



MIPRC Minutes - July 8, 2015

The July meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday, July 8 and was called to order at 3:14 pm.

Present: Jerry Wise (Chair / Secretary) Liz Howard Peter Askin Bill Duggan
Al Cannon Veronica Euper (via telephone) Jerry Betker Paul LeBlond

Absent: Dennis Akey

1. **Adoption of agenda:** after the addition of one item requested by Paul it was **moved** by Al, seconded by Liz, that the agenda be adopted. Motion carried.

2. **Approval of June minutes:** as there were no errors or omissions it was **moved** by Peter, seconded by Bill, that the June minutes be approved. Motion carried.

3. **Correspondence (in-coming):**

- I. Email re: possible beach access from Lundy Lane
- II. Email re: MI Conservancy and Felix Jack Park
- III. Email re: parking situation in Miners Bay

4. **Correspondence (out-going):** None

5. **Items arising from old business:** Veronica reported that the free ice cream served at the Canada Day flag raising ceremony in Miner's Bay Park was very well received. The turn-out of spectators was slightly lower than last year because the holiday was mid-week but all the budgeted ice cream and toppings were used up.

6. **New Business:**

- I. A discussion took place concerning a possible beach access point to Dinner Bay from the end of Lundy Lane. A decision was made to complete the necessary research on legalities and permission for use, if required and if everything is positive we will add this access point to our development list.
- II. A decision was made to implement our WhaleTrail.org participation as sketched out at the Commonality Meeting by Mike Hoebel from Galiano. Jerry W volunteered to be the representative from the MIPRC. A total of 4 signs will be ordered and installed at shore-based Orca viewing sites in the applicable Park properties.
- III. The date for the annual Volunteer's Appreciation Dinner in the Adachi Pavilion has been set as Thursday, August 20. Peter will look after the liquor purchase, Liz will order the cake and Jerry W will obtain the liquor permit. Jerry B and Jerry W will order the groceries and Bernadette Ponsford will be asked to provide catering services.
- IV. A discussion took place concerning requests from the Chamber of Commerce to consider the placing of a tourist information kiosk at the southeast corner of Miners Bay Park and also the possible use of a strip of land at the north end of the same Park for automobile parking to alleviate the congestion currently being experienced on summer weekends. It was decided to discuss these topics further at our next meeting and possibly even extend the time for a decision to our September meeting. Veronica volunteered to undertake research with CRD staff concerning any obligations we may have to provide parking or not and if that is a proper usage of Park property.

- V. The MI Conservancy approached us, with the concurrence of John Aitken, to assume the maintenance and improvement duties in Emma & Felix Jack Park. **Moved** by Peter, seconded by Liz, that the MIPRC enter into a tri-partite stewardship agreement with the MI Conservancy and John Aitken covering the maintenance and possible improvement of Emma & Felix Jack Park subject to the draft final form of agreement being approved by further motion. Motion carried. Jerry W volunteered to act for the MIPRC in drafting the agreement.

7. **Treasurer's Report:** Jerry W presented his report covering the period June 11 to July 8. He advised that it was a quiet period. The only major expenditure was paying the contractor who constructed the new stairway on the Chu-an Park viewpoint trail. After writing the cheque, an unused amount of \$19,130 remains allocated to this project. **Moved** by Bill, seconded by Liz, that the Treasurer's report be accepted as presented. Motion Carried.

