



## MIPRC Minutes - June 8, 2016

The June meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday, June 8, 2016 and was called to order at 3:20 pm.

Present: Jerry Wise (Chair / Secretary) Peter Askin Dennis Akey Jerry Betker  
Veronica Euper (via telephone) Liz Howard Bill Duggan

Absent: Al Cannon

1. **Adoption of agenda:** moved by Peter, seconded by Liz, that the agenda be adopted. Motion carried.

2. **Approval of May minutes:** as there were no errors or omissions it was moved by Bill, seconded by Jerry B, that the May minutes be approved. Motion carried.

3. **Correspondence (in-coming):**

- I. An email was received from Pender Island Parks & Rec advising that the fall commonality meeting date has been set as October 19.
- II. An email was received from a hiker advising of a large wasp nest on the new stairway on the Vulture Ridge trail.
- III. An email was received from John Aitkin proposing a cairn project in Emma & Felix Jack Park.

4. **Correspondence (out-going):** None

5. **Items arising from old business:**

- I. Jerry W informed the meeting that he has had further discussions with Adam Iredale-Grey, who is the organizer of the Campbell Bay Music Festival planned for June 24 and 25, concerning the possible overuse of the washroom facilities at the Library. Adam advised that he will be upgrading the water and washing facilities on site this year and he also has had discussions with the manager of the Farmer's Market to work together to try and get more portable toilets available in the downtown area for this weekend.
- II. Veronica initiated a discussion as to how best to distribute the T-shirts we have on hand for our volunteers. It was decided that we would give these to active volunteers only with a focus on those helping out at the Japanese Garden, Dinner Bay Park, Miner's Bay Park, Cotton Park, the Trail Guardians and those who organize Disc Golf events.

6. **New Business:**

- I. A discussion took place concerning John Aitkin's proposal for an on-going Cairn project in the form of a permanent public art installation in Emma & Felix Jack Park. The focus will be to remember and honour the deceased and surviving first nations children who attended residential schools. Both the Library and the Mayne Island School will be participants in the project. **Moved** by Dennis, seconded by Liz, that the project be given our heartfelt and enthusiastic approval and support with the proviso that the Cairn base have a maximum diameter of 5 feet and also not exceed 5 feet in height. Motion carried.
- II. The date for the annual volunteer's appreciation BBQ has been set as August 18.

7. **Treasurer's Report:**

- I. Jerry W presented his report covering the period May 12 to June 8, 2016. It was **moved** by Liz, seconded by Dennis, that the Treasurer's report be accepted as presented. Motion Carried.

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- II. He also advised that a notice will be placed in the July MayneLiner magazine reminding everyone of the deadline to submit applications for recreational funding.
- III. The annual list of Commission assets is under review for insurance purposes and at the moment there are ongoing discussions with CRD staff concerning the value of the residence structure in Cotton Park. Once the exact parameters of this listed value are known the report will be finalized and copies distributed to Commissioners.
- IV. **Moved** by Peter, seconded by Bill, that the sum of \$12K be transferred from our unallocated capital reserve to capital project no. CX109.2002.66 which will include the construction of the previously approved split cedar rail fence and stairway to the foreshore along with an additional item being the vault toilet all in Cotton Park.

