



MIPRC Minutes - August 17, 2016

The August meeting of the Mayne Island Parks & Recreation Commission was held at Church House on Wednesday, August 17, 2016 and was called to order at 5:55 pm following the conclusion of our special meeting to consider applications for funding received from providers of recreational opportunities and / or services.

Present: Jerry Wise (Chair / Secretary) Peter Askin Dennis Akey Jerry Betker
Bill Duggan Veronica Euper

Absent: Liz Howard Al Cannon

1. **Adoption of agenda:** moved by Peter, seconded by Veronica, that the agenda be adopted. Motion carried.
2. **Approval of July minutes:** as there were no errors or omissions it was moved by Jerry B, seconded by Bill, that the July minutes be approved. Motion carried.
3. **Correspondence (in-coming):**
 - I. An email was received from ICBC re: the auto crash damage to our Library portico.
 - II. An email was received from a representative of the MIPATA re: the Village Bay / Miners Bay pathway.
 - III. An email was received via the CRD from a concerned resident re: the "devastation" going on at Cotton Park.
 - IV. A letter was received from the Islands Trust Planner re: Cotton Park zoning.
4. **Correspondence (out-going):**
 - I. An email was sent to the person concerned about the work at Cotton Park explaining that we are following a carefully designed development plan based on community consultation and that we are receiving very positive comments.
 - II. An email was sent to ICBC attaching a signed release form relative to settling the damage to the Library Portico resulting from an April car crash.
5. **Items arising from old business:**
 - I. A discussion took place concerning the final plans for our annual Volunteer's Appreciation BBQ set for August 18. Everything seems to be in order and Commissioners will gather at Dinner Bay Park at 10:00 am to start setting up tables and chairs and look after storing supplies.
 - II. Veronica has very kindly taken it upon herself to complete an inventory of volunteer T-shirts which disclosed that the current supply is adequate and we do not have an immediate need to order additional shirts. When a need develops an order will be placed.
6. **New Business:**
 - I. The MIPATA is concerned about the lack of forward movement in constructing the Village Bay to Miner's Bay pathway. A survey of the planned route has been completed and some funds are on hand to start construction. The pathway is extremely important as it is seen as a demonstration trail in the long term plan to create inter-Island connections and trails which will eventually become part of the Trans Canada Trail under the ETGI umbrella. It is the opinion of members of the MIPATA that the lack of forward momentum is being caused by discussions within the CRD as to the construction specifications for the pathway. They feel that it is time for some other organization to take over the lead on the project and they are suggesting that it be the MIPRC who would approach the MoT for a LoC to build the trail right-of-way on their road allowance. While the idea has merit it is a huge undertaking and responsibility and the plan deserves serious, in-depth discussion and planning.

It was **moved** by Peter, seconded by Bill, that we form a committee to meet with representatives of the MIPATA to explore project plans, funding and all the other ramifications of obtaining and holding the LoC. Motion carried. Peter, Veronica and Jerry W volunteered to be on the committee. Jerry W will pass our thoughts along to the MIPATA representative.

- II. Liz Howard has advised that unfortunately she will have to resign as a Commissioner as of August 31 because of the sale of their house coming together a lot more quickly than expected. Liz is a long-term Commissioner and therefore we will be having a farewell luncheon and present her with a gift certificate on Tuesday, September 13.

7. Treasurer's Report:

- I. Jerry W presented his report covering the period July 14 to August 17, 2016. While there were no unusual expenditures he felt it should be pointed out that donations to the Japanese Garden in memory of Tosh Saito had reached very generous proportions and he has therefore shown them as a separate total. It was **moved** by Bill, seconded by Peter, that the Treasurer's report be accepted as presented. Motion carried.
- II. Jerry also presented draft copies of the Commission's proposed 5-year budgets for operating funds, recreational funds and capital expenditures. It was **moved** by Dennis, seconded by Bill, that all the budgets be approved. Motion carried.

