



MIPRC Minutes - April 13, 2016

The April meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday, April 13, 2016 and was called to order at 3:19 pm.

Present: Jerry Wise (Chair / Secretary) Peter Askin Dennis Akey Bill Duggan
Veronica Euper Al Cannon Jerry Betker Liz Howard

Absent: None

1. **Adoption of agenda:** **moved** by Peter, seconded by Liz, that the agenda be adopted. Motion carried.
2. **Approval of March minutes:** as there were no errors or omissions it was **moved** by Al, seconded by Jerry B, that the March minutes be approved. Motion carried.
3. **Correspondence (in-coming):**
 - I. An email was received from the Chamber of Commerce concerning funding for their proposed information kiosk.
4. **Correspondence (out-going):** None
5. **Items arising from old business:**
 - I. Liz advised that despite inclement weather the annual Easter kid's day celebrations held on March 27 at Dinner Bay Park were a huge success with all of the 175 egg packages being distributed.
 - II. Information has been received from the Pender Island Parks Commission that due to scheduling problems and no clear agenda, the meeting will be postponed to the Fall and they will host it.
6. **New Business:**
 - I. The Mayne Island Quilters Guild will be holding an exhibition in both Dinner Bay Park and the Japanese Garden on July 16. **Moved** by Liz, seconded by Peter, that because the Guild is an on-Island non-profit organization the usual rental fee and damage deposit for use of the Adachi Pavilion kitchen will be waived. Similarly, our rule of not allowing merchants to sell products in our Parks will also be waived as the merchants themselves are quilters and their products are focused on quilting. Motion carried.
 - II. A discussion took place concerning a request received from the Chamber of Commerce that we consider contributing to the cost of constructing their proposed information kiosk. It was felt that this is premature as we should first of all have a look at the final drawings for the kiosk as well as the formal budget and receive an actual proposal before making any funding decisions. Jerry W will forward our thoughts to the Chamber.
 - III. Veronica reminded us that the Campbell Bay Music Festival is scheduled for the end of June and perhaps we should plan to better handle the influx of visitors that last year overwhelmed the public toilet facilities at the Library. The obvious answer is additional portable toilets being provided at the Festival site. Jerry W will contact the organizers to see if they have a plan to adequately handle the washroom needs of their growing number of attendees. Also, he will try and ascertain what their permit requirements are and if the permit addresses toilets to people ratios. Once we have some additional information we can hopefully put a game plan in place.

7. **Treasurer's Report:** Jerry W presented his report covering the period March 10 to April 13, 2016. He advised that it was quiet month with no unusual expenditures. It was **moved** by Peter, seconded by Veronica, that the Treasurer's report be accepted as presented. Motion Carried.

8. **Park Reports:**

- I. Dinner Bay Park from Jerry B - the planned addition to the Lions Club storage shed can finally move ahead as the area is drying out and a load of gravel has arrived for the foundation. The area for the new concrete stage has been staked out and construction should start soon. The cost of approximately \$3,000 will be covered by the Lions. The 9-hole extension to the Disc Golf course located on the wooded slope to the north of Williams Place Road is moving ahead and all the baskets have been installed. Kudos should go to some Disc Golf players who have been a huge help with this project. The ground where the course extension is located is still extremely wet with surface water visible in some areas. The moisture seems to be coming from nearby properties as they are built out and unfortunately the wetness is killing a few trees. As the additional Disc Golf holes were being laid out these rotten and dead trees were taken down primarily for liability reasons. However, Peter wanted to go on record with his displeasure with the number of trees on the ground and his feelings that some live trees were cut unnecessarily. Over the next few months, as the additional holes are actually played and comments are received, we will note the best locations for re-forestation efforts. The first big test of the additional holes will come on May 7 when the second annual Dinner Bay Disc Golf Tournament takes place. The Lions are loaning their large portable grill to a few volunteers who will provide some food to the players with the profits being given to the Tournament organizers to cover the cost of some trophies and other prizes. The putting green is now open but the removal of the dead willow tree beside the driveway will have to wait until the ground is dryer. It has been noted that a couple of boards at the bottom of the bat stop at the baseball field have rotted and will have to be replaced. The small dumping trailer for towing behind the tractor has been purchased.
- II. Japanese Garden report from Liz - new work for the year has started and generous donations are already being received. There were some rotten sections found at the bottom of the fence and these have been fixed.
- III. Miner's Bay Park report from Bill - the lawn mowing tractor required a new drive belt which has been installed. The Christmas lights are being removed from the Community Tree on Sunday. There is a paving company on the Island to do work at the new Fire Hall and they offered to provide a quote to pave the parking area at the Library while they were here. During the winter the parking area has been very wet with large puddles and so the quote process went ahead. However, it was too high and the paving work offer was declined but the casual water situation needs to be corrected. **Moved** by Bill, seconded by Dennis, that Matt Taylor be asked to provide a load of road gravel and spread it out over the Library parking area. Motion carried. It has been noticed that a small Sequoia is dying because the deer are eating the lower branches and will probably have to be taken out.
- IV. Henderson Park / Trails Network report from Peter - the support posts for the new Vulture Ridge Trail sign have been installed and the sign is almost ready to be put up. It still needs some final colours to be added. The clean-up of the Naylor Road beach access trail is finished and a Whale Trail sign has been installed at the trail head. It might become necessary at some point to plant a hedgerow to separate the trail from the Springwater Hotel property. The Kippen Road beach access has a new gravel surface and plans are in place to lower the stairway for the summer. A report was received that some Park trees might have been cut at Conconi Reef Community Park but after investigation it became clear that the trees are outside the Park property. The new loop trail at Cotton Park is 85% complete with 2 new volunteers being a huge help in its construction.