#### 8. Park Reports:

- I. Dinner Bay Park report from Jerry B - one of the volunteers, Cal Biem, is doing a yeoman job in re-staining the Adachi Pavilion. The Disc Golf course is seeing a lot of use and of the 6 discs we put out for visitors to borrow only 2 have gone missing so far. The large tractor might need some service work in that the mechanism powering the mower head is not running smoothly. In the unfortunate news department, it became necessary to remove a deer carcass that showed signs of having been shot with an arrow. Two of our volunteers looked after disposing of it after the police had finished their examination of the site. The extension to the Lions Club storage shed is moving along and we have found a concrete bench in inventory that can be used at our new Fred & Bette Cotton Community Park.
- II. Japanese Garden report from Liz - everything is moving along very smoothly with the exception of perhaps a Bull Frog, which is an invasive species, that might have moved into the pond area.
- III. Miner's Bay Park report - Jerry W started the report and advised that the lawn tractor is back from having repairs made to the mower head and it seems to be running reasonably well but there is still a vibration that may be an indicator of other problems. Richard De Armond has finished rebuilding the wood frame around the Library's French door to the patio but refused to take any payment for his work. The Portico structure repairs are on hold pending a decision from ICBC as to whether or not they will pay the cost. An artist's drawing of the proposed Chamber of Commerce information kiosk has been received but the budget and construction plan are still to come. Once all the information is in hand we will have a discussion about possibly contributing to the cost. At this point Bill took over to report that he has had discussions with Matt Taylor about providing some recycled asphalt to resurface the parking lot but Matt's schedule has been slowed down by the half-day work period mandated by the current fire hazard. He has promised to get to it as soon as possible.
- IV. Henderson Park / Trails Network report from Peter - the Conservancy is looking into obtaining funds to cover the cost of a new information sign to be installed on the viewing deck at the foreshore end of the Doreen McLeod trail. A concerned hiker reported that a large wasp nest was forming on the new stairway on the Vulture Ridge Trail. This has now been looked after. Most of the additional trail signs have been manufactured and received but we still need some for the Fred & Bette Cotton Community Park to keep hikers focused on remaining on the designated trails. We have been trying to get the CRD mapping crew to visit the Island to assist with trail placement but so far they have not responded to our request. We might have to involve the SGI CRD Director for assistance. One of two benches has been securely installed on a concrete pad on the Orca Trail at Cotton Park and plans are being made to install signs facing the water advising boaters of the fact that they are facing parkland and can come ashore if necessary. Two beach accesses have been checked out and are all ok.
- V. Village Bay Park - no report.

- VI. Cotton Park report from Dennis and Bill - the structure's attic insulation depths have been checked out and are sufficient in the newer part but not in the old, original building. Additionally, there is not adequate airflow ventilation in any portions of the attic and none of the ceiling pot lights have been properly boxed in. As reported above, Matt Taylor's work schedule has been slowed down by the fire hazard situation and so he has not yet been able to start on the driveway resurfacing or parking lot projects. He hopes to get to them by the middle of this month. He is recommending that we use recycled asphalt for these areas which would be slightly more expensive but last a lot longer. Additionally, Matt has some concerns about the proposed placement of the new entry gateway because of the proximity of overhead hydro lines. This will be checked out. Inquiries are being received from the public about the availability of the Park and residence for weddings and other celebrations. The new stairway to the foreshore has been built and then improved due to concerns raised about the quality of work. Everything has now been upgraded to the usual standard expected of this contractor. The next development committee meeting is scheduled for Saturday, June 11 at 10:30 in the morning.

9. **Adjourn: moved** by Peter, seconded by Bill, to adjourn the meeting at 4:20 pm. Motion carried.

The next meeting will be held at 3:20 pm on Wednesday, July 13 at the Library. Also, a discussion took place concerning alternate meeting venues during the period of September 22 to November 26 when the Library will be closed for major renovations. It was decided that we will use the residence in Cotton Park.



TREASURER'S REPORT MAY 12 TO JUNE 8, 2016

(A) OPERATING FUNDS

Expenses	Opening Budget 2016	Total Deposits	1st Quarter Transfers and Expenses	Expenses and Transfers Apr 14 to May 11	Expenses and Transfers May 12 to Jun 8	Remaining Budget
Dinner Bay	10,500	0	3,102	1,038	1,884	4,476
Miner's Bay	10,000	0	1,869	473	982	6,676
Cotton	15,000	0	2,113	487	81	12,319
Village Bay	5,000	0	451	150	150	4,249
Henderson	8,000	0	606	152	152	7,090
Trails Network	7,000	0	223	63	284	6,430
CRD Charges	12,450	0	3,198	230	1,250	7,772
All Other Expenses	12,000	1,736	4,138	1,233	2,137	6,228
<b>Totals</b>	<b>79,950</b>	<b>1,736</b>	<b>15,700</b>	<b>3,826</b>	<b>6,920</b>	<b>55,240</b>
<b>(B) DONATIONS</b>						
	<b>Opening Balance</b>					
Japanese Garden	5,404	2,925	1,714	771	656	5,188
Putting Green	382	45	0	0	0	427
	<b>Opening Budget</b>					
<b>(C) RECREATION FUNDS</b>	31,900	0	368	1,409	0	30,123
<b>(D) CAPITAL RESERVE (UNALLOCATED)</b>	104,878	10,582	0	10,000	12,000	93,460
<b>Projects:</b>						
Cotton: Driveway, Parking CX109.2001.66		10,000	0	0	0	10,000
Cotton: Toilet, Stairway, Fence CX109.2002.66		12,000	0	0	0	12,000
<b>(E) EQUIP. REPLACEMENT RESERVE</b>	17,170	0	0	0	0	17,170