



MIPRC Minutes - November 15, 2018

The November meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Thursday, November 15, 2018 and was called to order at 3:00 pm.

Present: Jerry Wise (Chair / Secretary) Peter Askin Bill Duggan Debra Bell
Veronica Euper Kris Sigurdson

Absent: Jerry Betker Bill Warning

Guests: Andrea Mills, CRD SGI Legislative Coordinator; representatives from the M.I. Housing Society

1. Adoption of agenda: moved by Peter, seconded by Veronica, that the agenda should be adopted. Motion carried.

2. Guest presentation: the M.I. Housing Society representatives presented on the lack of affordable housing on the Island as well as the shortage of rental accommodation. They briefly described their plans to alleviate these situations and sought support for their proposal.

3. Approval of October minutes: as there were no errors or omissions it was moved by Debra, seconded by Bill D, that the October, 2018 minutes should be approved. Motion carried.

4. Formal correspondence / communications (in-coming):

- I. an email was received from the M.I. Housing Society seeking time at our meeting to make a presentation.
- II. a letter application to be a Commissioner was received.

5. Formal correspondence / communications (out-going): replies were sent relative to the above with the subject matter being addressed below in section (7).

6. Items arising from old business:

- I. Jerry W updated everyone concerning the proposed BBWD License of Occupation for two Bennett Bay Parks. The document is being prepared by CRD staff and will be distributed for comment when it becomes available which should be within a day or so.
- II. the plans for the Commissioner's Christmas dinner have been finalized. The event will be held at the Bistro on Saturday, December 8 starting at 6:00 pm with 12 people attending.

7. Items of new business:

- I. Jerry W updated the meeting on efforts to have Matt Bola certified by the CRD as a tree faller. He has already submitted information concerning his status with WorkSafe BC and the amount of liability insurance carried by his company. He is now putting together details of his work history but as their baby is due any day this might take 2 or 3 weeks.
- II. an application has been received from Vania Williams relative to an upcoming vacancy on the Commission that will be created by the existing 2-year terms of four Commissioners coming to an end on December 31. The application was approved. Jerry Betker, who's term is expiring, will be retiring from the Commission after many years of outstanding service. The other three Commissioners with terms expiring being Jerry W, Bill W and Kris, have agreed to carry on for another 2-year term. One of these Commissioners has already served three or more consecutive terms which would ordinarily prohibit them from serving again. However, the vacancies were advertised for 30-days and only one application, as above, was received.

We are therefore invoking the “unusual circumstance” rule allowing this individual to serve another term as no one else is available. It was **moved** by Bill D, seconded by Peter, that four names being Vania, Jerry W, Bill W and Kris be put forward for confirmation by the CRD Board, subject to the SGI Regional Director’s support, to serve for the 2-year term ending December 31, 2020. Motion carried.

- III. The election of officers was held for the year 2019 and the following are elected by acclamation: Chair - Jerry W, Alternate Chair - Peter, Secretary/Treasurer - Jerry W. It was **moved** by Debra, seconded by Veronica, that the monthly Honorarium of \$250 paid to Jerry W in recognition of the long hours of volunteer work and professional services he donates to the Commission to complete the tasks of Secretary/Treasurer and Chair should be continued for the year 2019. Motion carried.
- IV. The Commission’s sponsorship of the “Tide Table” page in the monthly MayneLiner magazine was reviewed. It was **moved** by Bill D, seconded by Peter, that our sponsorship should continue for the calendar year 2019 at a cost of \$75 per month. Motion carried.
- V. The presentation by the representatives of the M.I. Housing Society was discussed with a decision being made to provide a letter supporting their efforts.