Henderson Park / Trails Network report continued - Rob Underhill has plotted the trail using his GPS device and the location looks good with no infringement on neighbouring properties. Rob's device has an error rating of +/- one meter and so at some point in the future we will ask Todd Shannon, who has moved from Parks Canada to CRD Parks, to do a plot with the CRD equipment which is accurate to the inch. New signage for the Cotton Park loop trail will be ordered.

- V. Village Bay Park report from Al - the grass has been cut and the roof rafter at the pit toilet broken by a falling tree has been repaired. The only bad news is that Jerry W reported the toilet had been vandalized but it was possible to clean it up and re-stock it with no permanent damage being done. However, there are costs associated with this kind of nonsense and our small budgets are better spent on more productive pursuits.
- VI. Cotton Park report from Dennis - a meeting was held with the neighbour to the south which was productive and friendly. His concerns revolving around Park visitors using his driveway by mistake have been alleviated. Veronica has done yeoman work in tabulating the 57 completed questionnaires received as a result of our community "outreach for input" efforts and the information will be extremely useful as we move forward. There were nine categories of "priorities" offered for comment and the results showed interest pretty much evenly spread over all 9 from a focus on "signage" being the low and "preservation of eco-systems" getting the highest number of votes. When people took the time to write detailed comments these too were evenly spread over such areas as a need to maintain the structure and install a caretaker to using it for public events with art shows mentioned the most. Almost all the comments were favourable with everyone thanking the Cottons for their generosity. The exercise of asking for community input by way of the questionnaire and personal comments received at the open house is now complete and we are thankful for the quality and thoughtfulness of the comments received. The Commission can now move ahead and finalize the list of development priorities over the next few weeks to be followed by the actual development plan as costs are established. As a first step it was **moved** by Dennis, seconded by Al, to have Matt Taylor go ahead with providing and spreading a new layer of gravel on a portion of the driveway as well as clearing and laying down gravel in an agreed area to provide parking for 10 to 15 cars where no large trees will be cut. The budget for this work is a maximum of \$10K. Motion carried. The next meeting of the development committee is set for 10:30 am on Saturday, April 16 at the Park.

9. **Adjourn:** **moved** by Liz, seconded by Al, to adjourn the meeting at 5:00 pm. Motion carried.

The next meeting will be held at 3:20 pm on Wednesday, May 11 at the Library.



TREASURER'S REPORT MARCH 10 TO APRIL 13, 2016

(A) OPERATING FUNDS

Expenses	Opening Budget 2016	Total Deposits	Expenses Jan 1 to Jan 13	Expenses Jan 14 to Feb 10	Expenses and Transfers Feb 11 to Mar 9	Expenses Mar 10 to Apr 13	Remaining Budget
Dinner Bay	10,500	0	139	657	716	1,590	7,398
Miner's Bay	10,000	0	0	714	473	682	8,131
Cotton	15,000	0	109	585	858	561	12,887
Village Bay	5,000	0	0	151	150	150	4,549
Henderson	8,000	0	150	152	152	152	7,394
Trails Network	7,000	0	0	0	0	223	6,777
CRD Charges	12,450	0	490	0	1,750	958	9,252
All Other Expenses	12,000	1,736	398	913	963	1,864	9,598
Totals	79,950	1,736	1,286	3,172	5,062	6,180	65,986
(B) DONATIONS							
	Opening Balance						
Japanese Garden	5,404	2,032	745	0	229	740	5,722
Putting Green	382	0	0	0	0	0	382
	Opening Budget						
(C) RECREATION FUNDS	31,900	0	0	0	0	368	31,532
(D) CAPITAL RESERVE	104,878	10,582	0	0	0	0	115,460
(E) EQUIP. REPLACEMENT RESERVE	17,170	0	0	0	0	0	17,170