



MIPRC Minutes - March 11, 2015

The March meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday, March 11 and was called to order at 3:15 pm.

Present: Jerry Wise (Chair / Secretary) Liz Howard Peter Askin
Bill Duggan Veronica Euper Jerry Betker Dennis Akey
Al Cannon Paul LeBlond (Alternate SGI CRD Director)

Absent: None

1. **Adoption of agenda:** moved by Bill, seconded by Liz, that the agenda be adopted. Motion carried.

2. **Approval of January minutes:** as there were no errors or omissions it was moved by Veronica, seconded by Peter, that the January minutes be approved. Motion carried. Unfortunately, there was not a quorum for a meeting in February hence there were no February minutes.

3. **Correspondence (in-coming):**

- I. Email from Bryan Westby re: propane barge landings in Village Bay.
- II. Email from CRD staff re: volunteer insurance coverage renewal.
- III. Email from CRD staff re: increasing our tax requisition to cover Village Bay seaweed control.
- IV. Email from Carl Bunnin re: Horton Bay Community Dock.
- V. Email from Bryan Westby re: Dinner Bay ditch water diversion.
- VI. Email from Al Maxwell re: kudos on Kadonaga Bay trail.
- VII. Invitation re: participation in the Active Pass Nature & Arts Festival.

4. **Correspondence (out-going):** Email to Saltspring Propane re: use of Village Bay boat ramp.

5. **Items arising from old business:**

- I. Jerry W advised the meeting that the agenda for the Commonality Meeting to be held on May 6 at the Ag Hall has now been finalized. The Hall has been reserved for the day, Sue Duncan has been retained to cater the function and Rob Underhill has agreed to be the keynote speaker.
- II. Liz advised that all the preparations for the annual Kid's Easter Celebration at Dinner Bay Park are pretty much complete.
- III. CRD staff has advised of a minor glitch in the plan to fund the seaweed removal from Village Bay beach by way of our CRD Director raising the amount of our tax requisition. This can only be possible if a Commission is funded by a CRD By-Law. The MIPRC is funded by a Letters Patent system with the Ministry of Finance. Our Director has agreed that he will organize a change in our funding protocol from Letters Patent to CRD By-Law so that in future years he can increase our tax requisition. He has requested that we fund the 2015 beach clean-up by taking money from our equipment reserve that will be replaced by the increased tax requisition in 2016 which will also cover the seaweed clean-up for that year and subsequent years. **Moved** by Al, seconded by Bill, that the sum of \$4,500 be transferred from our equipment replacement reserve fund to our operating funds for use in the 2015 clean-up of seaweed from Village Bay Beach. Motion carried.

6. New Business:

- I. A discussion was held concerning the use of the Village Bay Boat Ramp by Saltspring Propane and Bellavance Barge Service to bring a mid-size propane truck to Mayne Island for both commercial and residential deliveries of fuel. **Moved** by Liz, seconded by Al, to charge Saltspring Propane a landing fee of \$100 per annum, payable yearly in advance, for up to 7 landings annually subject to them having adequate insurance in place covering property damage and public injury. Motion carried.
- II. A Disc Golf tournament is being organized by Rob Underhill to take place on May 2 at the new Dinner Bay Disc Golf Course sponsored in part by the MIPRC. There is also a plan in place to temporarily increase the number golf holes from 9 to 18 with three of the temporary holes traversing Williams Place road. **Moved** by Peter, seconded by Liz, that the MIPRC will provide up to \$700 in start-up funding to the Tournament organizers to be repaid from entry fees. Motion carried. A discussion followed concerning the possible closure of Williams Place on Tournament Day. It was decided that we would not get involved in the road closure and suggest that Rob contact the MoT for guidance.
- III. A discussion was held concerning a proposal submitted by Carl Bunnin on behalf of the Harbours Commission concerning the possible construction of a community dock in Horton Bay. **Moved** by Bill, seconded by Al, that the MIPRC support the concept of enhancements for an automobile turn-around and short term parking at the Anson Road Beach Access to provide an entry to the proposed Horton Bay Community Dock. Motion carried with five votes in favour, three votes opposed and one abstention.
- IV. A committee was formed with Bill as Chair along with Peter, Al, Jerry W and Veronica to plan our participation in the April 17 to 19 Active Pass Nature & Arts Festival and the manning of an information and display space at Festival Central.

7. Treasurer's Report: Jerry W presented his report covering the period January 15 to March 11 as no report was presented in February because of the cancelled meeting. He mentioned that the only large expenditure was the cost of cleaning up the septic tank area at the Library with new topsoil and grass seed being applied. **Moved** by Peter, seconded by Veronica, that the Treasurer's report be accepted as presented. Motion Carried.

