



MIPRC Minutes - July 12, 2017

The July meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday July 12, 2017 and was called to order at 3:30 pm.

Present: Jerry Wise (Chair / Secretary) Peter Askin Bill Warning Veronica Euper
Absent: Dennis Akey Jerry Betker Bill Duggan

1. **Adoption of agenda:** unfortunately we did not have a quorum present and so all we could do is have an information meeting.
2. **Approval of June minutes:** the approval of the June minutes will have to wait until the August meeting.
3. **Correspondence / Communications (in-coming):**
 - I. There was an exchange of emails with Don Mann Excavating and CRD staff re: additional asbestos found in the Cotton Residence.
 - II. There was an exchange of emails re: possible grant funding to purchase a new full-size tractor for Dinner Bay Park.
4. **Correspondence / Communications (out-going)**
 - I. There were email replies relative to the above.
5. **Items arising from old business**
 - I. Jerry W updated everyone concerning the Saturna Commonality Meeting which is now slated to start at 11:00 am on Thursday, September 7. No one is particularly happy about spending a long time on the ferry to arrive at 10:00 am and then waste an hour before the meeting starts. The number of attendees is unknown at this point.
 - II. Jerry W updated everyone concerning the Volunteer's Appreciation BBQ scheduled to start at 4:30 pm on August 17. The plans are moving forward and Bernadette has promised to help out with the food preparations.
 - III. Peter and Veronica reported on our participation in the Canada Day celebrations at Miners Bay Park. There was a huge crowd in attendance and serving ice cream cones rather than ice cream in cups worked out very well and also, the Lions Club served hamburgers.
6. **New business:**
 - I. Jerry W reported that he had arranged for the \$200 honorarium, being our portion of the Dave Bentham award, to be presented to this year's recipient.
 - II. Jerry W also reported that the SGI CRD Director suggested that we file an application with the CRD for possible federal gas tax grant funding for a new full-size tractor for Dinner Bay Park. The application was subsequently completed with a lot of help and filed.
7. **Treasurer's report:** Jerry W presented his report for the period June 14 to July 12. He pointed out that a cheque in the amount of \$69,512 had been requisitioned for Don Mann Excavating Ltd. in payment of an invoice relative to the demolition of the Cotton Park residence. The invoice is for the quoted price plus a charge for removal of additional asbestos plus GST. He also mentioned that two new windows have been installed in the Library and the invoice is reflected in his report amount for Miners Bay Park. The report will have to be approved, or not, at our next meeting.

Continued 2

8. Park Reports:

- I. Dinner Bay Park - there was no report but Jerry W mentioned that the rotten maple tree limbs have been removed as well as most of the fallen willow tree beside the driveway.
- II. Japanese Garden report from Bill W - new electronics have been installed in the timer that oversees the irrigation system and new pillars are being made for one of the gates.
- III. Miner's Bay Park - there was no report but Jerry W advised that two new windows have been installed to replace the broken ones and that the lawn has been mowed for probably the last time before it becomes dormant for the summer. The Canada Day celebration was judged a massive success.
- IV. Henderson Park / Trails Network report from Peter - the Henderson trails have been groomed and Jerry W reported some mild vandalism at the Henderson information board which was subsequently taken care of.
- V. Village Bay Park - there was no report but Peter advised that the VBIA has now found a summer employee to take care of sea weed removal from Village Bay beach.
- VI. Cotton Park report from Jerry W and Peter - the residence demolition has now been completed and the quality of the work exceeded our expectations. The site has been left in a groomed condition that was above what was called for in the contract. A decision was made to create a small, 3-person committee to take on the task of planning and making recommendations to properly reclaim and finish off the area where the residence was located. This would include moving or removing vegetation, installing topsoil and grass, other landscaping strategies and looking at possibly constructing a small structure such as a gazebo or pagoda for the site. Professional advice including a landscape architect or designer will be sought out as needed and the committee's final report is to be delivered to the Commission no later than the date of our November meeting. Peter, Veronica and Jerry W volunteered to be on the committee with its first meeting scheduled for Saturday, July 22 at 1:00 pm. Bill W mentioned that the Lions club will be providing a flagpole similar to the new ones at Miners Bay Park and that he will work with Bryan Westby to install the new vault toilet. Once that is done we can plan a picnic area and a location for a garbage can.

9. **Adjourn:** the meeting was adjourned at 4:05 pm.

The next meeting will be held on August 9 at 3:10 pm at the Library. This will be a **SPECIAL 2-PART MEETING** to first of all consider applications for recreation funding and second to have our regular monthly Commission meeting. This meeting will run longer than usual with an anticipated adjournment time of 5:30 pm.



TREASURER'S REPORT JUNE 14 TO JULY 12, 2017

(A) OPERATING FUNDS

Expenses	Opening Budget 2017	Total Deposits	1st Quarter Transfers and Expenses	Expenses Apr 13 to May 10	Expenses & Donations May 11 to Jun 14	Expenses & Transfers Jun 14 to Jul 12	Remaining Budget
Dinner Bay	12,000	125	2,624	1,381	1,329	1,373	5,418
Miner's Bay	11,000	0	3,233	1,997	1,985	1,206	2,579
Cotton	9,700	0	1,713	576	382	0	7,029
Village Bay	6,000	100	450	150	255	220	5,025
Henderson	7,000	0	456	388	152	152	5,852
Trails Network	7,000	0	0	0	356	0	6,644
CRD Charges	12,000	0	2,370	329	615	1,110	7,576
All Other Expenses	15,700	2,400	5,293	1,644	2,093	939	8,131
Totals	80,400	2,625	16,139	6,465	7,167	5,000	53,254

(B) DONATED FUNDS

	Opening Balance	Total Deposits	1st Quarter Transfers and Expenses	Expenses Apr 13 to May 10	Expenses & Donations May 11 to Jun 14	Expenses & Transfers Jun 14 to Jul 12	Remaining Budget
Japanese Garden	11,340	5,780	933	1,782	1,404	665	12,336
Putting Green	854	217	0	0	0	0	1,071
	Opening Budget						

(C) RECREATION FUNDS

	34,200	0	329	0	901	200	32,770
--	--------	---	-----	---	-----	-----	--------

(D) CAPITAL RESERVE (UNALLOCATED)

	105,114	60,000	45,000	0	0	36,000	84,114
--	---------	--------	--------	---	---	--------	--------

Projects:

Cotton: Toilet, Stairway, Fence CX.109.2002.66	2,931	0	400	0	0	0	2,531
Cotton: Demo residence CX.109.2006.66	0	81,000	3,590	2,612	179	69,512	5,108

(E) EQUIP. REPLACEMENT RESERVE

	17,170	0	0	0	0	0	17,170
--	--------	---	---	---	---	---	--------