



MIPRC Minutes - October 11, 2017

The October meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday October 11, 2017 and was called to order at 3:10 pm.

Present: Jerry Wise (Chair / Secretary) Peter Askin Bill Warning Veronica Euper
Bill Duggan Debra Bell

Absent: Jerry Betker

1. **Adoption of agenda:** moved by Peter, seconded by Veronica, that the agenda should be adopted. Motion carried.

2. **Approval of September minutes:** as there were no errors or omissions it was moved by Bill W, seconded by Debra, that the September minutes should be approved. Motion carried.

3. **Correspondence / Communications (in-coming):**

- I. Several emails were received from CRD staff re: the new Dinner Bay tractor.
- II. An email was received from CRD staff re: setting up a project number for the Dinner Bay baseball field improvements.
- III. Several emails were received re: the Saturna Commonality meeting.
- IV. An email was received from the Pender Otters Swim Club re: lost recreational funding cheque.
- V. Two "thank you" cards were received from groups relative to their successful applications for recreational funding.

4. **Correspondence / Communications (out-going)**

- I. There were numerous replies to the above.

5. **Items arising from old business**

- I. Jerry W updated everyone on the current plans for the Saturna Commonality Meeting scheduled for October 12.
- II. Jerry W updated everyone on the status of the new Dinner Bay tractor which has now moved forward to the point that a purchase order has been issued by the CRD in favour of PrairieCoast Equipment in Langley.

6. **New business:**

- I. Peter has again stepped forward to organize the raising of the Kippen Road beach access stairway.
- II. The Commissioner's annual Christmas dinner has tentatively been scheduled for Friday, December 8. Jerry W will arrange for a reservation at the Bistro in the Mayne Island Resort.
- III. The recreational funding cheque for the Pender Otter Swim Club has apparently been lost in the mail so a replacement cheque will be arranged.

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7. **Treasurer's report:** Jerry W presented his report for the period September 14 to October 11 and commented on several items. First were funds received from the Cooper family for their memorial bench in Cotton Park and the related expenditures to date. Next was the total amount spend for food for the annual Volunteer's Appreciation BBQ which worked out to approximately \$10 per person. He also noted that a project number has been assigned to the work scheduled to improve the baseball field in Dinner Bay Park and funds have been transferred from unallocated capital to the project. It was **moved** by Bill D, seconded by Peter, that the report be accepted as presented. Motion carried.

8. **Park Reports:**

- I. Dinner Bay Park - no report but Jerry W advised that the lean-to behind the Lions storage shed has now been fully enclosed and a gate installed. Veronica will chat with Jerry B about when would be a good time to start planting replacement trees in the area where the disc golf course was expanded and possible sources of those trees. The new tractor should be delivered within two weeks or so.
- II. Japanese Garden report from Bill W - there are some areas where minor flooding is taking place during rain storms and plans are being considered as to the best way to divert the water. A worker has been hired to do some heavy digging in the Garden and the last Tuesday in November has been set as the date to install the Christmas lights.
- III. Miner's Bay Park report from Bill D - one of the picnic tables has been re-built and work on the second one is underway. The wasp nest under the large boulders used for seating has been sprayed but there are continuing signs of life. The nest will soon be dormant for the winter and it will be treated again next spring. The automatic on / off switch for the outside lighting might not be working correctly and if not, Wesley will be contacted to repair it.
- IV. Henderson Park / Trails Network report from Peter - the Plumper Pass viewpoint trail boundary was not clearly marked but that has now been corrected. There is one tree that needs topping but this work will be delayed until we can find a properly qualified faller. The Conconi Reef beach access trail has been cleaned up, the new brochure is in the works and the Don Slinn viewpoint sign has been ordered.
- V. Village Bay Park report from Jerry W - the vault toilet is slated for a pump-out but this will be delayed until the contents become more manageable.
- VI. Cotton Park report from Bill W and Peter - the grass seed has been purchased and the posts to mark the edge of the driveway are ready to go in but both of these tasks will wait until the large decorative boulder has been installed. Richard Jarco is moving ahead with various excavations and the forms will be built and concrete poured when they are done. The walls for the new vault toilet structure are under construction and the water tanks are ready to be moved to the potting shed location. The Cooper family memorial bench is now at the Lumber Yard and will be installed once the concrete pad has cured. Detailed measurements of the recessed area on the bench for the plaque will be taken and then the plaque will be ordered. The handicapped parking spot will be reconfigured to allow easier access. The roof over the Park entrance sign has been completed.

9. **Adjourn:** **moved** by Bill D, seconded by Veronica, to adjourn the meeting at 4:10 pm. Motion carried. Our next meeting will be held on November 8 at 3:10 pm at the Library.



TREASURER'S REPORT SEPTEMBER 14 TO OCTOBER 11, 2017

(A) OPERATING FUNDS

Expenses	Opening Budget 2017	Total Deposits	1st Quarter Transfers and Expenses	2nd Quarter Transfers, Donations & Expenses	Expenses & Grants Jul 13 to Aug 9	Expenses Aug 10 to Sep 13	Expenses & Tfrs. Sep 14 to Oct 11	Remaining Budget
Dinner Bay	12,000	250	2,624	4,083	865	1,252	895	2,531
Miner's Bay	11,000	0	3,233	5,188	697	673	590	619
Cotton	9,700	1,500	1,713	958	100	963	1,207	6,259
Village Bay	6,000	100	450	625	2,466	1,906	150	503
Henderson	7,000	0	456	692	152	152	152	5,396
Trails Network	7,000	0	0	356	0	90	178	6,376
CRD Charges	12,000	0	2,370	2,054	1,651	1,122	959	3,844
All Other Expenses	15,700	2,400	5,293	4,676	2,007	2,410	1,852	1,862
Totals	80,400	4,250	16,139	18,632	7,938	8,568	5,983	27,390
(B) DONATED FUNDS								
	Opening Balance							
Japanese Garden	11,340	8,511	933	3,851	254	409	145	14,259
Putting Green	854	399	0	0	0	0	0	1,253
	Opening Budget							
(C) RECREATION FUNDS	34,200	0	329	1,101	134	28,210	661	3,765
(D) CAPITAL RESERVE (UNALLOCATED)	105,114	60,000	45,000	36,000	0	0	5,873	78,241
Projects:								
Cotton: Toilet, Stairway, Fence CX.109.2002.66	2,931	0	400	0	0	0	0	2,531
Cotton: Demo residence CX.109.2006.66	0	81,000	3,590	72,303	0	4,481	0	627
Dinner Bay Ball Field Impr CX.109.2007.66	0	5,873	0	0	0	0	0	5,873
(E) EQUIP. REPLACEMENT RESERVE	17,170	27,000	0	0	0	0	0	44,170