



MIPRC Minutes - January 13, 2016

The January meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday, January 13, 2016 and was called to order at 3:15 pm.

Present: Jerry Wise (Chair / Secretary) Liz Howard Peter Askin Dennis Akey
Veronica Euper (via telephone) Bill Duggan

Absent: Al Cannon Jerry Betker

1. **Adoption of agenda:** **moved** by Liz, seconded by Dennis, that the agenda be adopted. Motion carried.
2. **Approval of December minutes:** as there were no errors or omissions it was **moved** by Peter, seconded by Veronica, that the December minutes be approved. Motion carried.
3. **Correspondence (in-coming):**
 - I. Numerous emails were received concerning the Cotton Park driveway location.
 - II. Emails were received from 2 sources re: the proposed Horton Bay Marina which resulted in a lively discussion concerning the role of the MIPRC in the approval process. Currently, the zoning change application in front of the LTC has come to a halt pending our approval of work proposed on the "Uplands" being the Anson Road Beach Access. **Moved** by Bill, seconded by Dennis, that should the current zoning change application to allow a Marina in Horton Bay be approved then the MIPRC would have no objection to another organization funding, constructing and maintaining:- an outhouse pit toilet; short term parking spaces for up to 10 vehicles; space for car turnaround; a bench - all on the current shoreline access known as the Anson Road Beach Access for which the MIPRC holds a License of Occupation from the MoTI, and further, should all this work proceed then the MIPRC would look to transfer its License to some other organization such as the Harbour Commission which would be more closely involved with the marina, and finally, should the zoning change not proceed then everything would revert to the status quo. Motion carried.
 - III. An email was received from the Chair of the Library Society advising of several interior upgrades planned for the fall.
4. **Correspondence (out-going):** numerous emails were sent re: Cotton Park.
5. **Items arising from old business:** Peter updated everyone on his successful efforts to establish a Facebook page for the MIPRC. The page is up and running but he is still working on posting some photographs and might need some assistance.
6. **New Business:** Liz advised that preliminary plans for the kid's Easter celebration to be held on March 27 are moving ahead nicely and everything should be in place. The Lions Club might be there as food vendors which would be welcome. As Liz is now going away for 2 months, Jerry W volunteered to make sure the appropriate advertisement is placed in the March MayneLiner.

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7. **Treasurer's Report:** Jerry W presented two reports with the first covering the period December 10 to 31, 2015 and the second covering January 1 to 13, 2016. He advised that the "opening budget" numbers for fiscal 2016 are not yet confirmed by CRD staff. He has first of all allowed for a 25% increase in our tax requisition which has not yet been put in place by our CRD Director, and second, he has carried forward our operating funds surplus from 2015 into the operating funds budget for 2016. This was allowed in the budget preparation documents but not yet approved by the CRD Board and so these numbers may change as we move through the spring. It was **moved** by Bill, seconded by Peter, that the Treasurer's report be accepted as presented. Motion Carried.

8. **Park Reports:**

- I. Dinner Bay Park - no report but Jerry W advised that one of the washrooms is now closed for the winter with the other one becoming unisex with appropriate signage in place. This washroom has had a new door closer installed.
- II. Japanese Garden report from Liz - there was a record turnout of visitors to view the Christmas light display which was really good news for all the volunteers who worked so hard. Those same volunteers have now taken all the lights down and stored them for next year.
- III. Miner's Bay Park report from Bill - the Christmas lights have been taken down from the Library building but the ones on the community Christmas tree are still up.
- IV. Henderson Park / Trails Network report from Peter - a cedar slab has been purchased for the new Vulture Ridge trail sign which Al will complete on return from vacation. The rough mapping has been completed for the first loop trail at the Fred and Bette Cotton Community Park.
- V. Village Bay Park - no report.
- VI. Cotton Park report from Jerry W - a lot of time since our last meeting has been taken up with discussions via email and telephone concerning the location of the driveway entrance which was disputed by one of the Park neighbours. The situation was resolved by having an updated survey completed by Wey Mayenburg Land Surveying Inc. which showed the entrance to be on Cotton property. The neighbour has accepted these results and planning can now move forward. Additionally, a full building inspection has been completed by the CRD Building Inspection Dept. with the report disclosing many deficiencies and finishing with the comment that "this structure was not constructed for commercial or public use and any change of occupancy or alterations and repairs will require new permits". In order to plan properly for the transition of this property to a public park a planning committee was established and the first meeting was held on January 9. The meeting was productive and a rough outline of a development "road map" was put together. The committee felt that public input into development of the property is critical and so an open house is being planned possibly for some time in March where questionnaires can be distributed and suggestions can be heard. In the meantime, another planning meeting will be held later in January or early February. Additionally, we will be starting to obtain cost estimates for repairing and updating the plumbing, electrical and heating systems along with quotes for projects in various areas of the grounds. Once approximate costs are known we can move the planning to the next level which would be to determine priorities and allocate portions of the budget. One final and very important item to note is that Dennis has volunteered to be the Commissioner-in-charge for this Park.

9. **Adjourn:** **moved** by Dennis, seconded by Liz, to adjourn the meeting at 4:10 pm. Motion carried.

The next meeting will be held at 3:15 pm on Wednesday, February 10 at the Library. Jerry B, Al and Liz have all advised they will not be able to attend this meeting.



TREASURER'S REPORT JANUARY 1 TO JANUARY 13, 2016

(A) OPERATING FUNDS

Expenses	Opening Budget 2016	Total Deposits	Expenses Jan 1 to Jan 13	Remaining Budget
Dinner Bay	13,000	0	139	12,861
Miner's Bay	12,000	0	0	12,000
Cotton	20,000	0	109	19,891
Village Bay	5,000	0	0	5,000
Henderson	8,000	0	150	7,850
Trails Network	8,000	0	0	8,000
CRD Charges	12,532	0	490	12,042
All Other Expenses	12,000	1,736	398	13,338
Totals	90,532	1,736	1,286	90,982

(B) DONATIONS

	Opening Balance	Total Deposits	Expenses Jan 1 to Jan 13	Current Balance
Japanese Garden	5,404	1,612	745	6,271
Putting Green	382	0	0	382

	Opening Budget	Total Deposits	Expenses Jan 1 to Jan 13	Remaining Budget
(C) RECREATION FUNDS	31,900	0	0	31,900
(D) CAPITAL RESERVE	104,878	0	0	104,878
(E) EQUIP. REPLACEMENT RESERVE	17,170	0	0	17,170