



## MIPRC Minutes - August 12, 2015

The regular August meeting of the Mayne Island Parks & Recreation Commission was held at Church House on Wednesday, August 12, 2015 and was called to order at 5:50 pm.

Present: Jerry Wise (Chair / Secretary) Liz Howard Peter Askin Jerry Betker  
Veronica Euper Dennis Akey

Absent: Bill Duggan Al Cannon

1. **Adoption of agenda:** **moved** by Peter, seconded by Dennis, that the agenda be adopted. Motion carried.

2. **Approval of July minutes:** as there were no errors or omissions it was **moved** by Liz, seconded by Jerry B, that the July minutes be approved. Motion carried.

3. **Correspondence (in-coming):** an email was received commenting on the success of the continuing Tuesday evening putting competitions in Dinner Bay Park.

4. **Correspondence (out-going):** an email was sent to the MoT thanking them for fast action on the creation of a "no parking" zone at the Fernhill Road entrance to Miners Bay Park.

5. **Items arising from old business:**

- I. Jerry W updated the meeting on the preparations for the Volunteer's Appreciation BBQ. Everything is moving forward on schedule.
- II. Jerry W advised that the Felix Jack Park stewardship agreement with the MICS and John Aitken should be wrapped up by the end of August.
- III. There was further discussion concerning the information kiosk and parking at Miners Bay Park as tentatively proposed by the Chamber of Commerce. **Moved** by Peter, seconded by Jerry B, that the site for the Chamber's proposed 8' x 8' information kiosk on Library property at the corner of Naylor Road and Village Bay road be subject to further information gathering and discussion. Motion carried. **Moved** by Peter, seconded by Dennis, that the MIPRC should rule out re-purposing park land into parking spaces. Motion carried. However, the Commissioners do realize that on some busy weekends there is a shortage of parking in Miners Bay and sympathize with business owners in this regard. One possible solution which we can support would be to extend the angle parking provided on the road allowance in front of the Library down Village Bay Road to the intersection with Fernhill Road. This could create up to as many as 20 additional parking spaces.

6. **New Business:** None

7. **Treasurer's Report:**

- I. Jerry W presented his report covering the period July 9 to August 12, 2015. He advised that the only major expenditures were a \$1,500 installment to the Village Bay Improvement Association and payment of an invoice in the amount of \$1,697 to Alea Design & Print for our new hiking and walking brochure. **Moved** by Peter, seconded by Liz, that the Treasurer's report be accepted as presented. Motion Carried.

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- II. Jerry W also presented the Commission's budgets and forecasts covering operating funds, recreational funds and capital expenditures for the years 2016 through 2020. He mentioned that the numbers are his best estimates only, not carved in stone, and can be amended by way of motion as we move through the time period. **Moved** by Dennis, seconded by Veronica, that the budgets and forecasts as already filed be approved. Motion carried.

**8. Park Reports:**

- I. Dinner Bay Park report from Jerry B - very quiet month because of the drought. A load of gravel has been ordered but nothing more will happen until the rain returns.
- II. Japanese Garden report from Liz - the only improvement to report is the installation of a new sprinkler line. Visitor numbers are good and the donations received are gratifying.
- III. Miner's Bay Park - no report.
- IV. Henderson Park / Trails Network report from Peter - unfortunately no estimates or tenders have been received in response to the advertised new stairway project on the Vulture Ridge Trail in Henderson Park. The contractor who has completed previous jobs is now busy for the next 6-months. The advertisement may be repeated or perhaps the structure can be built by volunteers under the supervision of a project manager or off-island contractors might be contacted. The new hiking and walking brochure is now available for distribution. The possible new beach access point from Lundy Lane is still being researched as to property ownership, etc. The Don Herbert Memorial Trail is being improved by installation of additional stairs and all trails in the Henderson Hill portion of the Park are being inspected for possible soil erosion leading to slippery conditions. These can be mitigated by the installation of stairways.
- V. Village Bay Park - no report.
- VI. "New Park" - Jerry W advised that the situation concerning the potential donation of land for a new park is moving forward. CRD real estate staff and park staff have visited the property to complete their assessment. The CRD staff report should be ready for CRD Committee approval in September with CRD Board approval following in early October which means completion is now possible by the end of October.

**9. Adjourn:** **moved** by Peter, seconded by Jerry B, to adjourn the meeting at 6:50 pm. Motion carried.

The next meeting will be held at 3:15 pm on Wednesday, September 9 at the Library.



TREASURER'S REPORT AS OF AUGUST 12, 2015

(A) OP. FUNDS - Maint., Impr. & Equip.

Expenses	Opening Budget 2015	Total Deposits & Increased Requisition	1st Quarter Expenses, Transfers & Alloc.	Expenses Apr 9 to May 13	Expenses May 14 to Jun 10	Expenses Jun 11 to Jul 8	Expenses Jul 9 to Aug 12	Remaining Budget 2015
Dinner Bay	14,100	0	2,288	1,002	839	837	969	8,165
Miner's Bay	13,400	0	3,381	1,702	1,111	472	772	5,962
Village Bay	4,500	4,500	502	388	150	1,650	1,650	4,660
Henderson	9,900	0	509	223	152	230	423	8,363
Trails Network	11,550	0	210	130	0	510	1,697	9,003
Equipment	2,200	0	0	0	0	0	0	2,200
CRD Charges	9,000	0	1,753	85	2,385	358	2,541	1,878
All Other Expenses	10,290	2,525	3,305	1,238	1,484	926	1,841	4,021
<b>Totals</b>	<b>74,940</b>	<b>7,025</b>	<b>11,948</b>	<b>4,768</b>	<b>6,121</b>	<b>4,983</b>	<b>9,893</b>	<b>44,252</b>
<b>(B) DONATIONS</b>	<b>Opening Balance</b>							
Japanese Garden	7,716	3,853	1,829	2,084	607	383	206	6,460
Putting Green	0	142	0	0	0	0	0	142
	<b>Opening Budget</b>							
<b>(C) RECREATION FUNDS</b>	26,640	4,870	565	2,088	1,182	215	105	27,355
<b>(D) UNALLOC. CAPITAL RESERVE</b>	43,323	50,000	35,000	0	0	0	0	58,323
<b>Projects:</b>								
Chu-an Trail stairway project no. CX.069.2008.66		35,000		0	0	15,870	19,130	0
Vulture Ridge stairway proj. no. CX.069.2009.66		19,130	0	0	0	0	0	19,130
<b>(E) EQUIP. REPLACEMENT RESERVE</b>	16,320	850	4,500	0	0	0	0	12,670