8. Treasurer’s report: Jerry W presented his report for the period October 19 to November 15 and commented on three items. First was the purchase of mulch to refurbish the Ed Williams Memorial Trail. Second was the purchase of bamboo panels plus additional Christmas lighting for the Japanese Garden and third was to pay TruValue Foods for the cost of the supplies they provided for our annual volunteer’s appreciation BBQ. It was **moved** by Debra, seconded by Peter, that the treasurer’s report should be accepted as presented. Motion carried. Jerry also advised that the closing of the Equipment Replacement Fund (ERF) as it was no longer needed and transferring the balance to the Capital Reserve Fund (CRF) required a supporting motion. It was therefore **moved** by Debra, seconded by Veronica, to transfer the balance of the ERF, being \$18,089, to the CRF. Motion carried.

9. Park Reports:

- a) Dinner Bay Park report from Jerry W - not much to report other than one of the washrooms has been closed for the winter.
- b) Japanese Garden report from Jerry W - the annual MIALS “Honour a Life” event will be held on December 14 at 4:30 pm and the dates for installing the Christmas lighting will be publicized when known.
- c) Miner’s Bay Park report from Bill D - all the accumulated debris from bramble bush and hedge trimming has been burned and the community Christmas tree lights will be installed on November 18 or 20.
- d) Henderson Park / Trails Network report from Peter - all the “no hunting” signs have been put up and “distance” signage has been installed on the Don Herbert Memorial Trail. The re-surfacing of the Ed Williams Memorial Trail is about 80% complete. An updated list of Trail Guardian duties will be sent out and hopefully this will motivate some people to improve the quality of the work they do. The M.I. Conservancy is continuing to implement their 10-year restoration plan for the Park with the current activity focused on fencing a portion of the meadowland to keep deer out and allow for natural growth of the plants.
- e) Village Bay Park report from Jerry W - once again there are no issues.
- f) Cotton Park report from Debra - the grass seed that was spread in the late spring is finally starting to show signs of life so the area has been top-dressed and over-seeded. The ground below the parking lot has been cleaned up. Some of the gutters around the garden shed have been cleaned and the rain barrels are already three-quarters full. A supply of new flower bulbs has been planted for the spring. A new Canadian flag is needed and so one will be purchased.

10. Adjourn: **moved** by Peter, seconded by Bill D, to adjourn the meeting at 4:02 pm. Motion carried.

Our next meeting will be held on December 20 at 3:00 pm at the Library.



TREASURER'S REPORT OCTOBER 19 TO NOVEMBER 15, 2018

(A) OPERATING FUNDS

Expenses	Opening Budget 2018	Total Deposits	1st Quarter Expenses	2nd Quarter Expenses & Transfers	3rd Quarter Expenses & Transfers	Expenses Oct 19 to Nov 15	Remaining Budget
Dinner Bay	13,000	450	2,689	5,083	1,977	710	2,991
Miner's Bay	11,900	0	3,382	2,388	2,906	450	2,774
Cotton	10,700	1,000	970	3,414	2,382	473	4,461
Village Bay	7,000	100	1,717	2,503	2,797	150	67
Henderson	5,000	0	1,542	362	456	152	2,488
Trails Network	8,000	0	2,796	1,699	57	1,692	1,756
CRD Charges	8,000	0	2,371	2,472	2,151	1,115	109
All Other Expenses	15,100	0	5,962	6,541	4,763	1,117	3,283
Totals	78,700	1,550	21,429	24,462	17,489	5,859	11,011

(B) DONATED FUNDS

	Opening Balance						
Japanese Garden	12,438	9,793	1,431	2,558	1,673	1,674	14,895
Putting Green / Disc Golf Course	1,285	167	0	0	0	0	1,452
	Opening Budget						

(C) RECREATION FUNDS

	32,813	2,019	1,454	7,183	22,393	627	3,175
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(D) CAPITAL RESERVE (UNALLOCATED)

	84,344	18,089	0	0	3,000	0	99,433
Projects:							
Dinner Bay Ball Field Impr CX.109.2007.66	5,873	0	0	0	3,462	0	2,411
Christmas Tree Impr CX.069.2010.66	0	3,000	0	0	1,928	0	1,072

(E) EQUIP. REPLACEMENT RESERVE

	18,089	0	0	18,089	0	0	0
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