



MIPRC Minutes - March 14, 2018

The March meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday March 14, 2018 and was called to order at 3:15 pm.

Present: Jerry Wise (Chair / Secretary) Peter Askin Bill Duggan Veronica Euper
Bill Warning Jerry Betker Debra Bell (via telephone)

Absent: None

Audience Member: David Nickoli from Pender Island

1. Adoption of agenda: moved by Bill D, seconded by Jerry B, that the agenda should be adopted. Motion carried.

2. Approval of February minutes: as there were no errors or omissions it was moved by Bill D, seconded by Veronica, that the February minutes should be approved. Motion carried.

3. Formal Correspondence / Communications (in-coming): none

4. Formal Correspondence / Communications (out-going): none

5. Items arising from old business:

- I. Bill W has kindly taken on the task of organizing the annual Easter Kid's Day celebration to take place on April 1 starting at 1:00 pm at Dinner Bay Park. All the supplies have been purchased, work parties have been organized and the Easter Bunny vacancy has been filled.
- II. A planning discussion was held for the upcoming Lions Club sponsored volunteer recruitment event to be held at the Ag Hall on April 7 from 10:00 am to 3:00 pm. We will have a large table at our disposal and decisions were made as to staffing, posters and literature hand-outs. Tentatively the table will be manned by Veronica and Bill D from 10:00 to 12:30 and by Peter, Jerry B and Jerry W from 12:30 to 3:00 with everyone to wear their green Commission T-shirts.
- III. Jerry W updated everyone on the status of plans for the commonality meeting tentatively set for June 5. Most agenda items have been discussed and decisions have been made as to the location, main theme and supporting speaker, as well as the destination for the afternoon field trip and the caterer. We are still waiting for suggestions for additional agenda items from some of the other Commissions. We have heard from Pender Island but Galiano advises that it will be the first week of April before they can discuss this at their monthly meeting and we have heard nothing from Saturna. Hopefully we will receive some input in early April and be able to finalize the draft agenda at our regular April Commission meeting on April 11 at which point it will be distributed for comment.
- IV. Bill D provided some corrections for the renewal version of the Library lease. These will be incorporated into the final draft which should be available for approval shortly.

6. New business:

- I. Jerry W advised that he received a call from a resident living on Sandy Hook Road who shares their western property line with our pocket park. They have a concern about the safety of some trees near the property line. Jerry W and Peter visited the site. There are some birch trees that might come down at some point but there is no immediate danger. However, the situation should be addressed and the first step will be a survey of the property line to determine who might be responsible for the trees. Mayenburg Wey, surveyors, have been contacted and they will flag the property line during one of their regular visits to the Island. Once that is complete we can move forward and develop a plan based on accurate information.

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- II. Jerry W reported that he received a call from Lauren Underhill, the office administrator for the Chamber of Commerce, asking if she could post our current Hiking and Walking Brochure in downloadable format on their website. This is a great idea as more and more visitors are looking for the brochure online. Hopefully the electronic version will cut down the need for expensive printed copies and greatly increase distribution. Alea Design was able to provide a digital copy of the brochure and it is now posted. The administrator of the Mayne Island Info web site has already picked it up and posted it there as well.

7. Treasurer's report: Jerry W presented his report for the period February 22 to March 14, 2018. He commented on three items being the installation of two new windows in the Library, the cost of supplies for a new section of boardwalk for the Doreen McLeod trail and a breakdown of the expenses allocated to Dinner Bay Park. It was **moved** by Bill W, seconded by Bill D, that the report should be accepted as presented. Motion carried.