8. Park Reports:

- I. Dinner Bay Park report from Jerry B - not much is going on as the grass is dormant in the heat and does not require maintenance. There is on-going work related to the development of the Disc Golf course. At some point Jerry B will donate a number of young fir trees to plant on the hillside portion of the course but this cannot be done until the current drought ends. Some of the Discs we provided to be used by visitors have gone missing but they could just be out on the course somewhere. There is a need for additional gravel and a load will be ordered from Matt Taylor.
- II. Japanese Garden - no report.
- III. Miners Bay report from Bill - this grass is also dormant which is timely as the tractor is still being repaired. If parts cannot be located we will have to consider purchasing a new one. A new grass cutting person has possibly been located. The Library will be undergoing extensive renovations starting in September and they will have a need to store some books in the basement. While the renovations are under way we will hold our monthly meetings in the residence at Cotton Park. The matter of repairing the Portico has been resolved as set out above in item 4 (II).
- IV. Henderson Park / Trails Network report from Peter - construction of stairs on the Don Herbert trail continues and mapping of trails at Cotton Park is now done with assistance from CRD staff. The new Seal Point viewpoint trail at Cotton Park is also complete and a bench has been installed. The Eaglet that fell from its nest a few months ago has been transported back from re-hab by helicopter and released successfully. The trail at Chu-an Park has been raked and as there is no longer an eagle nest on that trail the sign has been moved to Cotton Park. The bench at the new viewpoint in Henderson Park has been installed.
- V. Village Bay Park - no report.
- VI. Cotton Park report from Dennis - the driveway and parking area construction is just about finished. The material comprising the new surface needs to be made wet and then rolled but apart from that everything is done and the work is excellent. A technician from BC Hydro visited the site and determined that if we build a gate with an overhead beam the top of it cannot exceed 14 feet. If we decide that the telephone and cable wires are no longer necessary and remove them then the gate structure will be able to go higher. It might be necessary to consider some other design such as a large sign board beside the driveway. The location of the vault toilet cistern has been determined and Matt Taylor will be asked to do the excavation. An updated roster of volunteers should be determined including who is looking after the flower beds as they may have to be de-commissioned. The Islands Trust planner would like to visit the property and chat about zoning. We will try and co-ordinate his visit with a representative of the CRD Building Inspection department for some time in September.

9. **Adjourn:** **moved** by Peter, seconded by Bill, to adjourn the meeting at 7:05pm. Motion carried. Our next meeting will be on September 14 at 3:00 pm at Cotton House.



TREASURER'S REPORT JULY 14 TO AUGUST 17, 2016

(A) OPERATING FUNDS

Expenses	Opening Budget 2016	Total Deposits	Special Deposits	1st Quarter Transfers and Expenses	2nd Quarter Transfers and Expenses	Expenses Jul 14 to Aug 17	Remaining Budget
Dinner Bay	12,000	0		3,102	4,708	1,752	2,438
Miner's Bay	10,000	0		1,869	1,950	709	5,472
Cotton	12,000	0		2,113	602	41	9,244
Village Bay	5,000	0		451	1,358	1,058	2,133
Henderson	8,000	0		606	456	152	6,786
Trails Network	7,000	0		223	579	9	6,189
CRD Charges	12,450	0		3,198	3,351	0	5,901
All Other Expenses	13,500	3,061		4,138	4,796	1,534	6,093
Totals	79,950	3,061		15,700	17,800	5,255	44,256

(B) DONATIONS

	Opening Balance	Total Deposits	Special Deposits	1st Quarter Transfers and Expenses	2nd Quarter Transfers and Expenses	Expenses Jul 14 to Aug 17	Remaining Budget
Japanese Garden	5,404	4,627	3,910	1,714	1,681	210	10,336
Putting Green	382	287		0	0	0	669

(C) RECREATION FUNDS

	Opening Budget						
	31,900	0		368	1,686	89	29,757

(D) CAPITAL RESERVE (UNALLOCATED)

	Opening Budget						
	104,878	10,582		0	22,000	0	93,460

Projects:

Cotton: Driveway, Parking CX109.2001.66		10,000		0	0	12,739	2,739
Cotton: Toilet, Stairway, Fence CX109.2002.66		12,000		0	6,589	0	5,411

(E) EQUIP. REPLACEMENT RESERVE

	Opening Budget						
	17,170	0		0	0	0	17,170