8. Park Reports:

- I. Dinner Bay Park report from Jerry B - the grass has gone dormant in the heat so no more general lawn mowing will be necessary until fall. The donation box has been installed at the putting green and some donations have already been received. Jerry W will set up a separate account in the MIPRC / CRD ledgers to keep track of these funds. The putting green is the only portion of the Park receiving any water and being mowed. It seems some visitors are still cooking with briquette fired BBQ's which could be dangerous given the "extreme" fire hazard rating. It was decided that a ban will be implemented on briquettes and only propane fired BBQ's will be allowed and only on the concrete floor. Jerry W will create a sign setting out these new rules and post it in the Adachi Pavilion.
- II. Japanese Garden report from Liz - there is nothing to report apart from some discussion about continuing to mow the grass even when it's mostly dormant.
- III. Miner's Bay Park report from Bill - there was some excitement a couple of weekends ago when the water system shut down probably from the pump overheating during particularly heavy use of the washrooms. Bill Warning and Wesley Mulvin have been asked to check out the entire system and make any recommendations for repairs they think are necessary. The hot water tap in the men's washroom is not shutting off automatically and Matt Hyndman plumbing has been asked to repair or replace it.
- IV. Henderson Park / Trails Network report from Peter and Bill - the first draft of the Trail Maintainer job description has been completed and circulated to committee members. A status report on all the trails and beach accesses has been undertaken in order to have an informed discussion with any applicants for the position. The good news is that this report shows that all trails and accesses are in good shape with the exception of the Viewpoint Trail in Plumper Pass Community Park and the Ed Williams Memorial Trail in Dinner Bay Park which have not yet been inspected. Work has started on a cement pad for the new bench at Kadonaga Bay. Unfortunately the Vulture Ridge Trail in Henderson Park has been closed because of a large Arbutus Tree falling across it. The tree cannot be removed until the work ban imposed under the extreme fire rating has been lifted. Material has been ordered to install some additional timber and gravel backfill stairs on the Don Herbert Memorial Trail. It has become obvious that a portion of the Vulture Ridge Trail subject to erosion is becoming more and more dangerous. The solution is to construct a proper stairway following a slightly different pathway on more solid ground. As there are funds left unspent in the Chu-an Park stairway allocation, it was **moved** by Bill, seconded by Peter, that a new allocation of \$16,000 be set aside to move ahead with a 90 foot stairway containing 5 landings on this trail. Motion carried. An advertisement will be inserted in the August MayneLiner asking for interested parties to submit cost estimates.

- V. Village Bay Park report from AI - one of the sign posts need to be re-set in some concrete but everything else is in good shape. A person has been found to look after the clean-up of seaweed on the beach.

9. Additional Business:

- I. Peter advised that Michael Dunn is the recipient of the Island Trust's Stewardship Award.
- II. Paul advised that Galiano Parks & Rec is having a problem with people dumping bags of household garbage in their Pit Toilets and asked if that was happening here. Luckily it isn't and unfortunately no one had any solutions to the problem other than installing signage.

10. **Adjourn:** moved by Liz, seconded by Bill, to adjourn the meeting at 4:30 pm. Motion carried.

PLEASE NOTE SPECIAL TIME AND PLACE FOR OUR AUGUST MEETING -

Next month there will be a special supper meeting on August 12 starting at 4:30 pm at Church House to consider applications for recreational funding with the regular meeting to follow.



TREASURER'S REPORT AS OF JULY 8, 2015

(A) OP. FUNDS - Maint., Impr. & Equip.

Expenses	Opening Budget 2015	Total Deposits & Increased Requisition	1st Quarter Expenses, Transfers & Alloc.	Expenses Apr 9 to May 13	Expenses May 14 to Jun 10	Expenses Jun 11 to Jul 8	Remaining Budget 2015
Dinner Bay	14,100	0	2,288	1,002	839	837	9,134
Miner's Bay	13,400	0	3,381	1,702	1,111	472	6,734
Village Bay	4,500	4,500	502	388	150	1,650	6,310
Henderson	9,900	0	509	223	152	230	8,786
Trails Network	11,550	0	210	130	0	510	10,700
Equipment	2,200	0	0	0	0	0	2,200
CRD Charges	9,000	0	1,753	85	2,385	358	4,419
All Other Expenses	10,290	2,525	3,305	1,238	1,484	926	5,862
Totals	74,940	7,025	11,948	4,768	6,121	4,983	54,145
	Bank Balance						
Japanese Garden	7,210	3,853	1,829	2,084	607	383	6,160
	Opening Budget						
(B) RECREATION FUNDS	26,640	4,870	565	2,088	1,182	215	27,460
(C) UNALLOC. CAPITAL RESERVE	43,323	50,000		0	0	0	58,323
Projects:							
Chu-an Trail stairway project no. CX.069.2008.66		0	35,000	0	0	15,870	19,130
(D) EQUIP. REPLACEMENT RESERVE	16,320	850	4,500	0	0	0	12,670