



## **MIPRC Minutes - August 9, 2017. Held after adjournment of the special meeting to consider recreation funding applications.**

The August meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday August 9, 2017 and was called to order at 3:32 pm.

Present: Jerry Wise (Chair / Secretary) Peter Askin Bill Warning Veronica Euper  
Jerry Betker Bill Duggan (via telephone)

Absent: None

1. **Adoption of agenda:** moved by Veronica, seconded by Jerry B, that the agenda should be adopted. Motion carried.

2. **Approval of June and July minutes:** after one correction it was moved by Bill W, seconded by Veronica, that the June and July minutes should be approved. Motion carried.

### **3. Correspondence / Communications (in-coming):**

- I. An email was received from Robb Zuk, a solar power specialist who carried out surveys of several Mayne Island structures, reporting that the Library building has excellent solar potential. We will now wait to see if grant funding becomes available to proceed with an actual installation.
- II. An email was received from CRD staff advising that our grant funding application for a new full-size tractor had been approved.
- III. A letter application was received from Debra Bell relative to a Commission vacancy.

### **4. Correspondence / Communications (out-going)**

- I. There were several email replies relative to the above.
- II. A letter of resignation from the Commission was received from Dennis Akey.

### **5. Items arising from old business**

- I. Jerry W updated everyone concerning the Saturna Commonality meeting to be held September 7. At this point four Commissioners are planning on attending.
- II. Jerry W updated everyone concerning the status of the Volunteer's Appreciation BBQ. The food and liquid refreshments have been ordered and will be ready for pick-up at 10:00 am on Thursday, August 17. A work party will be held at the Park starting at 10:30 that day to set up tables and chairs and store the supplies. Preparation of the food will start at 3:30 pm with the actual function starting at 4:30 pm. Bernadette and her catering crew will there to assist.

### **6. New business:**

- I. The letter application from Debra Bell relative to a Commission vacancy was discussed. It was moved by Peter, seconded by Bill D, that the application be heartily accepted and that it be forwarded to Director Howe for consideration by the CRD Board based on our recommendation for acceptance. Motion carried.

7. **Treasurer's report:** Jerry W re-presented his report for the period June 14 to July 12 along with his report for the period July 13 to August 9. The only expenditure worthy of comment in the first report was a cheque in the amount of \$69,512 payable to Don Mann Excavating Ltd. in payment of an invoice relative to the demolition of the Cotton Park residence. As far as the current report goes, he pointed out that the first payment to the Village Bay Improvement Association for seaweed removal had been issued and that internal charges had been processed by the CRD to pay the premium for coverage on our insured assets. He also advised that the grant funding for a new tractor in the amount of \$27,000 had been added to our equipment replacement fund. It was moved by Bill W, seconded by Veronica, that both reports be accepted as presented. Motion carried.

**8. Park Reports:**

- I. Dinner Bay Park report from Jerry B - the Fire Chief has told us to stop mowing the putting green because of the extreme fire hazard situation. We will reduce the grass watering by half and see how things go. We may have to close the facility if the grass gets too long. The dangerous maple tree has been removed and the willow tree branches have been piled up for burning in the fall. The large water storage tank beside the well was over-flowing at times because the pump need adjustment and this has now been fixed by Jim Golding, one of the Lions club members. Also, one of the urinals in the men's washroom had a bad water leak near the turn-on valve and this has also been fixed by Jim. Matt Taylor has been asked to supply a load of wood chips for the children's play area when the chips are available and the Lions club will replace the timbers forming a border around the area. Bill W has completed painting the pump shed and Lions storage shed. Representatives of the Disc Golf Association of BC were at the Park to walk around our 18-hole course. They liked it so much they will recommend that it be publicised in their literature.
- II. Japanese Garden report from Bill W - the garden is looking good and requiring only minimum maintenance at this time of year.
- III. Miner's Bay Park report from Bill D and Bill W - the grass is dormant and not requiring any maintenance. The outdoor movie night fundraiser for the Terry Fox foundation was a huge success with a large crowd in attendance and over \$700 being raised.
- IV. Henderson Park / Trails Network report from Peter - all the trails and beach access pathways have been groomed as needed. Keeping on top of this work is becoming a challenge because of the general shortage of volunteers coupled with people being away on holiday.
- V. Village Bay Park report from Jerry W - summertime use has stretched the capacity of the Park's vault toilet to the point it now requires a pump-out. We will try and couple this job with a tank pump-out at Dinner Bay Park to hopefully reduce the total cost. Seaweed cleanup on Village Bay beach is proceeding well.
- VI. Cotton Park report from Bill W, Peter and Jerry W - the committee charged with developing a reclamation plan for the building demolition site and to generally spruce up the area has had its first meeting and come up with a draft list of recommendations. This list will be finalized and presented for adoption at our next meeting. The Jim & Mary Cooper memorial bench has been ordered and a location has been decided upon. Richard Jarco has been engaged to complete three small excavations for: (a) the Cooper bench footing; (b) the vault toilet foundation and (c) the new Whale Trail / Vancouver Aquarium interpretive panel base. This work will be completed when conditions permit and within the guidelines set down by the Provincial Archaeological Branch. A contractor will be engaged to build the vault toilet structure when the foundation is complete. The new flagpole should be on-Island shortly and then it will be installed. Our new Commissioner, Debra Bell, along with Commissioner Bill D and Ann Blackmore, have re-affirmed their commitment to try and maintain the gardens so long as circumstances permit.

**9. Adjourn:** moved by Jerry B, seconded by Veronica, to adjourn the meeting at 4:16 pm. Motion carried. Our next meeting will be held on September 13 at 3:10 pm at the Library.



TREASURER'S REPORT JULY 13 TO AUGUST 9, 2017

(A) OPERATING FUNDS

Expenses	Opening Budget 2017	Total Deposits	1st Quarter Transfers and Expenses	2nd Quarter Transfers, Donations & Expenses	Expenses & Grants Jul 13 to Aug 9	Remaining Budget
Dinner Bay	12,000	250	2,624	4,083	865	4,678
Miner's Bay	11,000	0	3,233	5,188	697	1,882
Cotton	9,700	0	1,713	958	100	6,929
Village Bay	6,000	100	450	625	2,466	2,559
Henderson	7,000	0	456	692	152	5,700
Trails Network	7,000	0	0	356	0	6,644
CRD Charges	12,000	0	2,370	2,054	1,651	5,925
All Other Expenses	15,700	2,400	5,293	4,676	2,007	6,124
<b>Totals</b>	<b>80,400</b>	<b>2,750</b>	<b>16,139</b>	<b>18,632</b>	<b>7,938</b>	<b>40,441</b>

(B) DONATED FUNDS

	Opening Balance					
Japanese Garden	11,340	7,077	933	3,851	254	13,379
Putting Green	854	337	0	0	0	1,191
	<b>Opening Budget</b>					

(C) RECREATION FUNDS

	34,200	0	329	1,101	134	32,636
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(D) CAPITAL RESERVE (UNALLOCATED)

	105,114	60,000	45,000	36,000	0	84,114
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Projects:

Cotton: Toilet, Stairway, Fence CX.109.2002.66	2,931	0	400	0	0	2,531
Cotton: Demo residence CX.109.2006.66	0	81,000	3,590	72,303	0	5,108

(E) EQUIP. REPLACEMENT RESERVE

	17,170	27,000	0	0	0	44,170
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