8. Park Reports:

- I. Dinner Bay Park report from Jerry B - a new water filter is in the process of being installed and the large tractor mowers have been started up successfully after the winter shutdown. Several very large tree branches that have come down over the winter will be cut up and removed. Two of the Park's most dedicated volunteers have sold their home and are moving off-Island. Jerry W will look after getting them a suitable "thank you" card along with an appropriate gratuity. Plans for the Disc Golf tournament are moving forward including the sale of hamburgers by volunteers with the net proceeds being donated to the disc golf club. The moss on the water side of the Adachi Pavilion roof is getting out-of-hand and hopefully can be removed by Jerry B's son when he visits in the next while. Bill W mentioned that he had chatted with a member of the baseball club and reminded her of the need to move forward with the club's plan to install a perimeter fence and resurface the field. The Commission approved their remedial plan last August and are holding funds in the allocated capital reserve to cover the budgeted cost. The audience member, Mr. Nickoli, had a couple of questions about the Disc Golf tournament.
- II. Japanese Garden report from Bill W - unfortunately the number of volunteers is dropping and as this semi-autonomous and dedicated group is part of the MIPRC family, we will invite them to share our table at the upcoming volunteer recruitment event. A wood chipper that is never used will be sold for \$500 with the funds being deposited to the Garden's dedicated fund within the MIPRC books. An unused push mower will be moved to Cotton Park.
- III. Miner's Bay Park report from Bill D - a very welcome offer of volunteer lawn mowing services has been received from Bill W. He will work with Jerry B and use one of the Dinner Bay Park tractors, which is licensed to travel on the road, to cut both the Village Bay Park grass and the much larger area at Miners Bay Park as required. On a serious note, Bill W advised that he was with an Islander who tripped and fell in the dark over a small step along the entrance walkway to the Library under the pergola. We will ask Wesley to install a light in the pergola structure as well as another one above the stone steps leading down to the ramp to the basement.
- IV. Henderson Park / Trails Network report from Peter - a safety grid of steel mesh has been applied to the new section of boardwalk recently constructed as part of the Doreen McLeod Trail. One of the Island's tree fallers is working with CRD staff to obtain certification and the arborist who visits the Island annually to prune fruit trees has been given the ok so long as he has adequate insurance.
- V. Village Bay Park report from Jerry W - the grass is not yet in need of mowing and the offer from Bill W is very welcome.
- VI. Cotton Park report from Peter and Bill W - Rob Underhill's knowledge and volunteer services were very useful in handling some very old ivy with extremely thick stems that were climbing several fir trees. With the stems cut successfully the ivy should die off. The hydro line that runs through the Park property to the garden shed came loose from one of the poles during the last windstorm. A hydro crew responded relatively quickly to re-attach it. Bill W will contact architect Bob Irving to start the gazebo plan, which was on hold, moving forward again.

9. Adjourn: **moved** by Veronica, seconded by Jerry B, to adjourn the meeting at 4:10 pm. Motion carried. Our next meeting will be held on April 11 at the Library starting at 3:20 pm.



TREASURER'S REPORT FEBRUARY 22 TO MARCH 14, 2018

(A) OPERATING FUNDS

Expenses	Opening Budget 2018	Total Deposits	Expenses Jan 1 to Jan 10	Expenses Jan 11 to Feb 21	Expenses Feb 22 to Mar 14	Remaining Budget
Dinner Bay	13,000	0	105	550	889	11,456
Miner's Bay	11,900	600	376	793	1,489	9,842
Cotton	10,700	0	52	371	255	10,022
Village Bay	7,000	100	0	1,413	152	5,535
Henderson	5,000	0	0	150	630	4,220
Trails Network	8,000	0	1,755	1,012	0	5,233
CRD Charges	8,000	0	0	1,076	762	6,162
All Other Expenses	18,100	0	264	2,213	2,262	13,361
Totals	81,700	700	2,552	7,578	6,439	65,831

(B) DONATED FUNDS

	Opening Balance	Total Deposits	Expenses Jan 1 to Jan 10	Expenses Jan 11 to Feb 21	Expenses Feb 22 to Mar 14	Remaining Budget
Japanese Garden	12,438	2,824	272	387	167	14,436
Putting Green	1,285	0	0	0	0	1,285

	Opening Budget	Total Deposits	Expenses Jan 1 to Jan 10	Expenses Jan 11 to Feb 21	Expenses Feb 22 to Mar 14	Remaining Budget
(C) RECREATION FUNDS	32,813	2,019	0	0	142	34,690

(D) CAPITAL RESERVE (UNALLOCATED)	78,241	4,091	0	0	0	82,332
Projects:						
Dinner Bay Ball Field Impr CX.109.2007.66	5,873	0	0	0	0	5,873

(E) EQUIP. REPLACEMENT RESERVE	18,720	0	0	0	0	18,720
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