



## MIPRC Minutes - January 10, 2018

The January meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday January 10, 2018 and was called to order at 3:20 pm.

Present: Jerry Wise (Chair / Secretary) Peter Askin Bill Warning Bill Duggan  
Jerry Betker

Absent: Veronica Euper Debra Bell

**1. Adoption of agenda:** moved by Bill W, seconded by Peter, that the agenda should be adopted. Motion carried.

**2. Approval of December minutes:** as there were no errors or omissions it was moved by Peter, seconded by Jerry B, that the December minutes should be approved. Motion carried.

**3. Correspondence / Communications (in-coming):** None

**4. Correspondence / Communications (out-going):** None

**5. Items arising from old business:** none

**6. New business:** A discussion took place concerning developing a plan for MIPRC to host a Commonality Meeting sometime in the spring or early summer. It was moved by Peter, seconded by Bill D, that we create a planning committee to develop a full agenda for the meeting. Motion carried. Unfortunately, Jerry B will be away on vacation for the next month but everyone else has indicated they would like to participate on this committee. The first meeting has been scheduled to take place at the Library on Thursday, January 25 starting at 10:30 am.

**7. Treasurer's report:** Jerry W presented two reports with the first being for the period December 14 to December 31, 2017 and the second covering January 1 to January 10, 2018. He explained the process he went through to close off fiscal 2017 and carry forward various categories of unused funds to fiscal 2018. He also commented on an expenditure to cover the cost of printing our new Hiking and Walking brochures as well as the large amount of donations received from Christmas visitors to the Japanese Garden. It was moved by Peter, seconded by Jerry B, that both reports be accepted as presented. Motion carried.

### **8. Park Reports:**

- I. Dinner Bay Park report from Jerry B - the annual Disc Golf tournament is in the planning stage and scheduled for the beginning of May. Some Park Commissioners will be on hand to cook and sell hamburgers with the net proceeds being donated to the Disc Golf Club. The hot water tank in the Pavilion kitchen has been drained but it was difficult and therefore a decision has been made that in future no events will be allowed to use the kitchen after the end of October. The water side of the Pavilion roof is covered with moss so a decision was made to hire someone to remove it once the roof is dry in the spring. The large Maple tree beside the washroom building that had to be severely trimmed is showing signs of new growth.

- II. Japanese Garden report from Bill W - the Christmas light display was a huge success with over 800 people attending during the 2-week viewing period and record donations being received. Some of these funds will be invested in new high-tech light technology.
- III. Miner's Bay Park report from Bill D - the switch that turns the outdoor lighting on and off is once again broken so a decision was made to hire Wesley to replace it. The drain on the roof of the gazebo has been cleared of debris. Jerry W confirmed that the new windows are indeed on order and Richard will install them when they are available.
- IV. Henderson Park / Trails Network report from Peter - the new hiking and walking brochure has been printed and it looks amazing. MIPATA has started work on a new trail on the Hoff's property beside Village Bay Road. At some point in the future it might become part of the CRD's Village Bay to Miners Bay "demonstration" pathway when it is constructed. A resident reported a large, dangerous, dead fir tree beside Navy Channel Road where it runs through Conconi Reef Park. Numerous communications have been sent over the past 2-weeks to Barry Robertson (dba Bear Tree Service) on Pender, who is the CRD approved contractor, to take the tree down but to date we have had no response.
- V. Village Bay Park report from Jerry W - everything is good except the vault toilet needs to be pumped out so he will find a contractor to do that.
- VI. Cotton Park report from Bill W - the vault toilet is complete except for the vent stack which should be finished soon and the bollards should be installed this week. John Dodds has some large boulders on hand so Bill will have a look at them as we need a big one for the commemorative plaque to be attached to.

**9. Adjourn: moved** by Bill W, seconded by Bill D, to adjourn the meeting at 4:02 pm. Motion carried. Our next meeting will be held on February 14 at the Library starting at 3:20 pm. Both Bill W and Jerry B advised they will be away for this meeting.



