



MIPRC Minutes - January 11, 2017

The January meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday, January 11, 2017 and was called to order at 3:20 pm.

Present: Jerry Wise (Chair / Secretary) Peter Askin Bill Duggan Jerry Betker
Veronica Euper (via telephone) Bill Warning

Absent: Dennis Akey

1. **Adoption of agenda: moved** by Peter, seconded by Bill D, that the agenda should be adopted. Motion carried.

2. **Approval of December minutes:** it was first **moved** by Peter, seconded by Veronica, to ratify all the motions passed at the December meeting. Motion carried. Secondly, as there were no errors or omissions, it was **moved** by Jerry B, seconded by Bill D, that the December minutes should be approved. Motion carried.

3. **Correspondence (in-coming):**

- I. An email was received from the Archaeological Branch confirming that our plan for deconstruction of the Cotton Park residence will not require a permit or archaeological supervision so long as the foundation remains intact.
- II. An email was received from the Islands Trust Planner extending an invitation to attend the January 30 meeting of the Mayne Island LTC to discuss the future of Cotton Park.

4. **Correspondence (out-going):** None.

5. **Items arising from old business:** as Bill D is not able to accept the position of Alternate Chair, Peter stepped forward to take it on for the year 2017.

6. **New business:** Bill W was heartily welcomed as a new Commissioner.

7. **Treasurer's report:** Jerry W presented two reports with the first covering the period December 15 to December 31, 2016 and the second covering January 1 to January 11, 2017. Referring to the December report Jerry mentioned 3 entries in particular with the first being funds spent to install concrete curbing at the Library, the second being funds spent to cover costs associated with the Commissioner's Christmas dinner and purchasing gift certificates for exceptional volunteers and the third being an extremely generous donation to the Japanese Garden. He also went through the math associated with carrying funds forward to our fiscal 2017 budget. These entries include an amount of \$15K +/- in unspent 2016 operating funds less a capital project spending overage of \$3K +/- that will be added to the current unallocated capital of \$93K +/- to create an unallocated capital budget of \$105,114 for 2017. Additionally, \$1,758 in unspent recreation funds will be carried forward to next years' budget creating an amount of \$34,200 in this category. He mentioned that all these amounts are subject to change as the CRD staff finalizes their 2016 cost totals. Referring to the January report, Jerry pointed out that the donations received at the Japanese Garden from visitors viewing the annual Christmas light display reached a new record high of almost \$2K. It was **moved** by Bill D, seconded by Jerry B, that the Treasurer's reports be accepted as presented. Motion carried.

8. Park Reports:

- I. Dinner Bay Park from Jerry B - the dead Willow tree has not yet been removed but is on the list of projects for the Spring. Two lawn mowers are being serviced and even though some young trees are available it is still too cold to do any planting. Members of the Disc Golf club have offered to help with this project when the weather co-operates. Bill W mentioned that Lions Club members will be cladding the small shed at the rear of their main storage building.
- II. Japanese Garden report from Bill W - the Christmas display of lights has now been taken down and, in addition to record cash donations, there were also a record number of visitors totalling around 940 people. This huge show of support is very gratifying to the Garden's volunteers. Bill also mentioned that the Garden's water well, along with the wells at Dinner Bay Park, the Library and Cotton Park are all in the process of being registered pursuant to the new Provincial Water Sustainability Act. Water flow meters will have to be installed at some point in the near future to allow for a yearly gallonage use report.
- III. Miner's Bay Park report from Bill D - the cement curbing has been installed in the Library parking area and the Christmas lights have been taken down from the building. The lawn mower attachment for the Park tractor has been deemed unusable and so a solution was worked out to move the spare tractor with a working mower from Dinner Bay to Miners Bay and take the Miners Bay tractor back to Dinner Bay where it will be used only to tow work trailers. Bill W kindly offered the use of his large equipment trailer for the move. Wesley will be contracted to install a timer on the Library exterior lights.
- IV. Henderson Park / Trails Network report from Peter - not much is happening because of the cold weather but the Conservancy has offered to create and install a well constructed information kiosk at the waterfront observation deck. Additionally, they might be persuaded to undertake a similar installation at Cotton Park at some point in the future.
- V. Village Bay Park - no report.
- VI. Cotton Park - no report but Jerry W advised the meeting that the HazMat survey has now been completed and we are waiting for the report which should be available in a week or so. With the completion of this report, along with clearance from the Archaeological Branch, we are getting closer to a point in time when the deconstruction of the residence can commence. In light of this, CRD staff has been asked for guidance on what other permits might be required before we start looking for a contractor to do the work. The email from the Islands Trust Planner was discussed and a decision was made to send a very strongly worded reply pointing out that it is the sole responsibility of this Commission, among other things, to plan the future of all Community Parks including this one and that the LTC's proposed discussion on this topic should be removed from their January 30 meeting agenda.

9. **Adjourn: moved** by Bill D, seconded by Bill W, to adjourn the meeting at 4:05 pm. Motion carried. Our next meeting will be held on February 8 at 3:20 pm at the Library. Jerry B advised that he will not be able to attend this meeting.



TREASURER'S REPORT JANUARY 1 TO JANUARY 11, 2017

(A) OPERATING FUNDS

Expenses	Opening Budget 2016	Total Deposits	Expenses Jan 1 to Jan 11	Remaining Budget
Dinner Bay	12,000	0	323	11,677
Miner's Bay	8,000	0	490	7,510
Cotton	11,000	0	289	10,711
Village Bay	6,000	0	0	6,000
Henderson	7,000	0	0	7,000
Trails Network	8,000	0	0	8,000
CRD Charges	12,000	0	0	12,000
All Other Expenses	13,700	1,200	402	14,498
Totals	77,700	1,200	1,504	77,396

(B) DONATIONS

	Opening Balance			
Japanese Garden	11,340	1,944	153	13,131
Putting Green	854	0	0	854
	Opening Budget			

(C) RECREATION FUNDS

	34,200	0	0	34,200
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(D) CAPITAL RESERVE (UNALLOCATED)

	105,114	0	0	105,114
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Projects:

Cotton: Toilet, Stairway, Fence CX.109.2002.66	2,931	0	0	2,931
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(E) EQUIP. REPLACEMENT RESERVE

	17,170	0	0	17,170
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