



MIPRC Minutes - September 20, 2018

The September meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Thursday, September 20, 2018 and was called to order at 3:00 pm.

Present: Jerry Wise (Chair / Secretary) Peter Askin Bill Warning Bill Duggan
Debra Bell Jerry Betker Veronica Euper Kris Sigurdson

Absent: None

1. Adoption of agenda: moved by Veronica, seconded by Bill W, that the agenda should be adopted. Motion carried.

2. New Commissioner: Kris Sigurdson was welcomed as an additional Commissioner. It was moved by Jerry B, seconded by Bill W, that Kris join the Commission, subject to confirmation by the full CRD Board, to serve the balance of an existing term ending December 31, 2018 that can be renewed for another 2-year period.

3. Approval of August minutes: as there were no errors or omissions it was moved by Bill D, seconded by Bill W, that the August, 2018 minutes should be approved. Motion carried.

4. Formal correspondence / communications (in-coming):

- I. an email was received concerning old rebar at Dinner Bay Park.
- II. a letter was received enclosing a generous donation allocated to Cotton Park.
- III. a letter was received concerning possible dangerous trees in the Bennett Bay Pocket Park.
- IV. a letter was received asking that the Don Herbert Community Park in Horton Bay be developed to include a vault toilet and picnic table for the use of boaters docking at the government wharf. The writer was informed that these facilities are included in the development plan for the new Anson Road community marina.
- V. an email was received inquiring about pruning the Community Christmas tree.
- VI. an email was received containing thanks for recreational funding support.

5. Formal correspondence / communications (out-going): replies were sent relative to the above and some issues are addressed below.

6. Items arising from old business:

- I. Jerry W reported that the volunteer's appreciation BBQ held on August 22nd was judged a great success and everyone was pleased to see a great turn-out of Japanese Garden volunteers.
- II. Jerry W also reported on the volunteer recruitment efforts at the Lions salmon BBQ held on September 2nd. Unfortunately, the majority of attendees were visitors to the Island which was great for the Lions Club but not so good for recruiting volunteers. A lot of interesting discussions were held but no one was signed up as a volunteer.
- III. the Fall commonality meeting is being held on Galiano and is scheduled for October 25. A total of 7 Commissioners indicated they will be attending.
- IV. Jerry W reported that the ice cream and cones being served to Terry Fox Run participants, the cost of which is usually paid by the Commission, were generously donated by the TruValue store. The organizing committee reported that approximately \$16K was raised for cancer research.

7. Items of new business:

- I. Jerry W reported that he has received emails asking about remedial action to address possible dangerous trees in the Bennett Bay Pocket Park. While this is indeed a CRD / Parks Commission property, the concern focuses on damage to water infrastructure owned by the Bennett Bay Water District. It was **moved** by Peter, seconded by Bill D, that we work with CRD staff and the Water District Trustees to negotiate and grant a non-exclusive License of Occupation to the Water District setting out, among other things, maintenance responsibilities. Motion carried.
- II. Jerry W advised that an advertisement will be placed in the October MayneLiner concerning Commission vacancies created by Commissioner terms expiring at the year-end and asking for volunteers to come forward and join the Commission.

8. Treasurer's report: Jerry W presented his report for the period August 17 to September 20, 2018 and commented on two items. First, an invoice was paid covering repairs to our old Dinner Bay tractor and second, funds will be needed to cover the cost of pruning the community Christmas tree. It was **moved** by Debra, seconded by Bill W, that \$3,000 be transferred from our unallocated capital fund to a new capital project to cover this cost. Motion carried. It was also **moved** by Debra, seconded by Veronica, that the treasurer's report should be accepted as presented. Motion carried.

9. Park Reports:

- I. Dinner Bay Park report from Jerry B - both tractors are back from being repaired and are working fine. The roof of the Pavilion will be sprayed to remove moss. The putting green sprinkler system is not working mainly because of problems with the underground piping which needs repairing. When the wood curbing was installed around the playground area it was affixed with rebar. The wood has now rotted away leaving the rebar sticking up above the ground. It will either be pulled out or pounded flat with the ground. Brass plaques will be created for the Lance Shook carvings acknowledging his work.
- II. Japanese Garden report from Bill W - the number of visitors continues to increase. The irrigation system has been shut down now that the rains have started. Bryan Westby returned to the Island to install a bamboo screen by the garden's main entrance gate to not only highlight the gate but also to guide disc golfers along the proper pathway between golf holes.
- III. Miner's Bay Park report from Bill D - the community Christmas tree needs pruning as new growth is hindering the installation of festive lighting. The tree is now over 80' tall and so an off-Island contractor with the proper equipment, certification and bucket truck will be hired to do the work. Most of the picnic tables have now been refurbished and should be good for a few more years. A work party will be tasked with removing the invasives from the Library gardens and putting in new plants. Now that the rain has started the grass is turning green again but the blackberry brambles are growing out of control and need to be cut back.
- IV. Henderson Park / Trails Network report from Peter - two signs and posts have been vandalized in that a concrete base was broken apart and the sign twisted to face a new direction and, in another instance, a strong, steel post was bent. Consideration is being given to filing a police report. "No Hunting" signs are being installed at various Park properties. Work on both the Hoff property trail and the Ed Williams trail is continuing.
- V. Village Bay Park report from Jerry W - no issues.
- VI. Cotton Park report from Bill W and Debra - the rain storage tanks have been cleaned and they are now starting to refill. Also, one of the tanks has been levelled. Work is continuing on the irrigation system funded by a very generous donation. The owner of two garbage cans placed on the entrance road supposedly for the convenience of Park visitors will be asked to remove them.

10. Adjourn: **moved** by Peter, seconded by Debra, to adjourn the meeting at 4:00 pm. Motion carried. Our next meeting will be held on October 18 at 3:00 pm at the Library.



TREASURER'S REPORT AUGUST 18 TO SEPTEMBER 20, 2018

(A) OPERATING FUNDS

Expenses	Opening Budget 2018	Total Deposits	1st Quarter Expenses	2nd Quarter Expenses & Transfers	Expenses Jul 20 to Aug 16	Expenses & Transfers Aug 17 to Sep 20	Remaining Budget
Dinner Bay	13,000	450	2,689	5,083	740	651	4,287
Miner's Bay	11,900	0	3,382	2,388	647	667	4,816
Cotton	10,700	1,000	970	3,414	749	246	6,321
Village Bay	7,000	100	1,717	2,503	2,497	150	233
Henderson	5,000	0	1,542	362	152	152	2,792
Trails Network	8,000	0	2,796	1,699	20	0	3,485
CRD Charges	8,000	0	2,371	2,472	1,088	268	1,801
All Other Expenses	15,100	0	5,962	6,541	1,446	1,745	594
Totals	78,700	1,550	21,429	24,462	7,339	3,879	23,141
(B) DONATED FUNDS							
	Opening Balance						
Japanese Garden	12,438	8,964	1,431	2,558	769	208	16,436
Putting Green / Disc Golf Course	1,285	167	0	0	0	0	1,452
	Opening Budget						
(C) RECREATION FUNDS	32,813	2,019	1,454	7,183	59	22,334	3,802
(D) CAPITAL RESERVE (UNALLOCATED)	84,344	18,720	0	0	0	3,000	100,064
Projects:							
Dinner Bay Ball Field Impr CX.109.2007.66	5,873	0	0	0	0	1,993	3,880
Christmas Tree Impr CX.069.2010.66	0	3,000	0	0	0	0	3,000
(E) EQUIP. REPLACEMENT RESERVE	18,720	0	0	18,720	0	0	0