



MIPRC Minutes - October 18, 2018

The October meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Thursday, October 18, 2018 and was called to order at 3:00 pm.

Present: Jerry Wise (Chair / Secretary) Peter Askin Bill Warning Bill Duggan
Debra Bell Jerry Betker Veronica Euper

Absent: Kris Sigurdson

Guest: Andrea Mills, CRD SGI Legislative Coordinator

1. Adoption of agenda: moved by Peter, seconded by Debra, that the agenda should be adopted. Motion carried.

2. Approval of September minutes: as there were no errors or omissions it was moved by Bill W, seconded by Veronica, that the September, 2018 minutes should be approved. Motion carried.

3. Formal correspondence / communications (in-coming):

- I. three "thank you" cards were received relative to recreation funding.
- II. an exchange of emails took place with CRD staff to set up a meeting to discuss long-term development plans for regional parks on Mayne Island.
- III. there was an exchange of emails with CRD staff and the Bennett Bay Water District (BBWD) administrator relative to a Bennett Bay Park property.
- IV. an email was received from CRD staff concerning the proposed Maude property subdivision.

4. Formal correspondence / communications (out-going): replies were sent relative to the above and some issues are addressed below.

5. Items arising from old business:

- I. there was a planning discussion concerning the "Island Report" segment of the upcoming Galiano commonality meeting to be held October 25 wherein it was agreed that all Commissioners would speak for 2 or 3 minutes on a local Park topic.
- II. Jerry W updated everyone concerning the BBWD situation in that they have now agreed to the concept of a 5-year renewable License of Occupation giving them the right to be on the property for a rent of \$1 and assuming the responsibility for maintaining it. Also, it has now come to light that another of their wells is on a different Pocket Park in the area and therefore they will be approached to determine if they are amenable to including this second property in the License of Occupation being prepared.

6. Items of new business:

- I. the annual task of raising the stairway at our Kippen Road beach access has been scheduled for October 19.
- II. the date and location for the Commissioner's annual Christmas dinner has been proposed as Saturday, December 8th at the Bistro.
- III. Jerry W reported that he and Peter met with two staff members from CRD Regional Parks to discuss their long-range development / management plan for their local properties. The plan is scheduled to be completed sometime next spring. It was a productive meeting with agreement being reached in a number of areas including their commitment to not finalize the plan without our first approving it.

- IV. there was a discussion concerning the sub-division plans for the Maude property which is immediately adjacent on the east side of our Cotton Park. It was decided to advise the CRD for their submission to Islands Trust that we feel our interests will be unaffected by the sub-division and that we would like to reserve a right of first refusal to perhaps purchase the new lot A if, as and when it might be offered for sale.

7. Treasurer's report: Jerry W presented his report for the period September 21 to October 18 and commented on four items. First was a large expenditure relative to purchasing soil, mulch and plants to re-furbish the flower beds around the Library in Miners Bay Park. Second was the total of purchases so far to create an irrigation system for Cotton Park. Third was the payment of an invoice relative to repairs to the newer Dinner Bay Park tractor and fourth was the cost of hiring an off-Island tree service contractor to prune the community Christmas tree in Miners Bay Park. It was **moved** by Veronica, seconded by Debra, that the treasurer's report should be accepted as presented. Motion carried.

8. Park Reports:

- I. Dinner Bay Park report from Jerry B - the rotting wood curbing around the playground along with the pieces of rebar have all been removed. The Pavilion kitchen will be winterized next week as will the irrigation lines for the putting green. Replacing / repairing these water lines will have to wait for next spring.
- II. Japanese Garden report from Bill W - a huge "thank you" to Bryan Westby and his intrepid helpers who have installed an additional batch of beautiful bamboo panels at the main entrance gate. Planning for installation of the Christmas season lighting will get underway in a couple of weeks.
- III. Miner's Bay Park report from Bill D - the huge community Christmas tree has now been shaped and pruned so the installation of the festive lighting should go a lot more smoothly. The gardens surrounding the Library building have been emptied of invasives and winterized with additional soil, mulch and new plants thanks to a dedicated group of volunteers. The brambles that surround much of the Park have been cut back. The work re-building and re-painting the wood picnic tables is now complete. The grass is starting to grow again and so plans are underway to use one of the large Dinner Bay tractors to cut it and also the grass at Cotton Park.
- IV. Henderson Park / Trails Network report from Peter - all the various signs that were attached to trees have now been moved to posts. A new post has been installed at the Don Herbert Memorial Trail and another one will soon be in place at the viewpoint.
- V. Village Bay Park report from Jerry W - once again there are no issues.
- VI. Cotton Park report from Debra - Richard Jarco is back and ready to do some trenching but Wesley has not yet responded to emails asking for pricing to supply and install new underground electrical cables connecting the garden shed panel to the irrigation system. Both Debra and Jerry W will keep after him. Unfortunately, the water tank at the Lighthouse is needed there and so we won't be able to bring it to Cotton for additional water storage. The grass is starting to grow and so plans are being made to cut it as well as overseed the new grass area.

9. Adjourn: **moved** by Bill W, seconded by Bill D, to adjourn the meeting at 4:05 pm. Motion carried.

Our next meeting will be held on November 15 at 3:00 pm at the Library.



TREASURER'S REPORT SEPTEMBER 21 TO OCTOBER 18, 2018

(A) OPERATING FUNDS

Expenses	Opening Budget 2018	Total Deposits	1st Quarter Expenses	2nd Quarter Expenses & Transfers	Expenses Jul 20 to Aug 16	Expenses & Transfers Aug 17 to Sep 20	Expenses Sep 21 to Oct 18	Remaining Budget
Dinner Bay	13,000	450	2,689	5,083	740	651	586	3,701
Miner's Bay	11,900	0	3,382	2,388	647	667	1,592	3,224
Cotton	10,700	1,000	970	3,414	749	246	1,387	4,934
Village Bay	7,000	100	1,717	2,503	2,497	150	150	83
Henderson	5,000	0	1,542	362	152	152	152	2,640
Trails Network	8,000	0	2,796	1,699	20	0	37	3,448
CRD Charges	8,000	0	2,371	2,472	1,088	268	795	1,006
All Other Expenses	15,100	0	5,962	6,541	1,446	1,745	1,572	2,166
Totals	78,700	1,550	21,429	24,462	7,339	3,879	6,271	16,870
(B) DONATED FUNDS								
	Opening Balance							
Japanese Garden	12,438	9,503	1,431	2,558	769	208	696	16,279
Putting Green / Disc Golf Course	1,285	167	0	0	0	0	0	1,452
	Opening Budget							
(C) RECREATION FUNDS	32,813	2,019	1,454	7,183	59	22,334	0	3,802
(D) CAPITAL RESERVE (UNALLOCATED)	84,344	18,720	0	0	0	3,000	0	100,064
Projects:								
Dinner Bay Ball Field Impr CX.109.2007.66	5,873	0	0	0	0	1,993	1,469	2,411
Christmas Tree Impr CX.069.2010.66	0	3,000	0	0	0	0	1,928	1,072
(E) EQUIP. REPLACEMENT RESERVE	18,720	0	0	18,720	0	0	0	0