



MIPRC Minutes - December 9, 2015

The December meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday, December 9, 2015 and was called to order at 3:15 pm.

Present: Jerry Wise (Chair / Secretary) Liz Howard Peter Askin Jerry Betker
Veronica Euper Bill Duggan Al Cannon

Absent: Dennis Akey

1. **Adoption of agenda:** moved by Liz, seconded by Peter, that the agenda be adopted. Motion carried.
2. **Approval of November minutes:** as there were no errors or omissions it was moved by Peter, seconded by Al, that the November minutes be approved. Motion carried.
3. **Correspondence (in-coming):**
 - I. A thank you note was received from the Crib Club re: recreational funding.
 - II. An email was received from Michael Dunn offering the services of the Conservancy staff to start an inventory of endangered plants and invasive foliage at Cotton Park
4. **Correspondence (out-going):** an email was sent to Michael and the Conservancy thanking them for their above offer.
5. **Items arising from old business:**
 - I. Peter updated everyone on his efforts in establishing a Facebook page. It is coming along but he needs additional "content" in the form of pictures, stories, etc. He has arranged for Toby Snelgrove to take a picture this coming Saturday of Peter and Jerry W holding the Parks banner which will be used on the Facebook portal.
 - II. Al updated everyone on his efforts to create a large, carved sign for the Vulture Ridge Trail. He had samples of lettering styles and a rough drawing of a Vulture which he proposes to carve into the slab of wood which will become the actual sign. Both the lettering style and the "Vulture" received a "well done" as well as a "thank you" to Al for all his work along with an ok to proceed to the finished product.
 - III. Veronica reported on her research into costs for volunteer T-shirts. Great West Graphics Inc. will provide shirts from American Apparel, complete with the Parks logo and the word "Volunteer" printed on each, for a price of \$11.95 for regular sizes and \$14.45 for sizes XXL and larger. As this is a great price and below our allocated cost estimate, we will order an initial supply of 15 women's and 35 men's shirts in varied sizes.
 - IV. Jerry W reminded everyone that the Commissioner's Christmas Dinner commences at 5:30 pm, Saturday, December 19 at the Groove Restaurant. As our recreation funds budget was depleted due to recreational allocations being above our initial projection, it was moved by Bill, seconded by Peter, that the cost be paid from our operating funds budget. Motion carried.
6. **New Business:**
 - I. The 2-year terms of four Commissioners expire on December 31 and thankfully each has indicated they are prepared to stay on for another term. A recommendation will be made

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to the area CRD Director, Dave Howe, that Peter, Bill, Liz and Veronica be appointed at the next CRD Director's meeting as MIPRC Commissioners for a 2-year term expiring on December 31, 2017. Each of Peter, Bill and Liz have already served 3 successive terms but as the position was advertised for a 30-day period in October and no one came forward the Commission is proposing they continue under the special exemption set out in the Commission's By-Laws.

At this point Jerry W declared a conflict of interest and apart from providing information did not participate in the next 2 areas of discussion being items (6)(II) and (6)(III).

- II. The election of officers was held. **Moved** by Liz, seconded by Peter, that the following are elected by acclamation: Chair - Jerry W, Alternate Chair - Bill, Secretary/Treasurer - Jerry W. Motion carried. Additionally, the monthly Honorarium paid to Jerry W was discussed. **Moved** by Bill, seconded by Al, that the monthly Honorarium of \$250 currently being paid to Jerry W in recognition of the long hours of volunteer work and professional services he donates to the Commission to complete the tasks of Secretary/Treasurer and Chair should be continued for the year 2016. Motion carried.
- III. The agreement covering the Park custodian position was discussed. **Moved** by Al, seconded by Bill, that the Park Custodian work should continue to be carried out by Wisdom Enterprises Ltd., a company wholly owned by Geraldine Wise, wife of Jerry W. Also, Bill is to act on behalf of the Commission in negotiating and executing the actual working agreement between the MIPRC and Wisdom. Motion carried.
- IV. The Christmas Eve bonfire and sing-along in Miners Bay Park will again be sponsored by the Mayne Island Chamber of Commerce. The Chamber Chair will co-sign the application to obtain a burn permit and also sign the application for CRD event insurance coverage. **Moved** by Liz, seconded by Veronica, that the \$75 cost of the insurance should be paid by the MIPRC from our recreational activities budget. Motion carried.