Veronica had to leave at 4:25 to catch her Ferry.

8. Park Reports:

- I. Dinner Bay Park report from Jerry B - both tractors are being sent for service and a plan is being developed to expand the parking area for the Japanese Garden along the west side of the access road toward the Lions storage shed. Additional gravel will be applied to this area. Mark Aitken will be asked to trim some of the more dangerous branches on various trees. The men's washroom that has been closed for the winter will be re-opened on March 12. Signs have been ordered for the new Disc Golf course so that the layout of the holes can be better understood. The Park is still suffering from a shortage of volunteers. The situation where, during the rainy season, an abundance of run-off water traverses down beside Williams Place Road and into Village Bay needs to be better researched and understood. Currently either the beach stairway footings are damaged or various dinghy storage spots are made too wet. One solution is to install a culvert under the stairs. Another way to go is to follow the source of the water further up Dinner Bay Road to where it enters the Park property and perhaps divert the flow down the east side of the road so the run-off eventually ends up in Navy Channel by the Oceanwood Resort. Jerry B will organize a group of Commissioners to have a close look at the situation and perhaps finalize a solution.

Paul had to leave at 4:45 to catch his Ferry

- II. Japanese Garden report from Liz - the crowds have been above average for this time of year because of the fantastic weather. The grass has already been mowed twice. The silt build-up and algae continue to be a problem in the pond. The possibility of aerating the water is being looked at as a solution.
- III. Miner's Bay Park report from Bill - the Christmas lights are still up on the large community tree but will be taken down shortly. The washrooms are reported as being decidedly cleaner. The window and door glass panels that are fogging up because of a failed seal will be replaced at a cost of \$1,230. The emergency lighting systems on the main floor and in the basement have been installed. Additional top soil is needed for the septic tank area to allow the grass to grow properly.
- IV. Henderson Park / Trails Network report from Peter and Bill - staff from CRD Parks have finished mapping the new trail into Mt. Parke Regional Park that was recently constructed at the Kim Road entrance. However, they feel that a professional survey should be done to ensure that the encroachment has been cured. Richard Wey will be engaged to do this when he has a crew on the Island. Sadly, it appears that one of the Eagle nest trees on the Chu-an Park viewpoint trail has come down over the winter and so perhaps the sign will need to be replaced. The good news is that the trees blocking the view at the viewpoint have all been removed and the owner of the adjoining property has agreed that his skid road can be used to bring in material for the construction of the new stairway. Tenders for the project will be invited shortly. The new bike racks and no-smoking signs will be installed in various locations over the next few weeks. Some Park signs around the Island need maintenance and this will be looked after. Peter reminded everyone that the major cleanup of all the Island's beaches is scheduled for April 16.
- V. Village Bay Park report from Al - a MoT contractor clearing out the ditches beside the road has ripped out the small bridge leading to the Pit Toilet. This is not all bad news as it appears some of the support timbers were rotted. The bridge will be rebuilt using proper pressure treated wood. Everything else is in good shape and the Toilet is much cleaner.

9. **Adjourn: moved** by Liz, seconded by Jerry B, to adjourn the meeting at 5:00 pm. Motion carried.

The next meeting will be held at 3:15 pm on Wednesday, April 8 at the Library.



TREASURER'S REPORT JANUARY 15 TO MARCH 11, 2015

(A) OP. FUNDS - Maint., Impr. & Equip.

Expenses	Opening Budget 2015	Total	Expenses	Expenses		Remaining Budget 2015
		Deposits & Increased Requisition	& Alloc. Jan 1 to Jan 14	Expenses Jan 15 to Feb 11	& Transfers Feb 12 to Mar 11	
Dinner Bay	14,100	0	0	525	592	12,983
Miner's Bay	13,400	0	0	1,124	1,418	10,858
Village Bay	4,500	4,500	0	202	150	8,648
Henderson	9,900	0	0	205	152	9,543
Trails Network	11,550	0	0	0	210	11,340
Equipment	2,200	0	0	0	0	2,200
CRD Charges	9,000	0	0	215	1,061	7,724
All Other Expenses	9,800	1,200	53	1,362	984	8,601
Totals	74,450	5,700	53	3,633	4,567	71,897
Bank Balance						
Japanese Garden	7,210	2,064	413	305	255	8,301
Opening Budget						
(B) RECREATION FUNDS	26,640	4,740	0	0	0	31,380
(C) UNALLOC. CAPITAL RESERVE	43,323		0	0	0	8,323
Projects:						
Chu-an Trail Stairway		0	35,000	0	0	
(D) EQUIP. REPLACEMENT RESERVE	16,320	850	0		4,500	12,670