



## MIPRC Minutes - April 11, 2018

The April meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday April 11, 2018 and was called to order at 3:20 pm.

Present: Jerry Wise (Chair / Secretary) Peter Askin Bill Duggan Debra Bell  
Jerry Betker Veronica Euper (via telephone)

Absent: Bill Warning

**1. Adoption of agenda: moved** by Jerry B, seconded by Bill D, that the agenda should be adopted. Motion carried.

**2. Approval of March minutes:** as there were no errors or omissions it was **moved** by Debra, seconded by Peter, that the March minutes should be approved. Motion carried.

### **3. Formal Correspondence / Communications (in-coming):**

- I. there was an exchange of emails with CRD staff to start the process of registering the new tractor with Motor Vehicles to obtain insurance and a license plate.
- II. there was an exchange of emails with CRD staff to finalize the draft of the renewal lease with the M.I. Reading Society covering the use of the Library building.
- III. there was an exchange of emails with CRD staff on the topic of waiving the filing fee for re-zoning Cotton Park.
- IV. emails were received from the Pender Island and Galiano Parks Commissions forwarding possible topics for discussion at the upcoming Commonality meeting.
- V. an email was received from a visitor to Dinner Bay Park commenting on the zip line handle.
- VI. an email was received from the M.I. Lions Club requesting approval for the installation of two commemorative plaques in Dinner Bay Park.
- VII. a telephone call was received from a BC Hydro contractor advising of plans to clear various hydro line rights-of-way of dead or dangerous trees.
- VIII. an email was received from Wey Mayenburg, surveyors, enclosing a drawing of the boundaries of Sandy Hook Park with several trees noted thereon.
- IX. a "thank you" card was received from the Westbys.

**4. Formal Correspondence / Communications (out-going):** replies were sent concerning the above.

### **5. Items arising from old business:**

- I. Bill D reported on the Easter Kid's Day celebration held April 1<sup>st</sup> advising that while there was a good crowd in attendance estimated at 170 people, the weather did not co-operate with the rain starting halfway through the planned activities.
- II. Jerry W reported on the Lions Club volunteer recruitment event held at the Ag Hall on April 7<sup>th</sup> advising that while there were a lot of existing volunteers in attendance manning their various tables, the number of new-comers to the Island who dropped by was disappointing. However, there were enough positives to warrant holding the event again next year.
- III. the suggested topics for the Commonality meeting received from the other Island Commissions were discussed and three were selected to be included on the agenda. The draft is now finalized and will be distributed to the other Commissions.

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- IV. Jerry W advised that the draft of the renewal lease for the Library building has been finalized and sent to the Reading Society for comment and possible signature.
- V. Jerry W updated the meeting concerning the possible dangerous tree situation in Sandy Hook Park advising that the surveyor's drawing indicated there are several trees on Park property that will have to be followed up on. This will be done in the next month or so.
- VI. Jerry W reported that the application to re-zone Cotton Park from "rural" to "park" has not yet been forwarded to Islands Trust by the CRD. CRD staff have been concerned because the application might require a change to the Land Use By-Law requiring a filing fee of \$5,500. However, Islands Trust will not be able to consider waiving the fee until the application is made. CRD are now moving forward with filing the application and we will see how it progresses.

**6. New business:**

- I. Peter volunteered to arrange a work party to lower the Kippen Road beach access ladder.
- II. Jerry W advised the meeting that the Hydro contractor's work order includes trees near the power line right-of-way in Cotton Park, Village Bay Park and the Conconi Reef viewpoint trail. Once the trees are cut down, the branches and tops will be removed and chipped and the trunks will be sectioned and left on the ground.

**7. Treasurer's report:** Jerry W presented his report for the period March 15 to April 11, 2018. There were no significant expenditures to comment on. It was **moved** by Bill D, seconded by Debra, that the report should be accepted as presented. Motion carried.

**8. Park Reports:**

- I. Dinner Bay Park report from Jerry B - Matt Taylor has been asked to supply a load of wood chips when they are available to be used to re-surface the playground area. The zip line rope handle was reported as getting a little "tattered" and will be replaced. The grass will soon need to be mowed. CRD staff have started the process of registering our new tractor with the Motor Vehicles Department and obtaining a license plate and insurance. Several weed-wackers require a tune-up and the search is on for volunteers to rake and mow the putting green. The two commemorative plaques that have been created by the Lions Club describe the history of various Japanese families on Mayne Island during the years prior to 1942 and are beautifully done. They definitely have our ok to proceed to install them at the Adachi Pavilion.
- II. Japanese Garden - no report.
- III. Miner's Bay Park report from Bill D - the quote to install lighting in the entrance gazebo was too high as underground wiring would be needed. As an alternative, a relatively inexpensive solar powered unit with a motion sensor has been sourced and will be used.
- IV. Henderson Park / Trails Network report from Peter - contact with a new Trail Guardian volunteer was made at the recruitment fair who is going to look after the water access trail at the end of Isabella Lane.
- V. Village Bay Park report from Jerry W - everything is in good shape.
- VI. Cotton Park report from Peter - everything is in good shape. Debra reported a generous donation of cards from a local artist decorated with one of her paintings of the Lighthouse viewed from the Cotton Park foreshore. These will be a handout to attendees at the upcoming Commonality Meeting.

**9. Adjourn:** **moved** by Bill D, seconded by Peter, to adjourn the meeting at 4:05 pm. Motion carried. Our next meeting will be held on May 9 at the Library starting at 3:20 pm.



TREASURER'S REPORT MARCH 15 TO APRIL 11, 2018

(A) OPERATING FUNDS

Expenses	Opening Budget 2018	Total Deposits	Expenses Jan 1 to Jan 10	Expenses Jan 11 to Feb 21	Expenses Feb 22 to Mar 14	Expenses Mar 15 to Apr 11	Remaining Budget
Dinner Bay	13,000	0	105	550	889	1,145	10,311
Miner's Bay	11,900	600	376	793	1,489	724	9,118
Cotton	10,700	0	52	371	255	292	9,730
Village Bay	7,000	100	0	1,413	152	152	5,383
Henderson	5,000	0	0	150	630	762	3,458
Trails Network	8,000	0	1,755	1,012	0	29	5,204
CRD Charges	8,000	0	0	1,076	762	533	5,629
All Other Expenses	18,100	0	264	2,213	2,262	1,223	12,138
<b>Totals</b>	<b>81,700</b>	<b>700</b>	<b>2,552</b>	<b>7,578</b>	<b>6,439</b>	<b>4,860</b>	<b>60,971</b>

(B) DONATED FUNDS

	Opening Balance						
Japanese Garden	12,438	3,991	272	387	167	605	14,998
Putting Green	1,285	0	0	0	0	0	1,285
	<b>Opening Budget</b>						

(C) RECREATION FUNDS

	32,813	2,019	0	0	142	1,312	33,378
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(D) CAPITAL RESERVE (UNALLOCATED)

	78,241	4,091	0	0	0	0	82,332
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Projects:

Dinner Bay Ball Field Impr CX.109.2007.66	5,873	0	0	0	0	0	5,873
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(E) EQUIP. REPLACEMENT RESERVE

	18,720	0	0	0	0	0	18,720
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