TREASURER'S REPORT DECEMBER 14 TO DECEMBER 31, 2017

(A) OPERATING FUNDS

Expenses	Opening Budget 2017	Total Deposits	1st Quarter	2nd Quarter	3rd Quarter	Expenses Oct 12 to Nov 8	Expenses Nov 9 to Dec 13	Expenses Dec 14 to Dec 31	Remaining Budget
			Transfers and Expenses	Transfers, Donations & Expenses	Transfers Grants and Expenses				
Dinner Bay	12,000	250	2,624	4,083	3,012	875	901	701	54
Miner's Bay	11,000	0	3,233	5,188	1,960	573	685	472	1,111
Cotton	9,700	1,500	1,713	958	2,270	2,016	3,416	1,953	1,126
Village Bay	6,000	100	450	625	4,522	150	150	150	53
Henderson	7,000	0	456	692	456	152	152	152	4,940
Trails Network	7,000	0	0	356	268	0	160	0	6,216
CRD Charges	12,000	0	2,370	2,054	3,732	2,842	1,605	385	988
All Other Expenses	15,700	2,400	5,293	4,676	6,269	2,159	2,842	1,888	5,027
<b>Totals</b>	<b>80,400</b>	<b>4,250</b>	<b>16,139</b>	<b>18,632</b>	<b>22,489</b>	<b>8,767</b>	<b>9,911</b>	<b>5,701</b>	<b>3,011</b>
<b>(B) DONATED FUNDS</b>	<b>Opening Balance</b>								0
									0
									0
Japanese Garden	11,340	9,200	933	3,851	808	779	1,554	177	12,438
Putting Green	854	431	0	0	0	0	0	0	1,285
	<b>Opening Budget</b>								
<b>(C) RECREATION FUNDS</b>	34,200	0	329	1,101	29,005	160	75	1,511	2,019
<b>(D) CAPITAL RESERVE (UNALLOCATED)</b>	105,114	60,000	45,000	36,000	5,873	0	0	0	78,241
Projects:									
Cotton: Toilet, Stairway, Fence CX.109.2002.66	2,931	0	400	0	0	2,078	0	0	453
Cotton: Demo residence CX.109.2006.66	0	81,000	3,590	72,303	4,481	0	0	0	627
Dinner Bay: Ball Field Impr CX.109.2007.66	0	5,873	0	0	0	0	0	0	5,873
<b>(E) EQUIP. REPLACEMENT RESERVE</b>	17,170	27,000	0	0	0	25,450	0	0	18,720



TREASURER'S REPORT JANUARY 1 TO JANUARY 10, 2018

(A) OPERATING FUNDS

Expenses	Opening Budget 2018	Total Deposits	Expenses Jan 1 to Jan 10	Remaining Budget
Dinner Bay	13,000	0	105	12,895
Miner's Bay	11,900	0	376	11,524
Cotton	10,700	0	52	10,648
Village Bay	7,000	0	0	7,000
Henderson	5,000	0	0	5,000
Trails Network	8,000	0	1,755	6,245
CRD Charges	8,000	0	0	8,000
All Other Expenses	18,500	0	264	18,236
<b>Totals</b>	<b>82,100</b>	<b>0</b>	<b>2,552</b>	<b>79,548</b>

(B) DONATED FUNDS

	Opening Balance	Total Deposits	Expenses Jan 1 to Jan 10	Remaining Budget
Japanese Garden	12,438	2,624	272	14,790
Putting Green	1,285	0	0	1,285
	Opening Budget			

(C) RECREATION FUNDS

	32,813	2,019	0	34,832
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(D) CAPITAL RESERVE (UNALLOCATED)

	78,241	4,091	0	82,332
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Projects:

Dinner Bay Ball Field Impr CX.109.2007.66	5,873	0	0	5,873
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(E) EQUIP. REPLACEMENT RESERVE

	18,720	0	0	18,720
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