead and that further workshops will be scheduled. Bill D and Peter have some corrections / additions for our portion of the plan.
- c) further discussion took place on how to move forward and develop some kind of consensus on a re-zoning classification for Cotton Park. A suggestion was received that this discussion should be tabled and put on the agenda for consideration at the park master plan revision "retreat" mentioned below in item (6)(b) which will be done. Any decisions made on this topic and formalized at a Parks Commission meeting will be passed on to CRD staff and Islands Trust.

**6. Items of new business:**

- a) Bill D reported that senior officials at the CRD have advised that there will be a Spring orientation session for new Commissioners on a date yet to be announced and also, that a new Commissioner's Handbook will be available in two months.
- b) Peter is organizing a "retreat" to update our Park Master Plan which is tentatively scheduled to take place on April 18th at the Library. He is waiting to hear about Commissioner's availability.
- c) Bill D will undertake the initial planning of a possible retirement luncheon for Jerry Betker.

**7. Treasurer's report:** Jerry presented his report for the period February 22 to March 14. It was **moved** by Jerry, seconded by Bill W, that the treasurer's report should be accepted as presented. Motion carried. It was also **moved** by Jerry, seconded by Kris, that \$7,000 should be transferred from our unallocated capital to a new capital project aimed at creating the Cotton family legacy monument in Cotton Park. Motion carried.

**8. Park reports:**

- a) Dinner Bay Park report from Bill W - as the 6<sup>th</sup> annual Disc Golf tournament is scheduled for May 4 the course has been toured and several possibly dangerous trees have been noted for follow-up action. An on-Island arborist will be contacted to see if they can help. There is still some debris to be cleaned up where the trees came down on the beach access stairway and the railing needs repairs. There is an on-going need for volunteers to assist with the Kid's Easter fun day on April 21<sup>st</sup> but most of the supplies have been purchased. The re-dedication ceremony for the Ed Williams Memorial Trail is scheduled for the same day but the start time is still under discussion. In the good news column people are starting to come forward to volunteer to help maintain the putting green.
- b) Japanese Garden report from Bill W - it's that time of year when the Tuesday morning work parties get ramped up for a busy spring, summer and fall but there is still a shortage of volunteers.
- c) Miner's Bay Park report from Bill D - the Christmas lights are still up on the community tree but these will come down just as soon as circumstances permit. A large muddy area is developing in the Library parking lot and so some new gravel will be laid down to solve the problem. A solar powered light has been installed to illuminate the steps from the entrance archway down to the grass.
- d) Henderson Park / Trails Network report from Peter - Vania has volunteered as a Trail Guardian and other Guardians and residents have been busy clearing trees and debris blown down in recent wind storms on various trails throughout our Parks. The Ed Williams Memorial Trail still needs a Guardian and the search is on-going.
- e) Village Bay Park report from Jerry W - all is good.
- f) Cotton Park report from Debra - it was noticed that soil erosion is taking place under the split-rail fence and so the fence has been extended. The new flag has been raised and the eagles are continuing to be active in their nest.

**9. Adjourn:** **moved** by Jerry, seconded by Veronica, to adjourn the meeting at 4:30 pm. Motion carried.

Our next meeting will be held on April 11 at 3:00 pm at the Library.



TREASURER'S REPORT FEBRUARY 22 TO MARCH 14, 2019

(A) OPERATING FUNDS

Expenses	Opening Budget 2019	Total Deposits	Expenses Jan 1 to Jan 17	Expenses Jan 18 to Feb 21	Expenses Feb 22 to Mar 14	Remaining Budget
Dinner Bay	13,000	0	1,501	555	798	10,146
Miner's Bay	11,900	0	441	1,042	560	9,857
Cotton	10,700	0	57	250	264	10,129
Village Bay	7,000	660	0	152	152	7,356
Henderson	5,000	0	0	150	150	4,700
Trails Network	8,000	0	167	379	0	7,454
CRD Charges	8,000	0	0	740	595	6,665
All Other Expenses	16,700	0	950	1,264	1,084	13,402
<b>Totals</b>	<b>80,300</b>	<b>660</b>	<b>3,116</b>	<b>4,532</b>	<b>3,603</b>	<b>69,709</b>

(B) DONATED FUNDS

	Opening Balance	Total Deposits	Expenses Jan 1 to Jan 17	Expenses Jan 18 to Feb 21	Expenses Feb 22 to Mar 14	Remaining Budget
Japanese Garden	14,582	2,654	268	463	210	16,295
Putting Green / Disc Golf Course	1,452	0	0	0	0	1,452
	<b>Opening Budget</b>					

(C) RECREATION FUNDS

	32,825	1,645	0	0	0	34,470
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(D) CAPITAL RESERVE (UNALLOCATED)

	99,433	5,174	0	0	0	104,607
<b>Projects:</b>						
Dinner Bay Ball Field Impr CX.109.2007.66	2,411	0	0	0	0	2,411
Christmas Tree Impr CX.069.2010.66	1,072	0	0	0	0	1,072