7. Treasurer's Report:

- I. Jerry W presented his report covering the period November 12 to December 9, 2015. He advised that there were several large entries. First was the payment for 9 additional disc golf baskets from the Dinner Bay Park budget. Second was the cost for electrical repair work and light installation at Miners Bay Park. Third was the cancellation of an earlier entry transferring \$4,500 from the Equipment Replacement Reserve to the Village Bay Park budget, and fourth was the receipt of \$50,000 in transition funds relative to the donation of Cotton Park. It was **moved** by Peter, seconded by Jerry B, that the Treasurer's report be accepted as presented. Motion Carried.
- II. A discussion took place concerning a small group of volunteers who have donated services and time, and involved themselves above and beyond our expectations, and are deserving of special recognition. **Moved** by Al, seconded by Liz, that six \$100 gift certificates be purchased from the Groove Restaurant to be given to these deserving individuals. Motion carried.
- III. The \$50,000 mentioned above in item (7)(I) has to be transferred from the Donation Accounts to our Capital Reserve Account. It was **moved** by Veronica, seconded by Bill, that the sum of \$50,000 be transferred from Donations to our Capital Reserve. Motion carried.

8. Park Reports:

- I. Dinner Bay Park report from Jerry B - the recent exceptional amount of rain has created large pools of water on the baseball field which could possibly be remedied by using a large aerator in the spring. If such an item is available for rent we will give it a try. The ditch remedial work to stop water flowing into the Park has worked and now the water flows down the east side of

Dinner Bay Road and into Navy Channel beside Oceanwood as it was originally meant to do. Mark Aitken has again volunteered time and services to remove several dead trees. The extension to the storage shed is ongoing and should be completed soon. The men's washroom will remain open until January for the use of people visiting the Japanese Garden to view the Christmas lights. When it is closed the women's washroom will become a unisex facility until the spring.

- II. Japanese Garden report from Liz - there were an amazing 32 people on hand to help put up the Christmas lights which has now been completed. The recent record rainfall has created pools of water on the ground which is causing some light cords to short out but on-going vigilance and work by various volunteers is keeping on top of the problem. Efforts are being made to stop children running in the Garden as the ground is slippery.
- III. Miner's Bay Park report from Bill - the lights are now up on the Community Christmas Tree and turned on. Reports from people travelling on ferries through Active Pass class the tree as "spectacular". The much needed outside electrical work and light repair has been completed.
- IV. Henderson Park / Trails Network report from Peter - overdue restoration work on the Naylor Road beach access is now almost completed. Installation of the Whale Trail sign at this location will require a new post which will probably be pressure-treated wood rather than metal. A large, dead Arbutus tree has fallen across the Kadonaga Bay trail which will require a work party to remove. Al has volunteered to do the chain saw work.
- V. Village Bay Park report from Al - a sign at the boat launch ramp has fallen over as it needs a new metal post. We will contact the workers at MainRoad or the MoT to see if they can provide one.
- VI. Cotton Park report from Jerry W - the property transfer as a donation to the CRD was completed on November 30 and the promised \$50K cheque received. This is a momentous day as now things can start to happen. The Commission, represented by Jerry W, had committed to keep the donation confidential and not visit the property, except for one brief familiarization tour, for the whole period of time the transaction was progressing through the various levels of approval, document completion and execution. Now we have received the keys and now we have complete access. Now we can start to develop a plan to slowly transition the property into a Community Park. Now the work begins. It was first thought that it would be best to form a development committee to come up with recommendations and options as to how to proceed that would cover such things as what infrastructure should be built and where, and what to do with the residence, etc. But so many ideas are forthcoming it has been decided to involve the entire Commission in developing the development plan along with timelines, priorities and budgets. Obviously, to have the maximum amount of input is a good thing. The only negative at this point is a communication from the adjoining landowner to the east saying that the Cotton driveway entrance along with roughly 30 meters of roadway is an incursion onto their property. Receipt of this letter has now moved a survey of the east property line to the front of the priority list. Richard Wey & Associates, land surveyors, completed a survey of this area in 2013 showing that the Cotton Road allowance is wide enough to accommodate a driveway entrance directly from the road onto the Cotton property by moving everything approximately 5 meters to the west. As the neighbour's letter included a demand that we stop using their land, time is of the essence. Richard Wey will be engaged immediately to flag the property line for at least the distance necessary to rebuild the entrance and all of the driveway length that is on the neighbour's land and then the work will be undertaken without delay. Concurrently, the Commission will be meeting separately from our regular monthly meetings to start the development planning process.

9. **Adjourn:** moved by Liz, seconded by Veronica, to adjourn the meeting at 4:29 pm. Motion carried.

The next meeting will be held at 3:15 pm on Wednesday, January 13 at the Library.

